

North Central Texas Council of Governments

Summary

Regional Codes Coordinating Committee

Tuesday, January 29, 2019

9:30 AM, Regional Forum Room

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Chair: David Kerr, City of Melissa

Vice-Chair: Jim Olk, City of Garland

1. Welcome and Introductions.

David Kerr, City of Melissa and Chair of the RCCC, welcomed all meeting attendees.

ACTION ITEMS

2. **Summary of the October 4, 2018 Meeting.** The October 4, 2018, meeting summary is available [online](#) for your review and consideration.

Jim Olk, City of Garland, made a motion to approve the summary and Bob Morgan, City of Fort Worth, seconded the motion. The meeting summary was approved unanimously.

PRESENTATIONS

3. **Presentation over Structural Insulated Panels.** Matt Mitchell, James Andrews Custom Homes, will give an overview of Structural Insulated Panels.

Matt Mitchell, James Andrews Custom Homes, gave a presentation on Structural Insulated Panels (SIPs), their function, benefits, concerns, and how they can be integrated into the building process. It was followed by a discussion on its effectiveness with other building components (i.e. electrical and plumbing systems).

DISCUSSION

4. **86th Texas Legislative Session Update.** Jim Olk, City of Garland, will discuss relevant legislative bills.

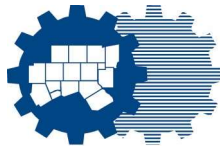
Jim Olk, City of Garland, gave a brief overview of legislative bills of interest to the group. The following legislative bills were highlighted in discussion:

- HB 219: Relating to requirements regarding a municipality's comprehensive plan for long-range development, including adoption of an environmental report.
- HB 291: Relating to the authority of a political subdivision to issue a building construction permit or final certificate of occupancy for a building or facility required to meet certain accessibility standards; providing an administrative penalty.
- HB 591: Relating to substandard residential building fines issued by certain municipalities.
- HB 969: Relating to the authority of a political subdivision to regulate the removal by a landowner of noxious or invasive plant species or brush species detrimental to water conservation from the landowner's property.
- HB 984: Relating to requirements for new or increased municipal fees.
- SB 357: Relating to the height of outdoor advertising signs regulated by the Texas Department of Transportation.

Any other bills of interest should be forwarded to Jim Olk at jolk@garlandtx.gov.

5. **RCCC Chair Discussion.** The RCCC will discuss David Kerr's change of employment from the City of Plano to the City of Melissa and his wish to remain Chair of the RCCC.

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David Kerr, City of Melissa, announced his change in employment and desire to continue to serve as the Chair of the RCCC. The RCCC expressed full support in having David Kerr remain as the Chair of the committee.

- 6. Advisory Board Membership Discussion.** NCTCOG will discuss the need for a chair for both the Energy and Green Advisory Board and the Electrical Advisory Board.

NCTCOG announced that there is a need for a chair and vice chair of the Energy and Green Advisory Board, as well as a need for a Chair of the Electrical Advisory Board. As a reminder, Chairs of the Advisory Boards must be a public sector representative who currently serves on the RCCC. If you are interested in serving as the Chair or Vice Chair for either of these committees, please email Ryann Cline at rcline@nctcog.org.

- 7. Regional Codes Work Program Discussion.** NCTCOG will update the RCCC on the current funding status for the FY2019 Work Program and discuss anticipated activities and deliverables. Additionally, NCTCOG will discuss the FY2020 Work Program Cost Sharing amounts, anticipated activities, and priorities. The RCCC will also discuss the possibility of charging a fee to non-cost sharing participants for deliverables and for participation in trainings/workshops developed by the RCCC.

NCTCOG updated the RCCC on the current funding status of the Regional Codes Work Program (\$21,700).

NCTCOG announced that FY2020 cost sharing information will be emailed out to members soon. NCTCOG introduced and demonstrated a new online interface that allows members to commit online for the next fiscal year. If there are any questions or concerns regarding the FY2020 work program commitment process, please contact Ryann Cline at rcline@nctcog.org.

NCTCOG showed examples of how other committees charge for their implemented standards and workshops as a method to promote member cities to participate in the cost-sharing program. The RCCC decided to visit this topic at a later date and focus on getting private sector funding.

- 8. FY2019 Training Discussion.** The RCCC will prioritize FY2019 of training topics and will discuss NCTCOG's draft training timeline. Upcoming trainings and workshops around the region can be found at: <https://www.nctcog.org/envir/regional-building-codes/training>.

NCTCOG informed the committee that the Regional Code Amendment Workshop had 75 attendants and the recording of the event is now available.

- 9. Code Adoption Outreach.** NCTCOG will provide an update on the progress of the first 30 second explainer video covering the code adoption process and will solicit feedback on the draft video script.

The committee reviewed the draft video script. Jim Olk, City of Garland, mentioned that the video should include information about state mandates, public hearings, and benefits of establishing separate building advisory boards. It was also suggested that NCTCOG put contact information at the end of the video for viewers to reference. Any other feedback should be relayed to Ryann Cline at rcline@nctcog.org.

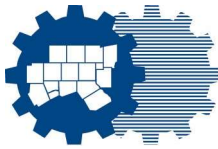
- 10. Electronic Plan Submittal Subcommittee Activities.** The Electronic Plan Submittal Subcommittee is scheduled to meet on February 5, 2019.

NCTCOG announced that the Electronic Plan Submittal Subcommittee is scheduled to meet on February 5, 2019.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

- 11. Future Agenda Items.** The committee can request future agenda items.

Tommy Ford, Tommy Ford Construction Co., announced that a new flammable refrigerant may be a topic of discussion as there is talk about its release.



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Benham Yazdani, Texas A&M ESL, requested that an 86th Texas Legislative Session Update be given at every meeting while the Texas Legislative is in session.

12. Roundtable Topics/Other Business. RCCC members and NCTCOG may share additional items of interest.

NCTCOG informed the committee that the 2019 annual code adoption survey will be distributed soon.

13. Schedule for the Next RCCC Meeting. The next meeting date is tentatively scheduled for Tuesday, April 30, 2019 at 9:30 A.M. in the William J. Pitstick Executive Board Room.

The next meeting date is scheduled for Tuesday, April 30, 2019 at 9:30 A.M. in the William J. Pitstick Executive Board Room.

14. Adjournment.

If you have any questions regarding the meeting or agenda items, please contact Ryann Cline by phone at (817) 608-2363, or by email at rcline@nctcog.org.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Crysta Guzman by phone at (817) 695-9231 or by email at cguzman@nctcog.org, 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



Regional Codes Coordinating Committee
09:30 AM, January 29, 2019
Regional Forum Room

MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Suzanne Arnold		City of Coppell
Larry Bartlett		TDIndustries
Joe Bass		Hillwood
Jack Baxley		TEXO
Clayton Chandler		City of Mansfield
Philip Climer		City of Frisco
Paul Coker		City of Mansfield
Greg Contreras		City of Duncanville
Stan Folsom		Systemhouse
Tommy Ford		Tommy Ford Construction Co.
Dwight Freeman		City of Dallas
Allison Gray		City of Fort Worth
Todd Gritch		HKS Inc.
Christine Hadley		City of Irving
David Kerr		City of Melissa
David Lehde		Dallas Builders Association
Christopher Martinez		Dallas Fire-Rescue
Selso Mata		City of Plano
Bob Morgan		City of Fort Worth
Jim Olk		City of Garland
David Pendley		City of North Richland Hills
Bruce Rachel		Hensley Lamkin Rachel Inc.
Rick Ripley		City of Arlington
James Rodriguez		Fox Energy Specialists
Little David Session		City of Dallas
Kirk Smith		Town of Highland Park
Gilbert Urvina		City of Frisco
Bahman Yazdani		Texas A&M ESL

