



North Central Texas Council of Governments

# SUMMARY

## Public Works Council

Thursday, February 13, 2020  
9:30 AM, William Pitstick Conference Room  
NCTCOG Offices, CPII  
616 Six Flags Drive, Arlington, Texas 76011

Chair: Keith Marvin, City of Lewisville  
Vice Chair: Shawn Poe, City of Richardson

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

Council Chair, Keith Marvin, welcomed attendees and everybody introduced themselves.

## ACTION ITEMS

2. **Meeting Summary.** The Nov. 21, 2019 meeting summary is available for review. Approval will be sought at the meeting.

George Marshall motioned for approval of the summary, Gerald Cosgrove seconded; and the motion passed unanimously.

3. **Public Works Roundup.**
  - a. **Venue.** NCTCOG will bring availability of the suggested venue for the Council to vote on.

The Public Works Roundup will be May 12, 2020, at the Richardson Civic Center. Council members suggested BBQ be served. Registration will open March 16<sup>th</sup>. Communities who have paid the Public Works Cost-Share by March 15<sup>th</sup> will be considered a member and can attend for free. Communities who have not paid the cost-share will be charged \$50 per person. This will be explained in a notice for registration. Sponsors will be able to register one person for free.

- b. **Topics.** NCTCOG will bring a paper survey for Council members to vote on which topics they want at the Roundup.

Council members voted on a handout for topics to be presented at the Roundup. NCTCOG staff will send out a call for presenters once the votes have been tallied.

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4. **Renewal of the Half Contract for iSWM.** NCTCOG staff will seek approval to renew the consulting contract for iSWM with Half Associates for another year.

The contract with Half is for \$80,000 per year and comes out of the Public Works budget. Currently NCTCOG has collected \$308,754 out of the \$360,000 budget. Gerald Cosgrove motioned to approve the contract renewal, Joe Trammel seconded; and the motion passed unanimously.

5. **Process for Reappointments to the Council.** NCTCOG staff will bring language to the Council to consider adding to the bylaws.

The language presented to the Council was:

As a subregional area has a representative whose term on the Council is expiring, NCTCOG will reach out to all the members within that subregion to request a new representative. Nominations will be accepted. If no nominees are received, NCTCOG staff will email, call, and/or mail information to Public Works Directors/City Managers/Mayors/Engineers as necessary to get feedback. If there is only one nominee, that person will be selected. If there are two or more nominees, then a vote will occur. If there is a tie, then the Chair of the Public Works Council will vote. At the last Public Works Council meeting of the fiscal year the Council will approve the roster for the next fiscal year. NCTCOG staff will then inform communities who their representative is for the year and will provide information and contacts for each of the subregions.

It was suggested that subregion representatives be required to come from communities that pay the cost-share to the Public Works Program. Other Council members voiced that they don't want to add any barriers for filling the position.

COG suggested that the process for reappointments could be adopted in the bylaws or written as a standard operating procedure (SOP). The Council informally agreed to let it be the SOP for NCTCOG.

## DISCUSSION ITEM

6. **Air Quality Non-Road Equipment Sharing.** A representative from the Transportation Department at NCTCOG will brief the Council on a new project in the region.

Lori from the Transportation Department at NCTCOG provided a handout on funding from TCEQ of \$209 million to replace or repower diesel equipment. The funding provides 80% of the purchase price for eligible vehicles but the old vehicle must be destroyed. The funds do not have typical federal requirements because it is settlement money from Volkswagen.

Lori then gave an overview of a proposal for a pooled heavy equipment program. A website called MuniRent used in different states gave them the idea to pool non-road equipment for non-emergency situations. It was suggested that the Transportation Department should get an inventory of what equipment communities own. Lori said the Transportation Department has an inventory of road-equipment but not of non-road equipment because there is no registration tied to it. Council members suggested utilizing



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Public Works Emergency Response Team (PWERT) as an information resource because they keep an asset inventory of non-road fleets for their 64 members. However, PWERT would not be an appropriate mechanism for a system similar to MuniRent because they exist for emergency purposes. Overall, the Council members were interested in hearing more on this project.

7. **Regional Construction Working Group.** NCTCOG staff will inform the Council of a project to coordinate construction contracts in the region. (Olivia Kale)

NCTCOG staff gave an overview of the project. Communities had voiced difficulties getting contractors to bid on construction contracts. The working group was created to find a solution since it was a problem across the region. The group is working towards creating a website where communities can pool construction projects in hopes of a more successful bidding process. NCTCOG's business solutions team is sending a survey out to see what challenges/barriers are preventing construction companies from bidding on any given solicitation. Communities in the working group are sharing contracts that exist and contracts that are needed.

If there are questions or concerns, or if anyone wants to participate, please contact Olivia Kale. It's primarily purchasers that are participating in the group but NCTCOG staff will keep the PWC updated, since public works departments are the end users of any contracts or solutions that are created. The next meeting will be mid-March. Shawn from the City of Richardson said they are having a hard time hiring staff for in-house projects. Richardson is looking for a utility maintenance project cooperative, because the feedback from contractors is that those types of small-scale projects do not create enough work.

### INFORMATION ITEMS

8. **FY 2020 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Olivia Kale)
  - **Standard Drawings Update.** Subcommittee Representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)

The meeting was postponed to February 24, 2020, due to a conflict with the APWA event in Allen. The Subcommittee is still commenting on Division 2000: Pavement Systems. The meetings are available remotely through UberConference.

- **Sustainable Public Rights of Way.** Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury)

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The next meeting is March 24, 2020. There was a great turnout at the last meeting to discuss landscape planning and vegetation maintenance in the Best Management Practices Guidebook. They discussed trees in the medians and what trees are the best fit in different ROW situations. They will be working on a form-based tree list to assist people with making decisions.

- **integrated Stormwater Management (iSWM) Activities.** Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)

The survey for iSWM adopters to provide feedback on inconsistencies and potential errors in the technical manual was closed on January 31<sup>st</sup>. There was a workshop on February 11<sup>th</sup> for three communities and the DFW airport to meet one-on-one with NCTCOG staff and the iSWM contractor. There was another workshop on February 5<sup>th</sup> to discuss reformatting strategies of the Site Development Controls section of the Technical Manual. iSWM also adopted NOAA-Atlas 14 to the technical manual. The next Subcommittee meeting is April 8, 2020.

At the last PWC meeting the Council requested the iSWM Subcommittee discuss the potential impact of requiring cost-shares for those seeking certification in the iSWM program. The Subcommittee discussed that the cost-share may be a barrier for some communities that wish to apply for certification. A suggestion made by the Council was to cost-share payment if a community wants to be gold certified. No resolution was passed.

## 9. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)

For FY17 projects, the Flood Risk Review meetings for Town Creek and Stream CF-5 were held in November and December. There was also a Discovery Meeting for the Richland-Chambers Watershed on December 5<sup>th</sup> and a Post-Discovery Webinar will be held on April 2<sup>nd</sup>. The Flood Risk Identification on the FY18 project of Mary's Creek in Parker County is ongoing.

NCTCOG was awarded two projects in FY19 for flood risk identification: Harriet Creek (Denton County, 7 miles) and Waxahachie Creek (Ellis County, Midlothian, Waxahachie; 19 miles). These projects will kick off in the spring. NCTCOG submitted a draft business plan for FY20 projects to FEMA in December proposing: Discovery in the Upper West Fork Watershed, Flood Risk Identification on Waxahachie Creek in Ellis County and Ennis, and Flood Risk Identification on Catherine Branch and Hog Branch in Denton County.

Mia is scheduling a CRS Users Group meeting for spring; the date and topic are still to be finalized. Contact Mia, [mbrown@nctcog.org](mailto:mbrown@nctcog.org) or (817) 695-9227, if you have any questions.



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- **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Manny Palacios)

PWERT applied for equipment funds for a traffic control trailer, dynamic message boards, water pumps, and a sandbagging machine. Ronny Bates, founder of PWERT for this region, is working to form a statewide response group called Texas Public Works Response Team. The statewide group would require a separate memorandum of understanding (MOU) from the regional group. There are committee openings, if anyone is interested contact Manny or Ronny.

- **Texas Public Works Association Update.** A TPWA representative will update the Council on upcoming TPWA local events and meetings.

Shawn Poe gave the update for TPWA. TPWA is undergoing a rebranding effort to change the name to the Texas Chapter of APWA. The State Chapter Rodeo in Allen from February 9-11 was a success with over 300 registrants. This will alternate with the national conference and occur every two years. Public Works Week is May 17-23. May 31<sup>st</sup> is a scholarship deadline for students and stipends for professionals. Nominations for the APWA awards for the June annual conference have opened; the deadline is April 17<sup>th</sup>. If accepted, nominees will move on to the National PW Expo in New Orleans.

### OTHER BUSINESS AND ROUNDTABLE DISCUSSION

10. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

There were no suggestions.

11. **Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.

Edith Marvin (NCTCOG) discussed funding coming from CDBG-MIT. The comment period has closed, and the application is anticipated to open April/May. TWDB is currently forming the regional flood planning groups based on river basins. Most of the NCTCOG region will be within the Trinity River flood planning group, which extends to the coast. TRA is planning to partner with coordinator of the Trinity region. TWDB will be reaching out in early March to solicit entities to coordinate those groups. NCTCOG is waiting to hear from TWDB on what their most appropriate role will be. For funding, \$780 million will be available from the Rainy Day Fund this year, but TWDB designated that MSAs can only apply for loans, not grants. This affects 11 of NCTCOG's 16 counties.

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Tamara Cook (NCTCOG) mentioned that today the Resource Conservation Council meets to make recommendations to the NCTCOG Executive Board on the awards for FY20/21 solid waste grants. Southlake, Burleson, and Euless is one multi-city project being recommended for disaster debris management plan. The Regional Stormwater Management Coordinating Council met yesterday. Sometime around April they will be hosting a post-construction inspection roundtable to discuss maintenance agreements and efforts on these inspections.

George Marshall (Corinth) highlighted that the CTP program is very beneficial.

Joe Trammel (Tarrant County) said he will be the moderator for the Full-Depth Reclamation State of the Art Workshop in Arlington on March 17<sup>th</sup>.

Ranjan Muttiah (Fort Worth) noted that the Development Review Department was created so that all review activities are consolidated. The ASFPM conference will be in Fort Worth in June. Also, Environment Texas did a survey on stormwater practices across the state; Dallas/Fort Worth were in the middle of the pack.

Shawn Poe (Richardson) said the October tornado response is ongoing. The disaster declaration terminated but they're still waiting to hear back on possible funding. The Wildflower Festival bands will be announced tomorrow; event is 3rd week in May. The DART Silver Line latest plans have been submitted and the Belt Line/Main Street improvements are ongoing.

Keith Marvin (Lewisville) said the City Council retreat is coming up and their biggest topic is potential annexation of Castle Hills in 2021.

12. **The Next PWC Meeting** is scheduled for May 7, 2020 at 9:30am in the Metroplex Conference Room.

13. **Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at OKale@nctcog.org.



Public Works Council  
 9:30 a.m. Thursday, February 13, 2020  
 William Pitstick Conference Room



MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Brooks, Keith	<i>Keith Brooks</i>	City of Arlington
Byerly, Jody	<i>Jody Byerly</i>	City of Carrollton
Carmichael, Mindy		City of Arlington
Cha, Chris	<i>Chris Cha</i>	Council of Engineering Companies
Clay, Bobby		East Subregion
Cosgrove, Gerald	<i>Gerald Cosgrove</i>	City of Plano
Cox, Lyndon	<i>Lyndon Cox</i>	Texas Council of Engineering Labs/ Geoprosessionals Serving Texas
Davis, Sam		Associated General Contractors
Disheroon, David		Southwest Subregion
Ehler, Fred	<i>Fred Ehler</i>	Denton County
Fourmentin, Alan	<i>Alan Fourmentin</i>	Northeast Subregion
Franke, Dan		City of Frisco
Garza, Mike	<i>Kumar Gali behalf of Mike</i>	Northwest Dallas Subregion
Green, Ed		Southeast Subregion
Hassan, Haytham		City of Dallas
Hickey, Christina	<i>Christina Hickey</i>	City of Mesquite
Highfill, Joey		Northwest Subregion
Hines, Mark	<i>Mark Hines</i>	Collin County
Ho, John	<i>John Ho</i>	Council of Engineering Companies
Hogue, Kyle		Northeast Tarrant Subregion
Hoover, Larry		South Tarrant Subregion
Hunter, David		City of Denton
Johnson, Gabe	<i>Gabe Johnson</i>	City of Grand Prairie
Kasavich, John		City of Fort Worth
Magana, David		City of Fort Worth
Marshall, George	<i>George Marshall</i>	Denton/Lake Cities Subregion
Marvin, Keith	<i>Keith Marvin</i>	City of Lewisville
Mears, John	<i>John Mears</i>	Dallas County
Nicewander, Jennifer		City of Dallas
Palacios, Manny	<i>Manny Palacios</i>	West Subregion
Poe, Shawn	<i>Shawn Poe</i>	City of Richardson
Polocek, Michael	<i>Michael C. Polocek</i>	City of Garland
Reeves, Kyle		Northwest Tarrant Subregion
Riggs, Clayton		DFW North subregion
Sparksman, Paul		City of McKinney

See Reverse



