



North Central Texas Council of Governments

SUMMARY

Public Works Council

Thursday, May 7, 2020

9:30 AM, Virtual Meeting through WebEx

[https://nctcog-agency.webex.com/nctcog-](https://nctcog-agency.webex.com/nctcog-agency/onstage/g.php?MTID=e4da8208bdbb1504aefb58dfc28415f37)

[agency/onstage/g.php?MTID=e4da8208bdbb1504aefb58dfc28415f37](https://nctcog-agency.webex.com/nctcog-agency/onstage/g.php?MTID=e4da8208bdbb1504aefb58dfc28415f37)

Audio through computer speakers/microphone or call in at:

+1-415-655-0002, Access code: 665 283 752

Chair: Keith Marvin, City of Lewisville

Vice Chair: Shawn Poe, City of Richardson

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.
[The Council Chair, Keith Marvin, read through the attendance list on WebEx and welcomed everyone.](#)

ACTION ITEMS

2. **Meeting Summary.** The February 13, 2020 meeting summary is available for review. Approval will be sought at the meeting.
[Manny Palacios motioned for approval of the summary, Gerald Cosgrove seconded; and the motion passed unanimously.](#)
3. **iSWM Cost-Share Recommendation.** The iSWM Subcommittee Chair will introduce the subcommittee's recommendation on encouraging iSWM users to be cost-sharing participants of the Public Works Program. (Ranjan Muttiah)
[Ranjan explained the Subcommittee's recommendation is to require that applicants for the Gold Certification must be annual cost-sharing members of the Public Works Program. It was suggested that Silver applicants also be required to be cost-sharing members since there are currently no Gold Certified cities or applications. Manny Palacios motioned to approve applicants for Gold Certification must be cost-sharing members. George Marshall seconded; and the motion passed.](#)

DISCUSSION ITEM

4. **Regional Public Works FY21 Work Program.** NCTCOG staff will introduce the FY21 Work Program for the Regional Public Works Program. The Council will be given a chance to make comments before it is voted on in the August meeting. (Olivia Kale)

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NCTCOG staff explained that cities will be facing a tight budget next year due to COVID-19 and some will not be able to pay their cost-share. This will impact the Regional Public Works Budget which could impact how much of the Work Program NCTCOG staff is able to complete. Since cost-shares will be mailed out on Oct. 1st, NCTCOG won't know what the budget is until cost-shares are paid after the fiscal year has started. To help NCTCOG staff work on a possibly low budget, they asked the Council which activities they would like to prioritize at the beginning of the year.

Keith Marvin suggested local training since cities won't have the budget to host these. Jim Lockart said hydrology projects that have been started need to finish. Shawn Poe asked that COG staff send out a survey for Council members to prioritize the activities. Keith added that a question should be included at the bottom asking cities what challenges they are facing in their communities' budget and what pressure they are seeing on their budget. NCTCOG confirmed that they will be hosting the Public Works Roundup next year and that training will be a high priority.

- 5. Regional Construction Working Group.** NCTCOG staff will inform the Council of a project to coordinate construction contracts in the region. (Jonathan Blackman)
Jonathan Blackman introduced the Regional Construction Working Group. NCTCOG heard frustration from cities who were getting few bids on construction projects. NCTCOG held a meeting in November with 26 entities to see if there was a way that NCTCOG could help. They decided to see if more construction companies would respond if there was guaranteed work in a certain area. NCTCOG is also researching the possibility of a regional depository for contracts that other cities could join. These contracts would already be vetted so that cities would not have to go through the solicitation process.

Right now, they are looking for feedback on contracts that are used most. The Group recently sent out a survey to construction companies and the Group is working to send out a follow-up with more direct questions. The first survey results are available to the Council as a handout and will be sent in the meeting follow-up. If anyone is interested in joining the Group please contact Olivia Kale.

INFORMATION ITEMS

- 6. FY 2020 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Olivia Kale)
There are 56 communities that cost-shared into the Regional Public Works Program this year. The Public Works Council had set a goal of going from an average of 46 communities to 70 communities participating, so this is a great step forward. Money that is not spent this fiscal year will be put into a deferred account for future use.
 - **Standard Drawings Update.** Subcommittee Representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)
The Subcommittee is still commenting on Division 2000: Pavement Systems. Half is updating drawings 6020 and 6030 from Division 6000: Storm Water Drainage with the Subcommittee's changes. The meetings are available remotely through UberConference and the next meeting is May 11, 2020.
 - **Sustainable Public Rights of Way.** Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury)



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The subcommittee met February 4, 2020 and postponed the March meeting due to COVID-19. They will begin meeting again virtually in June to continue the discussion on landscape planning and vegetation maintenance.

- **integrated Stormwater Management (iSWM) Activities.** Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)
Task Order 3 for the contract with Halff is complete. All criteria from the iSWM Program Implementation Tiered Measurement have been reviewed for 53 communities. Halff created maps that summarized seven criteria for eight counties. NCTCOG staff will upload the new maps to the iSWM website. Updates were made to the methodology in the Technical Manual rainfall intensities and USGS rainfall tables were removed and replaced with the new information. The draft iSWM BMP Installation Video has been developed. The Subcommittee members and NCTCOG staff will review the video for future posting to the website.

Task Order 4 was approved by the Subcommittee on April 27, 2020 and will go from May 1, 2020 through April 30, 2021. The tasks include:

1. Project Management and Meeting Attendance
2. Reorganize/Re-evaluate Site Development Controls
3. Guidance on developing a regional detention program
4. Detention criteria guidance research
5. Re-evaluate 85th Percentile (1.5") Rainfall Requirements
6. 5-Year Outreach and Implementation Strategy (High priority)
7. Provide details and specifications for water quality BMPs

7. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)
For FY17 CTP Projects the Flood Risk Review meetings for Town Creek and Stream CF-5 were held in November/December. The Richland-Chambers Watersheds Post-Discovery Webinar was held April 2nd. The recording and Draft Discovery Report can be found here: <https://www.nctcog.org/envir/watershed-management/cooperating-technical-partners/discovery>. For the FY18 CTP Projects the Flood Risk ID on Marys Creek in Parker County is ongoing and hydrology is nearly complete. For the FY19 CTP Projects the Harriet Creek (Denton County, 7 miles) and Waxahachie Creek (Ellis County, Midlothian, Waxahachie; 19 miles) flood risk identification projects kicked off in April. For the FY20 CTP Projects NCTCOG will apply for a communications grant related to the Transportation-Stormwater Infrastructure project. An application for a flood risk identification project on Catherine Branch in Denton County is tentative.

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A Community Rating System (CRS) Users Group meeting was held Monday, May 4th from 8:30 a.m. to 12:00 p.m. with speakers from FEMA Region 6, City of Dallas, City of Fort Worth, and Harris County. The topics were updates to the CRS Manual, NFIP legislation, repetitive loss, and substantial damage. CFMs received 3.5 CECs for attendance. Planning is underway for a tentative Combined Elected Officials Floodplain Seminar/CRS Users Group in the summer. Details will be released when they are available.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Manny Palacios) There have been no requests recently for PWERT assistance. If assistance is needed the response might be limited with staff and jurisdictions.
- **Texas Chapter of the American Public Works Association (APWA) Update.** A representative will update the Council on upcoming local events and meetings. (Shawn Poe)
The TX Chapter of APWA Award Nominations were due May 1st. The June TX Chapter of APWA Annual Conference in Galveston at Moody Gardens is postponed until May 17-19, 2021. The PWX 2020 in New Orleans, LA has been canceled.

APWA is providing resources to agencies on COVID-19 and how it's affecting the continuity of operations. Visit https://www.apwa.net/MyApwa/Apwa_Public/Coronavirus_and_the_Public_Works_Community.aspx . There is also a Discussion Board on COVID-19 to share experiences, ask questions of your colleagues, and learn how other communities are addressing the coronavirus. Visit <http://infonow.apwa.net/covid-19> .

APWA is also providing Education Resources for free access to the APWA Member's Library, free access to Click, Listen, and Learn webinars, 20% discount on all eCourses, and Operator Training. The Education Committee will be planning the 2021 Public Workshop hosted by the Rio Grande Valley Branch. They plan on having an online component for those that cannot travel due to budget constraints. The Scholarship applications for professional development and higher education are still being accepted for the TX APWA Chapter and the NCTX Branch.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

8. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.
9. **Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.

Ranjan Muttiah reminded the Council that the Association of State Floodplain Managers (ASFPM) Annual 2020 Conference that was going to be held in Fort Worth in June is now a virtual conference.

10. **The Next PWC Meeting** is scheduled for August 20, 2020 at 9:30am. Details for an in-person meeting or Webex are to be determined.



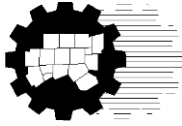
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11. Adjournment.

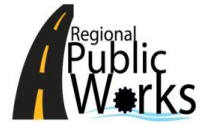
If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at OKale@nctcog.org.

DRAFT

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Public Works Council
 9:30 a.m. Thursday, May 7, 2020
 Metroplex Conference Room



MEMBER SIGN IN SHEET

NAME	SIGNATURE	REPRESENTS
Brooks, Keith		City of Arlington
Byerly, Jody	X	City of Carrollton
Cha, Chris	X	Council of Engineering Companies
Clay, Bobby		East Subregion
Cosgrove, Gerald	X	City of Plano
Cox, Lyndon		Texas Council of Engineering Labs/ Geoprosessionals Serving Texas
Cummings, Greg		City of Arlington
Davis, Sam	X	Associated General Contractors
Disheroun, David		Southwest Subregion
Ehler, Fred	X	Denton County
Franke, Dan		City of Frisco
Garza, Mike	X	Northwest Dallas Subregion
Glasgow, Andy		Northeast Subregion
Green, Ed		Southeast Subregion
Hassan, Haytham		City of Dallas
Hickey, Christina	X	City of Mesquite
Highfill, Joey		Northwest Subregion
Hines, Mark	X	Collin County
Ho, John	X	Council of Engineering Companies
Hogue, Kyle		Northeast Tarrant Subregion
Hoover, Larry		South Tarrant Subregion
Hunter, David		City of Denton
Kasavich, John		City of Fort Worth
Marshall, George	X	Denton/Lake Cities Subregion
Marvin, Keith	X	City of Lewisville
Mears, john		Dallas County
Nicewander, Jennifer	X	City of Dallas
Owen, Michael	X	City of Fort Worth
Palacios, Manny	X	West Subregion
Poe, Shawn		City of Richardson
Polocek, Michael	X	City of Garland
Reeves, Kyle		Northwest Tarrant Subregion
Riggs, Clayton		DFW North subregion
Sparksman, Paul		City of McKinney
Springob, David		City of Irving

See Reverse

Taylor, Douglas		City of Grand Prairie
Trammel, Joe	X	Tarrant County
VanSteenberg, Connor		Associated General Contractors
Waggoner, Caroline		Mid-Cities Subregion
Woodbury, Robert		Southwest Dallas Subregion
Ashley Lowrey		
Lyndon Cox		
Deanna Ordonez		
Jean Marie Alexander		
Jeff Chaston		
Ranjan	X	
Rick White	X	
Shawn Chaeirs	X	
Stephanie Griffon	X	
Sydnee Steelman	X	
Tim James	X	
Tim Porter	X	
Christi Upton	X	
Jim Lockart	X	
Adam Cross	X	