



North Central Texas Council of Governments

SUMMARY

Public Works Council

Thursday, August 20, 2020

9:30 AM, Virtual Meeting through WebEx

<https://nctcog-agency.webex.com/nctcog-agency/onstage/g.php?MTID=edb7447693d9af84679cf20280ade23fa>

Audio through computer speakers/microphone or call in at:

+1-415-655-0002 Access code: 127 609 0904

Chair: Keith Marvin, City of Lewisville

Vice Chair: Shawn Poe, City of Richardson

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

ACTION ITEMS

2. **Meeting Summary.** The May 7th meeting summary is available for review. Approval will be sought at the meeting.

The Public Works Council unanimously passed the May 7th Draft Meeting Summary.

3. **Public Works Council Chair and Vice Chair.** The Public Works Council will vote for a Chair and Vice Chair for FY21.

The Public Works Council unanimously approved Keith Marvin as Chair and Shawn Poe as Vice Chair.

4. **Public Works Council Nominations.** NCTCOG staff will give an update on nominees to the Public Works Council. The Council will vote on this item through a survey at a later date once all nominees are identified.

The Public Works Council will vote on the nominations through Survey Monkey. Olivia Kale will email the survey link to Council members next week.

5. **Public Works FY21 Work Program.** The Public Works Council will vote to approve the FY21 Work Program for the Public Works Program.

The FY21 Work Program was approved unanimously by the Public Works Council.

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DISCUSSION ITEM

6. **iSWM 5-Year Outreach and Implementation Strategy.** Halff Associates will present an update on iSWM's Outreach and Implementation Strategy. (Sydni Ligons)
- Sydni Ligons with NCTCOG and partners at Halff Associates discussed new strategies and goals of the iSWM Subcommittee for the 5 Year Outreach and Implementation Strategy they are developing. The goals of iSWM are to increase awareness and adoption of iSWM program, certification, and iSWM principals; identify key levels of city management and regional organizations that need to be engaged and with what level of frequency; and refine the vision and messaging plan to be implemented over the next 5 years. The purpose of iSWM is to meet construction and post-construction obligations under state stormwater permits, and achieve water quality, streambank protection and flood mitigation goals by providing guidance for development. Below are questions that the presenters asked the Council and the Council's response and discussion based on them.
1. How Could the iSWM program be improved to better meet these goals in the future?
 - There was no response from the Council.
 2. What important outcomes will indicate the success of the iSWM program to the PWC?
 - The Council wants iSWM to work with developers more. The cities have some incentives for developers, like Stormwater Utility fees, but without savings through fees or increased development acreage most developers will not include iSWM practices. iSWM should also focus on the long-term benefits to developers and property owners when they discuss the concern about higher initial construction cost.
 - The Council also wants to see more participation in the iSWM program.
 3. Who could be the most impactful ambassador of the iSWM program: citizens, city staff, elected officials, private sector companies or individuals, organizations, or other?
 - The Council responded that city staff and elected officials are the most impactful ambassadors of the program.
 4. Consensus: are we headed in the right direction with the strategies we discussed?
 - The Council voted 13-1 that they are heading in the right direction.
 5. Is there anything iSWM could be doing or roles iSWM could pivot to fill that have not been addressed yet?
 - The Council had no feedback on this item but if anyone thinks of something they can email Sydni at SLigons@nctcog.org.

INFORMATION ITEMS

7. **FY 2020 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Olivia Kale)

There are 58 communities that cost-shared into the Regional Public Works Program this year. The Public Works Council had set a goal of going from an average of 46 communities to 70 communities participating, so this is a great step forward. Money that is not spent this fiscal year will be put into a deferred account for future use.



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The Public Works Council is hosting 3 upcoming events in September. First, the 21st Annual Public Works Roundup will be held virtually through the online meeting platform Hopin. This event will take place on September 17th from 9am-4pm. There will be a SPROW track and breaks for networking. Registration is open here, <https://hopin.to/events/public-works-roundup>. The other events are trainings that were requested again because of their popularity in our region. The Construction Contracts Administration Training and the New Inspector's Training will be held on September 22nd and instructed by Tim James and his team at Half Associates. The Construction Contracts Training will be held 10am-12pm and the New Inspector's Training will be from 1:30pm-3:30pm on the 22nd. Registration can be found at these sites, <https://www.addevent.com/event/Bs5078542> and <https://www.addevent.com/event/BV5078612>.

- **Standard Drawings Update.** Subcommittee Representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)

The Subcommittee is reviewing Division 4000: Water Distribution and is looking for more experts to help comment on the details. If you or someone in your organization could help, please contact Olivia Kale at OKale@nctcog.org. Their next meeting is September 21, 2020, at 10am through Teams.

- **Sustainable Public Rights of Way.** Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury)

The Subcommittee met on Aug 18th and discussed the chapter Landscape Planning and Vegetation Maintenance for the SPROW BMP Guidebook. The subcommittee is creating a tree matrix that will list trees and their attributes like crown spread, maximum tree height, average life span, etc. They will also create a similar list for shrubs and other vegetation. Their next meeting is Oct 20th at 1:30pm on Microsoft Teams.

- **integrated Stormwater Management (iSWM) Activities.** Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)

The Subcommittee last met on April 27th and is now beginning work on Task Order 4 which started May 1, 2020, and will go through April 30, 2021. They are developing cover pages for each primary water quality stormwater control. Additionally, they will research and create guidance on developing a regional detention program, re-evaluate the 85th Percentile (1.5") Rainfall Requirements, and provide details and specifications for water quality BMPs. The highest priority is the 5-Year Outreach and Implementation Strategy which was discussed earlier in the meeting. The next iSWM meeting is October 7, 2020 at 1:30pm through Microsoft Teams.

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8. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)

For FY17 CTP projects, the flood resilience meetings are complete for Town Creek and Stream CF-5. The Richland Chambers Watershed Post-Discovery Webinar was also held on April 2nd. The recording and Draft Discovery Report can be found here: <https://www.nctcog.org/envir/watershed-management/cooperating-technical-partners/discovery>. These projects will close out in the fall.

The Flood Risk Identification Project on Marys Creek in Parker County is 70% complete for the FY18 CTP project. The flood risk review virtual meeting will be scheduled late this summer.

For FY19 CTP projects, the Harriet Creek (Denton County, 7 mile) and Waxahachie Creek (Ellis County, Midlothian, and Waxahachie; 19 miles) flood risk identification projects kicked off in April and are ongoing.

For FY20 CTP projects, NCTCOG received awards for flood risk identification on Catherine Branch (Denton County) and communications and outreach to the northern/western area of the region for integration of transportation and stormwater planning.

The Annual Combined CRS Users Group and Elected Officials Floodplain Seminar was held Tuesday, July 30th from 1:00pm-4:00pm with speakers from Texas Water Development Board. The presentation is available for review here, <https://www.nctcog.org/envir/watershed-management/floodplain-management>. The next meeting is pending. If you have topic suggestions for the next North Central Texas Floodplain Administrators/CRS Users Group Meeting, contact Mia Brown at mbbrown@nctcog.org.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Manny Palacios)

PWERT has had no major requests. They will have a meeting next month and vote on a new chair.

- **Texas Public Works Association Update.** A TPWA representative will update the Council on upcoming TPWA local events and meetings. (Shawn Poe)

The Texas Chapter Board voted to have one conference in 2021 on May 12-19th in Galveston rather than two events (Public Workshop and Annual Conference). The current plan is to have an exhibit at TML in Grapevine October 14-16, 2020. The North Central Texas Branch had a virtual meeting on August 5th. The topic was how the



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COVID pandemic has affected municipal government operations. The North Central Branch Golf Tournament scheduled for for October 5th was cancelled. The One Day Seminar is planned for November 19th pending the City of Richardson's decision to reopen the Civic Center. The national chapter is offering a variety of public works virtual certifications so that members can continue their professional development.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

9. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

No future agenda items were suggested by the Council.

10. **Roundtable Topics/Other Business.** Council members and NCTCOG staff may share additional items as time allows.

This is Robert Woodbury's last meeting on the Council, but he will remain the chair of SPROW.

Tim James with Halff Associates thanked the public works folks for what they have continued to do though these times.

The City of Richardson noted that bid prices are lower than usual due to impacts of the COVID-19 pandemic on the construction industry. Several public works positions in their city are frozen due to COVID-related budget impacts.

The City of Lewisville had a budget workshop on Monday. They still don't have a final property tax value but will have it by September 15th.

11. **The Next PWC Meeting** is scheduled for November 12, 2020 at 9:30am through WebEx.
12. **Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at OKale@nctcog.org.

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