

North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** June 17, 2021
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: June 24, 2021

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

President Sweet hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

June 24, 2021 | 12:45 pm

Executive Board

1. _____ David Sweet
2. _____ Bill Heidemann
3. _____ Ray Smith
4. _____ Alfonso Campos
5. _____ Rick Carmona
6. _____ Jorja Clemson
7. _____ Tammy Dana-Bashian
8. _____ Clyde Hairston
9. _____ Chris Hill

Staff

- _____ Mike Eastland
- _____ Monte Mercer
- _____ Tim Barbee
- _____ Doni Green
- _____ Edith Marvin
- _____ Michael Morris
- _____ Molly Rendon
- _____ David Setzer
- _____ Molly McFadden
- _____ Christy Williams
- _____ Lucille Johnson
- _____ Jerri Watson

REGULAR SESSION

Call to order time: _____

Pledge to the United States and Texas Flags

Public Comment on Agenda Items

ACTION:

Motion/Second	Item #	Name of Item
_____/____	1	Approval of Minutes
_____/____	2	Consider Resolution Appointing Member(s) and Officer(s) of the NCTCOG Executive Board - Mike Eastland
_____/____	3	Resolution Authorizing Contracts for Night Vision Solutions - Molly Rendon
_____/____	4	Resolution Authorizing Contracts for Temporary Staffing Services - Molly Rendon
_____/____	5	Resolution Approving Aging Subcontractor and Subrecipient Monitoring Plan - Doni Green
_____/____	6	Resolution Authorizing a Contract with TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services - David Setzer
_____/____	7	Resolution Endorsing Application for Federal Transit Administration Pilot Program for Transit-Oriented Development Planning Grant Application for Dallas Area Rapid Transit Silver Line - Michael Morris

- ___/___ 8 Resolution Authorizing Participation in a Grant Application to the Department of Energy - Michael Morris
- ___/___ 9 Resolution Authorizing Contracts with Creative Bus Sales, Inc. and TRC Engineering Services, LLC for Transit Vehicles for Small Transit Providers - Michael Morris
- ___/___ 10 Resolution Authorizing a Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Trail Branding and Wayfinding Project - Michael Morris
- ___/___ 11 Resolution Authorizing Contracts with Kimley-Horn and Associates, Inc., HDR Engineering Inc., and Pacheco Koch for the Regional Traffic Signal Program - Michael Morris
- ___/___ 12 Resolution Authorizing Agreements with Recipients for the Clean Fleets North Texas 2020 and the North Texas Emissions Reduction 2020 Calls for Projects - Michael Morris

APPOINTMENTS:

- ___/___ 13 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2021-2022 Term - Michael Morris
- ___/___ 14 Appointments to the North Central Texas Economic Development District Board - Lucille Johnson

MISCELLANEOUS:

- ___/___ 15 Old and New Business
- ___/___ 16 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — May 27, 2021

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. Members of the public could provide comment on an Agenda item by calling a toll-free number.

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:02 pm on May 27, 2021.

Members of the Board Present:

- | | |
|-----------------------|--------------------|
| 1. Ray Smith | 7. Lee Kleinman |
| 2. David Sweet | 8. Bobbie Mitchell |
| 3. Rick Carmona | 9. Andrew Piel |
| 4. Tammy Dana-Bashian | 10. Glen Whitley |
| 5. Bill Heidemann | |
| 6. Clay Jenkins | |

Members of the Board Absent:

11. Kelly Allen-Gray
12. J. D. Clark
13. Alfonso Campos
14. Chris Hill
15. Kayci Prince
16. John Ryan
17. Glenn Rogers

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, David Setzer, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Charles Covert, Michael Bort, Angela Alcedo, Brian Lister

Visitors Present:

None

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

The public telephone line was unmuted, and members of the public were invited to comment on any item on the agenda. No one requested to speak to the Board.

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes from the April Board meeting.

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the April Executive Board meeting.

Item 2 Resolution Authorizing the Receipt of Federal Transit Administration American Rescue Plan Funding Allocations in Response to the Coronavirus (COVID-19)

Michael Morris, Director of Transportation, requested Board authorization of receipt of Federal Transit Administration American Rescue Plan Funding Allocations for approximately \$635,549 in response to the Coronavirus (COVID-19), which is funded through the American Rescue Plan (ARP) Act of 2021 at a 100 percent federal share with no local match required. He explained that NCTCOG is the designated recipient for the Dallas-Fort Worth-Arlington (DFWA) Urbanized Area (UZA) that will receive \$340,487,932 in funds to support operations, payroll, and other expenses generally eligible under the Urbanized Area Formula Program for four transportation providers as well as \$14,115,131 in funds for The Denton-Lewisville (DL) UZA to support these same eligible expenses for one transportation provider. He further explained that a portion of these funds

will be used to pass through to two small public transit providers: Public Transit Services (PTS), which provides service in Palo Pinto and Parker Counties, and STAR Transit, which serves Kaufman and Rockwall Counties and a portion of Dallas County. These funds and projects will be incorporated into the applicable fiscal year budgets and Unified Planning Work Program (UPWP) as appropriate.

Exhibit: 2021-05-02-TR

Upon a Motion by Mayor Dana-Bashian (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 3

Michael Morris, Director of Transportation, requested Board authorization to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2021 for Transportation Department initiatives in Phase 3 in an amount up to \$326,000; of this amount, approximately 70 percent were previously approved carryover funds from the FY2020 approved budget and will extend into this FY2021 education campaign plan. Mr. Morris explained the combining education campaign efforts resulted in increased website traffic, greater public participation, lower costs, efficiencies with media outlets and cross program communication.

Phase 3 will support the activities listed below:

- The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message about the importance of clean air and is a resource for clean air issues. It is funded with \$205,000 in Congestion Mitigation and Air Quality Improvement (CMAQ) funds and Regional Transportation Council (RTC) Transportation Development Credits (TDCs) in lieu of cash match.
- The Regional Smoking Vehicle Program is designed to inform vehicle owners their vehicle(s) are creating excessive smoke and emitting pollutants, and to provide information on ways to fix their vehicle. This effort is funded with \$10,500 in Surface Transportation Block Grant Program (STBG) funds and RTC TDCs in lieu of cash match.
- The Transit Pandemic Recovery Program promotes transit options through local influencers by promoting how much Dallas Area Rapid Transit, Denton County Transportation Authority, and Trinity Metro are doing to keep riders safe and healthy and that transit is here for North Texans to get them where they need to go. This effort is funded with \$100,000 of CMAQ funds and RTC TDCs in lieu of cash match.
- The Saving Money and Reducing Truck Emissions Program aims to provide outreach to heavy-duty fleets on strategies focused on reducing emissions from these vehicles by encouraging improving efficiency of vehicles, and encouraging use of cleaner, lower-emitting technologies and fuels. This effort is funded by \$10,500 in STBG funds and RTC TDCs in lieu of cash match.

Exhibit: 2021-05-03-TR

Upon a Motion by Mayor Carmona (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Commissioner Mitchell joined the meeting.

Item 4 Resolution Authorizing a Contract with GRAM Traffic North Texas, Inc. for the 2021 North Central Texas Regional Limited Access Facility Traffic Counts and Survey Collection

Michael Morris, Director of Transportation, requested approval of a contract between NCTCOG and GRAM Traffic North Texas, Inc. for the implementation of a 2021 North Central Texas Regional Limited Access Facility (LAF) Traffic Counts and Survey Collection project in an amount not to exceed \$400,000. Funding for the 2021 Regional

Limited Access Facility Traffic Counts and Survey Collection is through Surface Transportation Block Grant (STBG) Program funds and will utilize Regional Transportation Council Transportation Development Credits (TDC) in lieu of a cash match. GRAM Traffic North Texas, Inc., was selected by the Consultant Selection Committee through Request for Proposals to conduct a full LAF traveler survey during 2021 which includes six corridor segments selected from toll roads, managed lanes, and freeways in the region. The data collected during the survey will include trip information, fare and payment details, and socio-economic data. GRAM Traffic North Texas, Inc. is committed to a 58.3 percent Disadvantaged Business Enterprise participation goal for this project.

Exhibit: 2021-05-04-TR

Upon a Motion by Mayor Heidemann (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Acceptance of the FY2021 Coronavirus Emergency Supplemental Funding (CESF) Grant

Molly McFadden, Director of Emergency Preparedness, requested Board acceptance of approximately \$238,185.92 in funds from the FY2021 Coronavirus Emergency Supplemental Funding (CESF) Grant to be utilized to prevent, prepare for, and respond to the coronavirus. Previously, COGs were not eligible to apply for these funds because the funds were made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. However, Texas is expected to provide approximately \$1.3 million of available funds to COGs statewide with North Central Texas Council of Governments slated to receive \$238,185.92. Ms. McFadden explained that most of the expenses identified in the grant application have already been incurred to accommodate for planning activities and coordination efforts, as well as to reimburse unbudgeted expenses related to cleaning products and technology upgrades, that were not eligible to be billed to normal funding streams. The funds will be used to offset direct COVID-19 related costs and no matching funds are required.

Exhibit: 2021-05-05-EP

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing FY 2022 Criminal Justice Priorities for North Central Texas

Kelly Schmidt, Criminal Justice Program Administrator, explained that under an Interlocal Cooperation Agreement with the Office of the Governor's Public Safety Office (PSO), NCTCOG is responsible for determining regional criminal justice priorities. Priorities are submitted annually to the PSO, which provides funds for local project implementation each year. She presented the FY 2022 Criminal Justice priority projects, which are attached to the Resolution for Board endorsement. Applications are reviewed, discussed, and scored by NCTCOG's Criminal Justice Policy Development Committee (CJPDC). Priority lists are developed based on high to low scores in each of five categories.

Criminal Justice Program - Justice Assistance Grant:

Projected Funding:	\$1.8M
Recommended Non-competing Continuation grants (3 projects):	\$ 239K
Recommended New or Renewal Requests (22 projects):	\$1.6M
Balance:	\$ 0

General Victim Assistance:

Projected Funding:	\$23.5M
Recommended Non-competing Continuation grants (68 projects):	\$21.6M
Recommended New or Renewal Requests (17 projects):	\$ 2.9M
Balance:	(\$ 1.0M)

Juvenile Justice:

Projected Funding:	\$ 807K
Recommended Non-competing Continuation grants (7 projects):	\$ 636K
Recommended New or Renewal Requests (10 projects):	\$ 247K
Balance:	(\$ 76K)

Truancy Prevention:

Projected Funding:	\$ 433K
Recommended Non-competing Continuation grants (2 projects):	\$ 384K

Recommended New or Renewal Requests (2 projects): \$ 130K
 Balance: (\$ 81K)

Violence Against Women:

Projected Funding: \$1 M
 Recommended Non-competing Continuation grants (14 projects): \$1.1M
 Recommended New or Renewal Requests (4 projects): \$ 290K
 Balance: (\$ 390K)

Exhibit: 2021-05-06-CJ

Upon a Motion by Mayor Carmona (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Agreements for Senior Center Operations

Doni Green, Director of Aging, requested authorization of the Board for Agreements to four (4) Senior Center Operations for a maximum 40-month term. The agreements are awarded for a period beginning June 1, 2021 and terminating September 30, 2022, with up to two (2) one-year extensions subject to availability of funding. The entities and not to exceed funding amounts for the maximum 40-month term include the following:

- Senior Connect: \$60,000
- Somervell County Committee on Aging: \$21,000
- Erath County Senior Citizens Services, Inc.: \$25,000
- Hood County Committee on Aging: \$140,000

Exhibit: 2021-05-07-AG

Upon a Motion by Judge Sweet (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 8 Appointments to the Regional Aging Advisory Committee (RAAC)

Doni Green, Director of Aging, asked the Board to approve two appointments to the Regional Aging Advisory Committee (RAAC), which assists in representing the interests of older persons. She explained that the RAAC currently has eight vacancies. Nominations were received from Judge Hill who nominated Dan Bollner representing Collin County, and Judge Massingill who nominated John Campbell to represent Hood County. Both are first-time nominees.

Exhibit: 2021-05-08-AG

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Appointments to the North Central Texas Economic Development District Board

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint four new members to the North Central Texas Economic Development District (NCTEDD) Board, to serve a three-year term and fill vacant seats: one county representative, one representative in the Principal Economic Interest Category, and two city representatives – one each in cities with populations between 200,000 – 500,000 and >25,000 – 50,000 categories.

<ul style="list-style-type: none"> • Luis Tamayo, Director of Planning and Development, Dallas County Mr. Tamayo brings more than 20 years of planning and development experience, recommended by Dallas County Judge, Clay Jenkins. 	County Category
<ul style="list-style-type: none"> • Bryan Haywood Economic Development Project Manager, City of Irving Mr. Haywood brings more than 15 years of experience in economic and community development, recommended by City of Irving Mayor, Richard H. Stopfer. 	200,000 – 500,000

<ul style="list-style-type: none"> • Chris Fuller, Deputy City Manager, City of Cleburne Mr. Fuller brings more than 15 years of experience in planning, business assistance and city management, recommended by City of Cleburne City Manager, Steve Polasek. 	>25,000 – 50,000
<ul style="list-style-type: none"> • Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College Mr. Magill brings more than 12 years of experience in economic development, recommended by Alex Cooley, Director of Economic Development Economic Opportunity, District Office. 	Principal Economic Interest

Exhibit: 2021-05-09-EDO

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 10 Status Report - Presentation of 2021 Current Population Estimates

Brian Lister, Senior Research Data Analyst for Research & Information Services, presented the 2021 Current Population Estimates for the North Central Texas region. The population estimates include the estimated population totals for all cities over 1,000 in population, each county, the twelve-county metropolitan planning area, and the region, as well as historical U.S. Census figures. He explained that local governments provided input as part of the estimation process and were given an opportunity to review draft numbers prior to finalization. He also noted that NCTCOG's population estimates are often cited and recognized for their coverage, timeliness, and uniqueness.

MISCELLANEOUS:

Item 11 Old and New Business

Mike Eastland informed the Board that they would be receiving a calendar invite to attend the General Assembly Zoom meeting on Friday, June 4th. He also brought discussion amongst the Board regarding an in-person June Board meeting. All members present agreed to have the June meeting in-person.

Item 12 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Smith adjourned the meeting at 1:39 pm.

Approved by:

Checked by:

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2021-06-02-EDO

Meeting Date: June 24, 2021

Submitted By: Mike Eastland
Executive Director

Item Title: Consider Resolution Appointing Member(s) and Officer(s) of the NCTCOG
Executive Board

With election losses of Kelly Allen-Gray of Fort Worth and John Ryan of Denton, we will have an Officer vacancy along with two vacant Board seats. The Bylaws state that the three cities in the region with the largest populations have designated Board seats. Thus, the City of Fort Worth will name the replacement of former Councilmember Gray. For the Officer position held by Ms. Gray, the Bylaws provide for the Executive Board to appoint a replacement. The Board is also responsible for appointing a replacement to the seat formerly held by Councilmember Ryan. The appointee must be from an entity that is in the same population category (100,000 – 200,000) as the person being replaced.

The possibility of some members not winning re-election was taken into consideration by the nominating committee. In this regard, the committee suggested that Councilmember Piel assume the position of Vice President of the Board and that I find a replacement for any other vacated seats. I have confirmed that Mr. Piel is willing to assume the Vice President position and that Mayor Kevin Falconer of Carrollton is willing to assume the Board seat previously held by Mr. Ryan.

Both President Sweet and Nominating Committee Chair and Past President Smith recommend these appointments and present this item for Board consideration.

CONSIDER RESOLUTION APPOINTING MEMBER(S) AND OFFICER(S) OF THE NCTCOG EXECUTIVE BOARD

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG Bylaws stipulate that should a vacancy occur in the Officers or Directors of the Executive Board, a successor shall be appointed by the remaining members of the Board to fill the unexpired term; and,

WHEREAS, Councilmember Kelly Allen-Gray of Fort Worth was representing a seat designated for one of the three member cities with the largest populations and her replacement will be selected by the City of Fort Worth; and,

WHEREAS, Councilmember Gray had been elected Vice President of the Board; and,

WHEREAS, Councilmember John Ryan of Denton was representing a city in the population range of 100,000 – 200,000 and the Bylaws require that a new appointee must be from an entity that is in the same population category as that of the member who is being replaced.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board appoints Mayor Kevin Falconer of Carrollton to fill the vacancy for the unexpired term of Councilmember Ryan of Denton.

Section 2. The North Central Texas Council of Governments Executive Board appoints Councilmember Andrew Piel of Arlington to fill the office of Vice President left vacant by Councilmember Gray.

Section 3. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary-Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 3

Exhibit: 2021-06-03-AA

Meeting Date: June 24, 2021

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contracts for Night Vision Solutions

This is a request to award contracts to MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc. for Night Vision Solutions through the North Central Texas Council of Governments SHARE cooperative purchasing program. The contract will be available for use by members of the SHARE cooperative.

Originating as a SHARE initiative, the desired items will expand our product offering of night observation devices used by Special Weapons and Tactics (SWAT) teams, Police and Sheriff Departments, and other first-responder units in the execution of their job duties. This suite of products has become necessary for Law Enforcement Officers and grants them the ability to overcome any challenge that they encounter in low-light situations. The retention of a supplier via a 'percent-discount' catalog option will allow SHARE participants to purchase Night Observation Devices and Accessories for a consistent percentage discount, regardless of existing market conditions. This would allow for cities and municipalities to increase their efficiencies and allow for consistent purchasing over a multi-year period.

NCTCOG prepared and issued a Request for Proposals (RFP) #2021-007 for Night Vision Solutions with proposals due on April 7, 2021. Six proposals were received and publicly opened. Proposals were evaluated by a committee comprised of members of the City of Dallas, City of Granbury, and City of Garland Police Departments. Following evaluation, the Evaluation Committee is recommending contract awards to MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc.

A draft resolution authorizing contracts with MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc. for Night Vision Solutions for a maximum five (5) year term, is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the SHARE cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING CONTRACTS FOR NIGHT VISION SOLUTIONS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2021-007 for Night Vision Solutions was advertised and proposals received on April 7, 2021; and,

WHEREAS, proposals were evaluated by a committee comprised of members of the City of Dallas, City of Granbury, and City of Garland Police Departments; and,

WHEREAS, following evaluation, it is recommended that contracts be awarded to MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc., for night vision solutions; and,

WHEREAS, the contract is intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2021-007.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and MIG GOV, LLC, Night Vision Devices, Inc., SupplyCore Inc., and USIQ, Inc., for night vision solutions, for a maximum five (5) year term, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 4

Exhibit: 2021-06-04-AA

Meeting Date: June 24, 2021

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contracts for Temporary Staffing Services

This is a request to award contracts to 22nd Century Technologies, Inc., Ad-a-Staff, Inc., Buzzclan, LLC., Cambay Consulting, LLC., Cogent Infotech Corporation, Diverse Staffing Services, Inc., Howroyd-Wright Employment Agency, Inc., Matrix Resources, Inc., and Recruiting Source International, Inc. for Temporary Staffing Services through the North Central Texas Council of Governments SHARE cooperative purchasing program. The contract will be available for use by members of the SHARE cooperative.

Originating as a SHARE initiative, the purpose of these contracts is to retain the services of firms that provide temporary staffing services via a cooperative contract in order to quickly and efficiently place temporary staff in the event of a vacancy or need for additional staffing. A comprehensive list of staffing positions desired by the public sector was drafted by NCTCOG Human Resources in anticipation of any such service that may be desired by NCTCOG or SHARE Member Entities.

NCTCOG prepared and issued a Request for Proposals (RFP) #2021-005 for Temporary Staffing Services with proposals due on March 24, 2021. Forty-one (41) proposals were received and publicly opened. Proposals were evaluated by a committee comprised of members of the NCTCOG Human Resources Department. Following evaluation, the Evaluation Committee is recommending contracts be awarded to 22nd Century Technologies, Inc., Ad-a-Staff, Inc., Buzzclan, LLC., Cambay Consulting, LLC., Cogent Infotech Corporation, Diverse Staffing Services, Inc., Howroyd-Wright Employment Agency, Inc., Matrix Resources, Inc., and Recruiting Source International, Inc.

A draft resolution authorizing contracts with the aforementioned temporary staffing firms for maximum five (5) year terms, is attached for Executive Board consideration. If approved, this contract will be available to agencies throughout the United States through the SHARE cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

RESOLUTION AUTHORIZING CONTRACTS FOR TEMPORARY STAFFING SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2021-005 for Temporary Staffing Services was advertised and proposals received on March 24, 2021; and,

WHEREAS, Proposals were evaluated by a committee comprised of members of the NCTCOG Human Resources Department; and,

WHEREAS, following evaluation, it is recommended contracts be awarded to 22nd Century Technologies, Inc., Ad-a-Staff, Inc., Buzzclan, LLC., Cambay Consulting, LLC., Cogent Infotech Corporation, Diverse Staffing Services, Inc., Howroyd-Wright Employment Agency, Inc., Matrix Resources, Inc., and Recruiting Source International, Inc. for temporary staffing services; and,

WHEREAS, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2021-005.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and 22nd Century Technologies, Inc., Ad-a-Staff, Inc., Buzzclan, LLC., Cambay Consulting, LLC., Cogent Infotech Corporation, Diverse Staffing Services, Inc., Howroyd-Wright Employment Agency, Inc., Matrix Resources, Inc., and Recruiting Source International, Inc. for Temporary Staffing Services, for maximum five (5) year terms, be and are hereby approved.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 5

Exhibit: 2021-06-05-AG

Meeting Date: June 24, 2021

Submitted By: Doni Green
Director of Aging

Item Title: Resolution Approving Aging Subcontractor and Subrecipient Monitoring Plan

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives federal and state funding from Texas Health and Human Services Commission (HHSC) to administer services funded by the Older Americans Act. It forms and maintains a network of competitively procured contractors and subrecipients to deliver services. As part of its administrative responsibilities, it must develop and implement a plan for monitoring these providers to ensure compliance with governing regulations.

During a March 24 training, HHSC presented a new requirement that AAA subcontractor monitoring plans must be approved by its governing body. Therefore, staff is seeking Executive Board approval for the AAA Subcontractor and Subrecipient Monitoring Plan, which is attached for review.

A draft resolution approving the AAA Subcontractor and Subrecipient Monitoring Plan is attached for Executive Board consideration. I will make a brief presentation during the June 24th meeting and respond to questions.

DG:ct

RESOLUTION APPROVING AGING SUBCONTRACTOR AND SUBRECIPIENT MONITORING PLAN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation, organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by Texas Health and Human Services (HHS); and,

WHEREAS, NCTCOG relies on a network of competitively procured contractors and subrecipients to deliver services; and,

WHEREAS, NCTCOG must conduct monitoring to ensure providers' compliance; and

WHEREAS, HHS requires that NCTCOG's governing body approve its subcontractor monitoring plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments' Area Agency on Aging Subcontractor and Subrecipient Monitoring Plan, included herein as Attachment 1, be approved.

Section 2. The Executive Director or designee is authorized to make administrative amendments to the Area Agency on Aging Subcontractor and Subrecipient Monitoring Plan as may be necessary.

Section 3. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth

Subcontractor and Subrecipient Monitoring Plan North Central Texas Area Agency on Aging

Provider Classification

The NCTAAA utilizes a Subrecipient vs. Contractor Determination Procedure prepared by NCTCOG's Risk and Compliance Division, to classify its providers in accordance with Uniform Guidance. That procedure is adopted by reference herein. Critical considerations include the extent to which the provider determines eligibility, has its performance measured against program objectives, has responsibility for programmatic decision-making, has responsibility for adherence to applicable program requirements, and uses funds to carry out its own program rather than providing goods or services for an NCTAAA program.

Providers with Characteristics of Both Subrecipients and Contractors

Some providers may have characteristics of both subrecipients and contractors. If a provider has at least one characteristic of a subrecipient, the NCTAAA does not automatically classify it as a subrecipient. Rather, it makes a judgment on the basis of the totality of responses.

HHS Guidance Prevails

At times, the Texas Health and Human Services Commission (HHS) may provide explicit or implicit guidance that certain providers should be classified as either subrecipients or contractors. For example, HHS Service Definitions include Method of Service Provision. In some cases, this section states that "This service may be provided directly or by a subrecipient of the AAA," with no recognition of service provision by contractors. In the event that such guidance is contrary to the NCTAAA's independent provider classification, it defers to HHS guidance.

Subrecipient Risk Assessment

The NCTAAA assesses subrecipients' risk both prior and subsequent to entering into a contractual relationship.

The NCTAAA assesses subrecipients' risk prior to issuing agreements by using risk assessment tools that analyze providers' experience administering grants funded by NCTCOG, turnover among key staff, financial management systems, and existence of necessary policies and procedures.

In the event that deficiencies are noted, the NCTAAA has the option of declining to issue a subrecipient agreement or developing a plan for mitigating controls. In some cases, it may incorporate these mitigating controls into the body of the agreement—especially if they create binding obligations for providers.

The NCTAAA assesses subrecipients' risk subsequent to issuing agreements using a combination of tools and strategies that include the following:

- Risk assessment tools that consider subrecipients' performance history, among other variables, to establish priority and frequency of on-site monitoring reviews;

- On-site monitoring reviews of subrecipients within the contract cycle;
- Frequent desk reviews by NCTAAA staff that focus on programmatic activity;
- Frequent fiscal reviews by Accounting staff, with primary focus on fiscal activity;
- Annual Requirements Reviews completed by all subrecipients.
- Subrecipient Review Activities

Desk Reviews

The NCTAAA frequently reviews subrecipients' activities, using desk review processes of the following:

- Review of subrecipients' supporting documents, emphasizing program activity;
- Review of subrecipients' supporting documentation for verification of total units of activity;
- Review of subrecipients' general ledger and itemized expenses as supporting documentation for their reimbursement requests (for subrecipients who are reimbursed on a cost basis).

On-Site Reviews

NCTAAA conducts on-site reviews of subrecipients during the contract cycle, with primary emphasis on programmatic compliance. Service-specific monitoring tools are used for nutrition and transportation services and a general monitoring instrument for other services.

More detailed verifications are completed for subrecipient services that require intakes. For example, NCTAAA will ensure that clients who receive Title III services for the frail elderly (e.g., home-delivered meals) during the review period have a functional impairment score at or above that threshold.

During on-site reviews, NCTAAA may review all or some of the following program elements:

- Personnel files to ensure that subrecipient staff have necessary licensure/training
- Subrecipients' outreach strategies to inform eligible persons of services
- Documentation of program income
- Review of in-kind documents for reasonableness and application of in-kind resources allocations by service
- Adherence to local/state regulations as they apply to Title III supported services (fire/safety and health codes)
- Volunteer management policies, as applicable
- Staff background checks
- Consumer contribution policies
- Processes on handling consumer feedback (satisfaction surveys, rights and responsibilities, abuse and neglect, grievance policies)
- Accessibility of service to low-income, frail, and/or minority consumer groups
- Processes for continuity of services during emergencies and disasters
- Adherence to protection of consumer information (maintenance/storage and transmission of protected information)

Risk and Compliance Reviews

The NCTAAA negotiates the frequency and nature of Risk and Compliance reviews. Risk and Compliance reviews may include activities such as:

- Performing single audit desk reviews;
- Performing subrecipient financial statement reviews;
- Performing cost reimbursement reviews for allowability of expenditures;
- Performing specific request projects; or
- Providing emerging event support.

Mitigating Controls

Mitigating controls are developed for subrecipient levels of oversight as required by Uniform Guidance. The NCTAAA utilizes a cross-disciplinary approach to developing mitigating controls, bringing together key personnel in the functional areas of Aging Programs, Contract Services, Accounting, Risk Compliance, and Auditors.

The NCTAAA will develop mitigating controls that are specific to the subrecipient's identified risk. Common types of mitigating controls include:

- Requirements that subrecipients undergo training on specific topics;
- Requirements that subrecipients receive targeted technical assistance from the NCTAAA or other qualified providers;
- Requirements that subrecipients develop and implement corrective action plans;
- Requirements that subrecipients develop and implement specific policies and procedures;
- Requirements that subrecipients develop more effective internal controls;
- Requirements that subrecipients submit more detailed supporting documentation to verify that program expenses are accurate and allowable;
- Requirements that subrecipients amend reports if program or fiscal activity has been misstated;
- Requirements that subrecipients undergo more frequent on-site monitoring.

Contractor Review Activities

The NCTAAA relies on contractors to provide in-home services such as durable medical equipment, homemaker, personal assistance, respite, emergency response, and respite to its Care Coordination and Caregiver Support Coordination consumers. Contractors are required to submit invoices to the NCTAAA on a monthly basis, in addition to support documentation (e.g., timesheets for in-home services) as may be required by the program. During case managers' monthly follow up with consumers, they verify that the contractors have delivered the services in keeping with program requirements and to the consumers' satisfaction. If not, they may require corrective action (e.g., direct residential repair contractors to redo jobs that do not comply with the scope of work) or disallow payment.



North Central Texas Council of Governments

Item 6

Exhibit: 2021-06-06-WD

Meeting Date: June 24, 2021

Submitted By: David Setzer
Director of Workforce Development

Item Title: Resolution Authorizing a Contract with TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services

This is a request to award a contract to TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services to operationalize Workforce Solutions of North Central Texas' (WSNCT) recently adopted five-year strategic plan.

This project originated in an effort to seek consulting services to advise, assist and operationalize the recently adopted strategic plan as WSNCT expands its presence and mission throughout the North Central Texas region.

NCTCOG prepared and issued a Request for Proposals (RFP) #2021-055 for Strategic Plan and Sector Strategies Development Services with proposals due on May 28, 2021. One proposal was received and publicly opened. Proposals were evaluated by a committee comprised of Workforce Development Department staff. Following evaluation, the Evaluation Committee is recommending the contract award TIP Strategies, Inc.

A draft resolution authorizing a contract with TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services for a maximum sixty-three (63) month term and in an amount not to exceed \$1,200,000.00, is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

David Setzer

RESOLUTION AUTHORIZING A CONTRACT WITH TIP STRATEGIES, INC. FOR STRATEGIC PLAN AND SECTOR STRATEGIES DEVELOPMENT SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, a Request for Proposals (RFP) #2021-055 for Strategic Plan and Sector Strategies Development Services was advertised and proposals received on May 28, 2021; and,

WHEREAS, following evaluation, staff recommends award of a contract to TIP Strategies, Inc., for Strategic Plan and Sector Strategies Development Services to operationalize the Workforce Board's recently adopted five-year strategic plan; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2021-055.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and TIP Strategies, Inc. for Strategic Plan and Sector Strategies Development Services for a maximum sixty-three (63) month term and in an amount not to exceed \$1.2 million, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 7

Exhibit: 2021-06-07-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Endorsing Application for Federal Transit Administration Pilot Program for Transit-Oriented Development Planning Grant Application for Dallas Area Rapid Transit Silver Line

In April 2021, the US Department of Transportation announced the Pilot Program for Transit-Oriented Development (TOD) Planning grant to support comprehensive planning that supports economic development, ridership, multimodal connectivity, and increased transit access for pedestrian/bicycle traffic in new fixed guideway transit corridors. Applications were due by June 21, 2021. The Dallas Area Rapid Transit (DART) Silver Line project is eligible to seek funding under this Grant Program. The North Central Texas Council of Governments is coordinating with DART, Dallas-Fort Worth International Airport, and the cities of Carrollton, Dallas, Grapevine, Plano, and Richardson, and the Town of Addison, to apply for funding of a Silver Line TOD Corridor Plan that will strategically address various TOD needs at each station area throughout the corridor. Planning includes a study of improving pedestrian and bicycle infrastructure connections to rail stations; analysis of parking utilization and local development policies; and a jobs/housing balance plan for TOD employment/residential markets. This effort includes grass roots public engagement.

The Regional Transportation Council (RTC) approved the submission to the Federal Transit Administration (FTA) of a grant application for \$800,000 of federal funds and the utilization of \$200,000 RTC local match funds for a total of \$1 million on June 10, 2021. Staff is requesting endorsement of the TOD Planning grant application. The local match for the Transit-Oriented Development Planning grant will be met through RTC Local funds.

Attached is the resolution for the Executive Board's consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

TL:bw
Attachments

**RESOLUTION ENDORSING APPLICATION FOR FEDERAL TRANSIT ADMINISTRATION
PILOT PROGRAM FOR TRANSIT-ORIENTED DEVELOPMENT PLANNING GRANT
APPLICATION FOR DALLAS AREA RAPID TRANSIT SILVER LINE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program includes Transit-Oriented Development (TOD) data collection, planning, and evaluation of infrastructure needs in support of TOD; and,

WHEREAS, in April 2021, the Federal Transit Administration (FTA) announced the Pilot Program for TOD Planning with an application submission deadline of June 21, 2021; and,

WHEREAS, on June 10, 2021, the RTC approved the submittal of a grant application for a total of approximately \$1 million in funding under the FTA TOD Planning Grant Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to submit a grant application to the FTA for a planning study under the Pilot Program for Transit-Oriented Development (TOD) Planning in the amount of \$1 million.
- Section 2.** NCTCOG is authorized to receive \$800,000 in funds from the FTA, though the Pilot Program for TOD Planning.
- Section 3.** These funds shall be incorporated into the appropriate Fiscal Year budgets.
- Section 4.** The Executive Board directs staff to include awarded funds in the appropriate Unified Planning Work Program.

Section 5. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 6. This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 8

Exhibit: 2021-06-08-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Participation in a Grant Application to the Department of Energy

The Department of Energy (DOE) released the Low Greenhouse Gas (GHG) Vehicle Technologies Research, Development, Demonstration and Deployment (RDD&D) Funding Opportunity. This initiative will provide funding for projects across the following areas: electric vehicle (EV) community partner demonstration projects; electric vehicle workplace charging projects; RDD&D of technologies to reduce the cost of EV chargers, advanced engines and fuels that reduce emissions, including natural gas, propane, and dimethyl ether; and innovative solutions for medium/heavy duty on- and off-road vehicles including electrification and high-power charging.

NCTCOG, as host agency of the Dallas Fort Worth Clean Cities Coalition, is one of several Clean Cities Coalitions that have been invited to partner as a subrecipient in a National Workplace Charging Alliance project being led by Columbia-Willamette Clean Cities Coalition. NCTCOG would participate for staff time to inform the needs of many North Texas organizations to take advantage of workplace electric vehicle charging benefits. NCTCOG will serve as a subrecipient to Columbia-Willamette Clean Cities Coalition and will receive approximately \$125,000. A 20 percent match is required for this project, which is expected to be provided by Columbia-Willamette Clean Cities Coalition and if not, Regional Transportation Council local funds will be used.

A draft resolution authorizing participation in this grant application to the DOE is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

BM:ch
Attachment

RESOLUTION AUTHORIZING PARTICIPATION IN A GRANT APPLICATION TO THE DEPARTMENT OF ENERGY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth (DFW) region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, Subtask 3.03 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

WHEREAS, the Department of Energy (DOE) released the Low Greenhouse Gas (GHG) Vehicle Technologies Research, Development, Demonstration and Deployment (RDD&D) Funding Opportunity, providing funding for projects across the following areas: electric vehicle (EV) community partner demonstration projects; electric vehicle workplace charging projects; RDD&D of technologies to reduce the cost of EV chargers, advanced engines and fuels that reduce emissions, including natural gas, propane, and dimethyl ether; and innovative solutions for medium/heavy duty on- and off-road vehicles including electrification and high-power charging; and,

WHEREAS, Columbia-Willamette Clean Cities Coalition is requesting funding for a National Workplace Charging Alliance project and has invited NCTCOG to participate as a subrecipient; and,

WHEREAS, the funding available can support alternative fuel vehicle and infrastructure initiatives, furthering efforts currently listed in the DFW Eight-Hour Ozone State Implementation Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to participate as a subrecipient in the grant application submitted by Columbia-Willamette Clean Cities Coalition to the Department of Energy to conduct a National Workplace Charging Alliance project and is authorized to receive approximately \$125,000 from Columbia-Willamette Clean Cities Coalition. A 20 percent match is required for this project, which is expected to be provided by Columbia-Willamette Clean Cities Coalition and if not, Regional Transportation Council local funds will be used.
- Section 2.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 9

Exhibit: 2021-06-09-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Contracts with Creative Bus Sales, Inc. and TRC Engineering Services, LLC for Transit Vehicles for Small Transit Providers

The North Central Texas Council of Governments (NCTCOG), as the designated recipient for Federal Transit Administration (FTA) funding for North Central Texas, recently initiated two procurements. The first procurement was for transit vehicles for small transit providers to support urban transportation services and the second was for required in-plant inspection services. Both procurements will utilize FTA funds and Regional Transportation Council Transportation Development Credits (TDCs) in lieu of local match.

On March 5, 2021, NCTCOG issued a Request for Proposals (RFP) for qualified vendors to design, manufacture and deliver two types of Americans with Disabilities Act (ADA) accessible vehicles, including light-duty buses and small transit vehicles. NCTCOG requested prices for a base contract for up to eighty (80) vehicles with an option for an additional twenty-seven (27) vehicles could be purchased, if needed. NCTCOG received proposals from three vendors offering fifteen (15) light-duty bus models and eleven (11) small transit vehicle models. On April 21, 2021, the Vendor Selection Committee met and reviewed the proposals. The Committee recommended an award to Creative Bus Sales, Inc. for light-duty buses and small transit vehicles.

FTA requires an in-plant inspector during the vehicle manufacturing process for procurements of more than ten (10) vehicles. NCTCOG issued a Request for Statement of Qualifications and Interest for In-plant Inspection Services on March 26, 2021. NCTCOG requested prices for a base contract with an optional extension during which additional inspection services could be purchased, if needed. NCTCOG received statements of qualifications and interest from two vendors offering inspection services. On May 12, 2021, the Consultant Selection Committee met and reviewed the proposals. The Committee recommended award to TRC Engineering Services, LLC for inspection services.

A draft resolution authorizing contracts with Creative Bus Sales, Inc. and TRC Engineering Services, LLC is attached for Executive Board consideration. The contract with Creative Bus Sales, Inc., is for \$6,368,283, as a base contract for fifty (50) light-duty buses and thirteen (13) small transit vehicles, and \$1,759,675, as an option for twelve (12) light-duty buses and five (5) small transit vehicles, for a total amount not to exceed \$8,127,958. The contract for TRC Engineering Services, LLC is for \$61,989 as a base contract and \$17,513 as an option, for a total amount not to exceed \$79,502. All of these dollar values represent 100 percent federal funds and are matched with 20 percent Regional Transportation Council Transportation Development Credits. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

LC:tmb
Attachment

RESOLUTION AUTHORIZING CONTRACTS WITH CREATIVE BUS SALES, INC. AND TRC ENGINEERING SERVICES, LLC FOR TRANSIT VEHICLES FOR SMALL TRANSIT PROVIDERS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program and the Bus and Bus Facilities Program for the Dallas-Fort Worth-Arlington Urbanized Area, as delegated by the Governor of the State of Texas; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 3.05 includes FTA Urban Funding for procurements for services and equipment, including buses, on behalf of subgrantees; and,

WHEREAS, NCTCOG initiated a transit cooperative vehicle procurement of a consultant, seeking qualified contractor(s) to design, manufacture, and deliver Americans with Disabilities Act accessible transit vehicles for small transit providers to support urban transportation services for the FTA grant programs, Urbanized Area Formula Program and the Bus and Bus Facilities Program; and,

WHEREAS, Creative Bus Sales, Inc. has been recommended by the Consultant Selection Committee to design, manufacture, and deliver five vehicle models, three light-duty buses and two small transit vehicles; and,

WHEREAS, NCTCOG initiated a Request for Statement of Qualifications and Interest for In-plant Inspection Services related to the cooperative vehicle procurement for transit vehicles for small transit providers; and,

WHEREAS, TRC Engineering Services, LLC has been recommended by the Consultant Selection Committee to provide in-plant inspection services; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Creative Bus Sales, Inc. to design, manufacture, and deliver light-duty buses and small transit vehicles in a base contract for fifty (50) light-duty buses and thirteen (13) small transit vehicles, for an amount of \$6,368,283 and an option for twelve (12) light-duty buses and five (5) small transit vehicles for \$1,759,675, for a total amount not to exceed \$8,127,958 be and is hereby approved. All of these dollar values represent 100 percent federal funds and are matched with 20 percent Regional Transportation Council Transportation Development Credits.
- Section 2.** A contract between NCTCOG and TRC Engineering Services, LLC to provide in-plant inspection services in a base contract for \$61,989 and \$17,513 as an option, for a total amount not to exceed \$79,502 be and is hereby approved. All of these dollar values represent 100 percent federal funds and are matched with 20 percent Regional Transportation Council Transportation Development Credits.
- Section 3.** The Executive Director or designee of NCTCOG is authorized to execute contracts with Creative Bus Sales, Inc. and TRC Engineering Services, LLC, in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 10

Exhibit: 2021-06-10-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with Alta Planning + Design, Inc. for the Fort Worth to Dallas Trail Branding and Wayfinding Project

The North Central Texas Council of Governments (NCTCOG) is seeking branding and marketing expertise to develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas.

The goal of the Fort Worth to Dallas Regional Trail Branding and Wayfinding Project is to prepare the trail to be a local, State, and national attraction. Project activities will include engaging stakeholders; creating a regional trail name and brand/logo; creating a branding and wayfinding signage best practices and guidelines report; developing 911 signage and lighting recommendations; developing recommendations for electronic message boards and real-time trail counters; providing recommendations for the provision of infrastructure on the trail for major events; and providing trail maintenance, management, and operations recommendations. Existing-conditions data collection will be performed by NCTCOG staff in-house. The project is funded by \$125,000 from the Regional Transportation Council Local Sustainable Development pool and \$25,000 match from each of the five cities, for a total of \$250,000.

On January 22, 2021, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance on the project. Nine proposals were received in response to the RFP by the due date of February 26, 2021. The Consultant Selection Committee met on March 16, 2021, to review and evaluate proposals and agreed to invite three consultants for interviews. Interviews were held on March 25, 2021, and Alta Planning + Design, Inc. was recommended to complete the project. Executive Board approval will be requested to enter into a consultant contract with Alta Planning + Design, Inc. in an amount not to exceed \$250,000. Alta Planning + Design, Inc. is committed to meet a minimum of 15.3 percent for Disadvantaged Business Enterprise participation goals for planning activities.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Alta Planning + Design, Inc. is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SC:bw
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH ALTA PLANNING + DESIGN, INC. FOR THE FORT WORTH TO DALLAS TRAIL BRANDING AND WAYFINDING PROJECT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Subtask 5.03 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program includes development of a plan for the Fort Worth to Dallas Regional Veloweb Trail; and,

WHEREAS, the study will develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct the scope of work for the trail branding and wayfinding project; and,

WHEREAS, Alta Planning + Design, Inc. has been recommended by the Consultant Selection Committee to conduct the scope of work; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between Alta Planning + Design, Inc. to develop a unified trail branding and marketing package for the Fort Worth to Dallas Regional Trail through a regional collaboration among the five cities linked by the trail, including the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas, in an amount not to exceed \$250,000 be and is hereby approved.

- Section 2.** Agreements between NCTCOG and the Cities of Fort Worth, Arlington, Grand Prairie, Irving, and Dallas for receipt of the local contribution, in the amount of approximately \$125,000, be and is hereby approved.
- Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 4.** The Executive Director or designee of NCTCOG is authorized to execute a contract with Alta Planning + Design, Inc. and agreements for receipt of local contributions in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 11

Exhibit: 2021-06-11-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Contracts with Kimley-Horn and Associates, Inc., HDR Engineering Inc., and Pacheco Koch for the Regional Traffic Signal Program

On November 20, 2020, the North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) to solicit consultant assistance for the Regional Traffic Signal Program (RTSP). Ten firms submitted proposals in response to the RFP. The Consultant Selection Committee met on February 23, 2021 and February 26, 2021, to review and evaluate the proposals. The Consultant Selection Committee recommended Kimley-Horn and Associates, Inc., HDR Engineering, Inc., and Pacheco Koch for this project. In addition, the Consultant Selection Committee further recommended that one consultant, Kimley-Horn and Associates, will perform additional tasks including a traffic signal equipment survey, development of minimum traffic signal standards and identification of functional requirements for a traffic signal performance platform. HDR Engineering and Pacheco Koch will only be involved in traffic signal retiming and meeting participation for the other tasks. Kimley-Horn and Associates, Inc., HDR Engineering, Inc., and Pacheco Koch are committed to a minimum 31.3 percent Disadvantaged Business Enterprise participation goal for this project.

The goal of the RTSP is to develop preliminary minimum functional requirements for traffic signal equipment, capabilities, and operations; conduct an inventory and review the regional traffic signal system by individual signal; identify gaps between the minimum standards and existing conditions; identify traffic signal performance measures and a performance-based traffic signal platform; and maximize the capacity of the existing roadway system by improving traffic operations through signal retiming along selected corridors. It is anticipated this program will continue to reduce mobile source emissions, improve mobility, and enhance safety. The consultants will establish a baseline analysis, implement signal retiming, perform subsequent analyses (improved conditions), and prepare an executive summary of the program for signalized intersections across jurisdictional boundaries. Consultants will not be authorized to proceed in each corridor until the corresponding local match has been collected.

A draft resolution authorizing a contract with Kimley-Horn and Associates, Inc., in an amount not to exceed \$1.8 million, a contract with HDR Engineering, Inc., in an amount not to exceed \$804,000, and Pacheco Koch in an amount not to exceed \$819,000 is attached for Executive Board consideration. Total contracts awarded equal \$3,423,000 (\$2,738,400 Congestion Mitigation and Air Quality Improvement Program funds plus \$342,300 State match and \$342,300 local participation). Also included in this draft resolution is authorization to collect local match from participating agencies to implement this program. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

GM:bw
Attachment

RESOLUTION AUTHORIZING CONTRACTS WITH KIMLEY-HORN AND ASSOCIATES, INC., HDR ENGINEERING INC., AND PACHECO KOCH FOR THE REGIONAL TRAFFIC SIGNAL PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, Subtask 5.05 of the Fiscal Year (FY) 2022 and FY 2023 Unified Planning Work Program provides for consultant assistance to implement the Regional Traffic Signal Program; and,

WHEREAS, on June 11, 2020, the RTC has allocated funds to support the Regional Traffic Signal Program; and,

WHEREAS, on November 20, 2020, NCTCOG initiated a Request for Proposals to secure consultant assistance for the Regional Traffic Signal Program; and,

WHEREAS, the NCTCOG Executive Board has authorized the receipt of Surface Transportation Block Grant, Congestion Mitigation and Air Quality Improvement Program, Regional Toll Revenue and associated local match funds for planning and implementation programs to be administered and managed by NCTCOG; and,

WHEREAS, Kimley-Horn and Associates, Inc., HDR Engineering, Inc. and Pacheco Kock have been recommended by the Consultant Selection Committee to implement the Regional Traffic Signal Program for NCTCOG; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Kimley-Horn and Associates, Inc. to implement a Regional Traffic Signal Program in an amount not to exceed \$1.8 million be and is hereby approved.
- Section 2.** A contract between NCTCOG and HDR Engineering, Inc. to implement a Regional Traffic Signal Program in an amount not to exceed \$804,000 be and is hereby approved.
- Section 3.** A contract between NCTCOG and Pacheco Koch to implement a Regional Traffic Signal Program in an amount not to exceed \$819,000 be and is hereby approved.
- Section 4.** NCTCOG is authorized to accept approximately \$684,600 in local funds from participating local agencies in support of the Regional Traffic Signal Retiming Program.
- Section 5.** The Executive Director or designee of NCTCOG is authorized to execute agreements between NCTCOG and local agencies to collect the local match for the Regional Traffic Signal Program.
- Section 6.** The Executive Director or designee of NCTCOG is authorized to execute a contract with Kimley-Horn and Associates, Inc., HDR Engineering, Inc. and Pacheco Koch in the name of the North Central Texas Council of Governments.
- Section 7.** This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 12

Exhibit: 2021-06-12-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Agreements with Recipients for the Clean Fleets North Texas 2020 and the North Texas Emissions Reduction 2020 Calls for Projects

The Regional Transportation Council (RTC) opened the Clean Fleets North Texas 2020 Call for Projects (CFP), North Texas Emissions Reduction Project 2020 CFP, and North Texas Freight Terminal Electrification 2020 CFP on October 8, 2020. These initiatives are funded from approximately \$3.9 million previously awarded from the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program to reduce emissions of ozone-forming nitrogen oxides from diesel-powered heavy-duty vehicles or equipment in the Dallas-Fort Worth 10-county ozone nonattainment area by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles or equipment as well as installing idle reduction technology and related infrastructure.

Applications were received from the Clean Fleets North Texas 2020 CFP and the North Texas Emissions Reduction Project 2020 CFP. Eligible applicants include local governments and private companies who own heavy-duty diesel vehicles or equipment operating in the nonattainment area and who have adopted the RTC Clean Fleet Policy. A list of entities who have adopted the RTC Clean Fleet Policy is available at www.nctcog.org/fleetpolicy.

The latest application period ended on April 9, 2021. Based on applications, eligible projects were received from the City of Dallas, Exel Inc. dba DHL Supply Chain, Jack Cooper Transport Company LLC, and PACCAR Leasing Company. Staff recommends a subaward for the City of Dallas to replace six vehicles with newer, lower-emitting vehicles. The City of Dallas will provide a local contribution of 65 percent of the project cost as required by EPA for replacement projects; all local contributions will be tracked and documented. Staff recommends a rebate award to Exel Inc. dba DHL Supply Chain to replace two pieces of equipment with newer, zero emission equipment. Staff recommends a rebate award for Jack Cooper Transport Company LLC to replace one vehicle with a newer, zero emission vehicle. In addition, staff recommends a rebate award for PACCAR Leasing Company to replace one vehicle with a newer, zero emission vehicle. Exel Inc. dba DHL Supply Chain, Jack Cooper Transport Company LLC, and PACCAR Leasing Company will each provide a local contribution of 55 percent of the project cost as required by EPA for replacement projects; all local contributions will be tracked and documented. The RTC approved funding for these CFP recommendations at its June 10, 2021, meeting. The balance of funds remaining will be made available through continuing funding opportunities.

A draft resolution authorizing agreements is attached for Executive Board consideration. The table details the anticipated funding recipients and sources:

Agreement Recipient Name	EPA Funds		Local Contribution	
	Percent (No more than)	Amount (Not to exceed)	Percent (At least)	Amount (Approximately)
City of Dallas	35%	\$385,704	65%	\$716,310
Exel Inc. dba DHL Supply Chain	45%	\$314,340	55%	\$384,192
Jack Cooper Transport Company LLC	45%	\$288,730	55%	\$352,892
PACCAR Leasing Company	45%	\$154,915	55%	\$189,341

I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JB:ch
Attachment

RESOLUTION AUTHORIZING AGREEMENTS WITH RECIPIENTS FOR THE CLEAN FLEETS NORTH TEXAS 2020 AND THE NORTH TEXAS EMISSIONS REDUCTION 2020 CALLS FOR PROJECTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, Subtask 3.03 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

WHEREAS, the Clean Fleets North Texas 2020 Call for Projects (CFP), North Texas Emissions Reduction Project 2020 CFP and North Texas Freight Terminal Electrification 2020 CFP are funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program; and,

WHEREAS, on October 8, 2020, the RTC approved to open funding for these Calls for Projects in the 10-county ozone nonattainment area for the implementation of projects that reduce nitrogen oxide emissions; and,

WHEREAS, on June 10, 2021, the RTC approved funding for these projects under the Clean Fleets North Texas 2020 CFP and the North Texas Emissions Reduction Project 2020 CFP; and,

WHEREAS, NCTCOG has complied with RTC procedures for Calls for Projects/Funding Initiatives.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** An agreement between NCTCOG and the City of Dallas in an amount not to exceed \$385,704 in EPA funds (no more than 35 percent of project costs) and a local contribution by the City of Dallas of approximately \$716,310 (at least 65 percent of the project cost) be and is hereby approved.
- Section 2.** An agreement between NCTCOG and Exel Inc. dba DHL Supply Chain for an amount not to exceed \$314,340 EPA funds (no more than 45 percent of project costs) and approximately \$384,192 local contribution (at least 55 percent of project costs) be and is hereby approved.
- Section 3.** An agreement between NCTCOG and Jack Cooper Transport Company LLC for an amount not to exceed \$288,730 EPA funds (no more than 45 percent of project costs) and approximately \$352,892 local contribution (at least 55 percent of project costs) be and is hereby approved.
- Section 4.** An agreement between NCTCOG and PACCAR Leasing Company for an amount not to exceed \$154,915 EPA funds (no more than 45 percent of project costs) and approximately \$189,341 local contribution (at least 55 percent of project costs) be and is hereby approved.
- Section 5.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 6.** This resolution shall be in effect immediately upon its adoption.

David Sweet, President
North Central Texas Council of Governments
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 24, 2021.

Bill Heidemann, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, City of Corinth



North Central Texas Council of Governments

Item 13

Exhibit: 2021-06-13-TR

Meeting Date: June 24, 2021

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2021-2022 Term

The Regional Transportation Council Bylaws govern the procedures of the technical committees that support the Regional Transportation Council (RTC). As stipulated in the RTC Bylaws, officers for the Surface Transportation Technical Committee (STTC) are designated by the Executive Board. STTC officers serve for a term of one year beginning in June of each year.

The Surface Transportation Technical Committee provides technical expertise and review of the surface transportation planning process for the Regional Transportation Council. Members on STTC are staff personnel nominated by the respective governments or agencies and include at least one member from each jurisdiction and agency represented on the RTC. Membership selected by formula is based on the most recently approved population and employment data from NCTCOG with adjustments performed in June of even-numbered years. Attachment 1 includes the formula for representation on STTC, as well as a draft membership roster and ethnic and geographical distribution of membership. STTC officers being recommended for approval by the Board are Tanya Brooks, Chair, Assistant Director, Traffic and Management Division, Transportation and Public Works, City of Fort Worth; Ceason G. Clemens, Vice Chair, Deputy District Engineer, Texas Department of Transportation, Dallas District; and Walter Shumac, III, P.E., Secretary, Director of Transportation Services, City of Grand Prairie.

Also, for your information, the new Regional Transportation Council officers are Theresa Daniel, Ph.D., Chair, Commissioner, Dallas County; Duncan Webb, Vice-Chair, Commissioner, Collin County; and Cary Moon, Secretary, Councilmember, City of Fort Worth.

Approval by the Executive Board of the officers for the Surface Transportation Technical Committee will be requested at the meeting.

VPJ:al
Attachments

**SURFACE TRANSPORTATION TECHNICAL COMMITTEE
MEMBERSHIP STRUCTURE**

- Dallas and Tarrant Counties shall each have two representatives.
- Each perimeter county in the Metropolitan Area shall have one representative.
- Each city within the Metropolitan Area with a combined population and employment greater than 1,500,000, shall have five representatives.
- Each city within the Metropolitan Area with a combined population and employment greater than 1,000,000 and less than or equal to 1,500,000, shall have four representatives.
- Each city within the Metropolitan Area with a combined population and employment greater than 500,000 and less than or equal to 1,000,000, shall have three representatives.
- Each city within the Metropolitan Area with a combined population and employment greater than 200,000 and less than or equal to 500,000, shall have two representatives.
- Each city within the Metropolitan Area with a combined population and employment greater than 40,000 and less than or equal to 200,000, shall have one representative.
- The following planning agencies will be represented as listed:

-TxDOT Fort Worth District	2	
-TxDOT Dallas District	2	
-TxDOT Paris District	1	
-TxDOT TP&P (Austin)	1	
-Dallas Area Rapid Transit	2	
-Fort Worth Transportation Authority (also known as Trinity Metro)	2	
-Denton County Transportation Authority	1	
-North Texas Tollway Authority	2	
-Texas Commission on Environmental Quality	1	(non-voting)
-Dallas Fort Worth International Airport	1	

DRAFT

SURFACE TRANSPORTATION TECHNICAL COMMITTEE

Tanya Brooks, Chair
City of Fort Worth

**Season G. Clemens,
Vice Chair**
TxDOT, Dallas

**Walter Shumac, III,
Secretary**
City of Grand Prairie

Joe Atwood
Hood County

Melissa Baker
City of Irving

Micah Baker
Dallas County

Bryan Beck
City of Grapevine

Marc Bentley
City of Farmers Branch

David Boski
City of Mansfield

Keith Brooks
City of Arlington

Shon Brooks
City of Waxahachie

Robert Caskey
City of Frisco

Rob Cohen
City of Southlake

Kent Collins
City of Coppell

John F. Cordary, Jr.
TxDOT, Fort Worth

Rick Cortez
City of Mesquite

Hal Cranor
City of Euless

Fred Crosley
Trinity Metro

Clarence Daugherty
Collin County

Chad Davis
Wise County

Arturo Del Castillo
City of Dallas

Caryl DeVries
City of Grand Prairie

Greg Dickens
City of Hurst

David Disheroon
Johnson County

Phil Dupler
Trinity Metro

Rebecca Diviney
City of Denton

Chad Edwards
City of Fort Worth

Claud Elsom
Rockwall County

Eric Fladager
City of Fort Worth

Chris Flanigan
City of Allen

Ann Foss
City of Arlington

Mike Galizio
Tarrant County

Ricardo Gonzalez
TxDOT, Fort Worth

Gary Graham
City of McKinney

Tom Hammons
City of Carrollton

Ron Hartline
City of The Colony

Shannon Hicks
Town of Addison

Matthew Hotelling
Town of Flower Mound

John D. Hudspeth
TxDOT, Dallas

Terry Hughes
City of Weatherford

Jeremy Hutt
City of Cleburne

Thuan Huynh
City of McKinney

Tony Irvin
City of DeSoto

Kelly Johnson
North Texas Tollway
Authority

G. "Gus" Khankarli
City of Dallas

Alonzo Liñán
City of Keller

Eron Linn
Dallas Area Rapid Transit

Clay Lipscomb
City of Plano

Paul Luedtke
City of Garland

Stanford Lynch
Hunt County

Alberto Mares
Ellis County

Brian Moen, Chair
City of Frisco

Wes McClure
City of Mesquite

Mark Nelson
City of Richardson

Jim O'Connor
City of Irving

Kenneth Overstreet
City of Bedford

Kevin Overton
City of Dallas

Tim Palermo
Denton County
Transportation Authority

Dipak Patel
City of Lancaster

Todd Plesko
Dallas Area Rapid Transit

Shawn Poe
City of Richardson

John Polster
Denton County

Tim Porter
City of Wylie

Bryan G. Ramey II
City of Duncanville

Greg Royster
Dallas Fort Worth
International Airport

Kathryn Rush
City of Dallas

Moosa Saghian
Kaufman County

David Salmon
City of Lewisville

Brian Shewski
City of Plano

Ray Silva-Reyes
City of Colleyville

Randy Skinner
Tarrant County

Anjelica Solano
North Texas Tollway
Authority

Caleb Thornhill
City of Plano

Dave Timbrell
City of Garland

Press Tompkins
City of Greenville

Gregory Van Nieuwenhuize
City of Haltom City

Daniel Vedral
City of Irving

Caroline Waggoner
City of North Richland Hills

Robert Woodbury
City of Cedar Hill

Jamie Zech
TCEQ

SURFACE TRANSPORTATION TECHNICAL COMMITTEE
June 2021

Ethnic Distribution		Gender Distribution	
66	Caucasian	69	Male
8	Hispanic	11	Female
3	African American	13	Vacant
1	Asian/Pacific Islander		
2	Other		
13	Vacant		
Geographic Distribution		Private/Public Distribution	
28	Dallas County	93	Public Sector
19	Tarrant County	0	Private Sector
10	Collin County		
7	Denton County		
2	Ellis County		
1	Hood County		
2	Hunt County		
3	Johnson County		
1	Kaufman County		
2	Parker County		
2	Rockwall County		
1	Wise County		
2	Dallas Area Rapid Transit		
1	Dallas Fort Worth International Airport		
1	Denton County Transportation Authority		
2	Fort Worth Transportation Authority/ Trinity Metro		
2	North Texas Tollway Authority		
1	Texas Commission on Environmental Quality		
6	Texas Department of Transportation		



North Central Texas Council of Governments

Item 14

Exhibit: 2021-06-14-EDO

Meeting Date: June 24, 2021

Submitted By: Lucille Johnson
Assistant to the Executive Director

Item Title: Appointments to the North Central Texas Economic Development District Board

The Executive Board is being asked to make two appointments to the NCTEDD Board with each appointee to serve a three-year term and fill the following vacant seats: one county representative, and one city representative in cities with populations less than 25,000 category.

Three-Year Term Appointment Request	NCTEDD Board Category
Shea Hopkins , Vice President of Economic Development, Granbury Chamber of Commerce	Hood County
John Smith , Town Administrator and Economic Development Director, Town of Hickory Creek	<25,000 Category

Ms. Hopkins has extensive experience in economic development, where, in Granbury, she is currently focusing on business attraction, entrepreneurship, existing business development, and creating a more sustainable tax base. Prior to Granbury, Shea was the Director of Economic Development for the Fort Worth Chamber of Commerce and the Director of Workforce Development for the Abilene Industrial Foundation. Ms. Hopkins is recommended by Hood County Judge, Ron Massingill. **Mr. Smith** is a Certified Public Manager and serves as the Town of Hickory Creek’s Town Administrator and the Economic Development Director for their 4B Corporation. He has worked with residential developers to bring new sub-divisions to the town spurring roof tops that support commercial business, including three new restaurants in the last 2 years. John also served four years on the EDC, four years as a councilmember, and nine years as the town’s mayor. Mr. Smith is recommended by Hickory Creek’s Mayor, Lynn Clark.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region’s Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region’s communities and EDA to facilitate EDA grant opportunities.

This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member serves a term of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-695-9103.

APPOINTMENTS TO THE NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT DISTRICT BOARD

PRIMARY BOARD RESPONSIBILITIES

The North Central Texas Economic Development Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible to ensure:

- a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
- d) the effective administration of the EDA EDD required programs; and
- e) meetings take place at such times and places as required by the District Bylaws

NUMBER OF COMMITTEE MEMBERS: Up to 51 Members

TIME OF APPOINTMENT: Members are appointed annually in September by the NCTCOG Executive Board or as vacancies occur.

APPOINTING AUTHORITY: NCTCOG Executive Board

TERMS OF OFFICE: Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

STANDARD MEETING TIME, DATE, LOCATION: Quarterly

Meetings can be called more or less frequently as needed and are held at 10:00 A.M. at NCTCOG and/or virtually.

SPECIAL REQUIREMENTS:

EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.

NORTH CENTRAL TEXAS ECONOMIC DEVELOPMENT BOARD COMPOSITION	
OFFICERS	NAME AND ORGANIZATION
Chair	Marty Wieder, Economic Development Director, City of Grand Prairie
Vice Chair	Fred Schmidt, Director Community & Industry Education Program Development, Tarrant County Community College District
Secretary-Treasurer	Kassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie

COUNTIES - 16 COUNTIES (1 SEAT EACH COUNTY)

1. **COLLIN:** David Bristol, Chairman of the Board of Employee Solutions, LP; serves as President and CEO
2. **DALLAS:** Luis Tamayo, Director of Planning & Development, Dallas County
3. **DENTON:** Michael Talley, Director of Economic Development, Denton County
4. **ELLIS:** Jim Wehmeier, Director of Economic Development, City of Ennis
5. **ERATH:** Jeff Sandford, Executive Director, Stephenville Economic Development Authority
6. **HOOD:** VACANT
7. **HUNT:** Greg Sims, President/CEO, 4a Economic Development Corporation
8. **JOHNSON:** Diana Miller, Johnson County Economic Development Corporation
9. **KAUFMAN:** VACANT
10. **NAVARRO:** John Boswell, Economic Development Director, Navarro County and City of Corsicana
11. **PALO PINTO:** VACANT
12. **PARKER:** VACANT
13. **ROCKWALL:** Phil Wagner, President, Rockwall Economic Development Corporation
14. **SOMERVELL:** VACANT
15. **TARRANT:** Lisa McMillan, Economic Development Coordinator, Tarrant County
16. **WISE:** J.D. Clark, County Judge, Wise County

CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES

>500,000 (2 SEATS) 2 cities, includes Dallas, Fort Worth

17. David Schleg, Office of Economic Development, City of Dallas
18. Robert Sturns, Economic Development Director, City of Fort Worth

BETWEEN 200,000 - 500,000 (2 SEATS) 4 cities, includes Arlington, Garland, Irving, Plano

19. Bruce Payne, Economic Development Director, City of Arlington
20. Bryan Haywood, Economic Development Project Manager, City of Irving

BETWEEN 100,000 - 200,000 (2 SEATS) 6 cities, includes Carrollton, Denton, Frisco, Grand Prairie, McKinney, Mesquite

21. Erica Sullivan, Economic Development Analyst, City of Denton
22. Marty Wieder, Economic Development Director, City of Grand Prairie

BETWEEN 50,000-100,000 (2 SEATS) 9 cities, includes Allen, Euless, Flower Mound, Lewisville, Mansfield, North Richland Hills, Richardson, Rowlett

23. Craig Hulse, Director of Economic Development, City of North Richland Hills
24. VACANT

BETWEEN 25,000 - 50,000 (4 SEATS) 20 cities, includes Bedford, Burleson, Cedar Hill, Cleburne, Coppell, DeSoto, Duncanville, Farmers Branch, Grapevine, Greenville, Haltom City, Hurst, Lancaster, Little Elm, Rockwall, Southlake, The Colony, Waxahachie, Weatherford, Wylie

25. Cassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie
26. Jennette Espinosa, Executive Director, Little Elm Economic Development Cooperation
27. Shane Shepard, Economic Development Director, City of Lancaster
28. Chris Fuller, Deputy City Manager, City of Cleburne

<25,000 (10 SEATS) 122 cities

Collin County (Anna, Celina, Fairview, Josephine, Lavon, Lowry Crossing, Lucas, Melissa, Murphy, Parker, Princeton, Prosper, St. Paul)

Dallas County (Addison, Balch Springs, Cockrell Hill, Glenn Heights, Highland park, Hutchins, Seagoville, Sunnyvale, University Park Wilmer)
Denton County (Argyle, Aubrey, Bartonville, Copper Canyon, Corinth, Cross Roads, Double Oak, Hickory Creek, Highland Village, Justin, Krugerville, Krum, Lake Dallas, Northlake, Oak Point, Pilot Point, Ponder, Providence, Roanoke, Sanger, Shady Shores, Trophy Club)
Ellis County (Ennis, Ferris, Italy, Midlothian, Oak Leaf, Ovilla, Palmer, Red Oak)
Erath County (Dublin, Stephenville)
Hood County (DeCordova, Granbury)
Hunt County (Caddo Mills, Commerce, Quinlan, West Tawakoni, Wolfe City)
Johnson County (Alvarado, Godley, Grandview, Joshua, Keene, Venus)
Kaufman County (Combine, Crandall, Forney, Kaufman, Kemp, Maybank, Talty, Terrell)
Navarro County (Corsicana, Kerns)
Palo Pinto County (Mineral Wells)
Parker County (Aledo, Annetta, Hudson Oaks, Reno, Springtown, Willow Park)
Rockwall County (Fate, Heath, McLendon-Chisolm, Royse City)
Somervell County (Glen Rose)
Tarrant County (Azle, Benbrook, Blue Mound, Colleyville, Crowley, Dalworthington Gardens, Edgecliff Village, Everman, Forest Hill, Haslet, Kennedale, Lake Worth, Lakeside, Pantego, Pelican Bay, Richland Hills, River Oaks, Sansom Park, Watauga, Westlake, Westworth Village, White Settlement)
Wise County (Alvord, Aurora, Boyd, Bridgeport, Chico, Decatur, New Fairview, Newark, Rhome, Runaway Bay)

29. Orlando Campos, Director, Economic Development & Tourism, Town of Addison
30. Chris Dyser, Community Development Director, City of Balch Springs
31. Mary Ann Moon, Executive Director of Prosper Economic Development Corporation
32. Alexis Jackson, Director of Economic Development, City of Celin
33. VACANT
34. VACANT
35. VACANT
36. VACANT
37. VACANT
38. VACANT

PRIVATE SECTOR (3 SEATS)

39. Mickey Hillock, President, Hillock Foods, Inc.
40. Michael Grace, City of Duncanville Resident (Assistant City Manager, City of Ferris)
41. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm

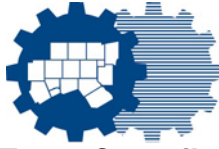
PRINCIPAL ECONOMIC INTERESTS (10 SEATS) Includes Executive Directors of Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups

42. Janie Havel, Economic Development and Tourism, Office of the Governor
43. Leslie Leerskov, VP/Business Development & Loan Officer, Community National Bank & Trust of Texas
44. Judy McDonald, Executive Director, Workforce Solutions for Tarrant County
45. James Quick, Associate Vice President, Research & Dean of Graduate Studies, SMU
46. Fred Schmidt, Director Community & Industry Education Program Development, Tarrant County College District
47. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
48. Nika Reinecke, Principal at Envision Planning Group LLC
49. Dr. Maria Martinez-Cosio, Interim Dean, Department of Interim Dean and Full Professor for the College of Architecture, Planning and Public Affairs (CAPP), UTA
50. Leah Clark, Executive Director, Bridgeport Economic Development Corporation
51. Ben Magill, Associate Vice Chancellor of Economic Opportunity, Dallas College

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2020 - May 2021 (Revised 4/2021)

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
	Ray Smith President	P	P	P	P	P	P	NM	P	P	P	P	P	11
	David Sweet President	P	P	P	P	P	P	NM	P	P	P	P	P	11
	Kelly Allen-Gray Secretary/Treasurer	P	P	P	P	P	P	NM	P	P	P	P		10
	J. D. Clark Past President	P	P	A	P	A	P	NM	A	P	A	P	A	6
	Rick Carmona							NM	P	P	P	P	P	5
	Tammy Dana-Bashian			P	P	P	P	NM	P	P	P	P	P	9
	Alfonso Campos			P	P	P	P	NM	P	A	P	P	A	7
	Gary Caplinger	P	P	P	P	P	P	NM	P					7
	Bill Heidemann	P	P	P	P	A	P	NM	P	P	P	P	P	10
	Chris Hill	P	P	P	P	P	P	NM	P	P	P	P	A	10
	Clay Jenkins	P	P	P	P	P	P	NM	P	P	A	P	P	10
	Lee Kleinman	P	P	P	P	P	P	NM	P	P	P	A	P	10
	Bobbie Mitchell	P	P	P	P	P	P	NM	P	P	P	P	P	11
	Andrew Piel	P	P	P	P	P	A	NM	P	P	P	P	P	10
	Kayci Prince			P	A	P	P	NM	P	A	P	P	A	6
	John Ryan							NM	P	P	P	P		4
	Glen Whitley	A	A	P	A	P	P	NM	A	A	A	A	P	4
	Glenn Rogers - Ex Officio, Non-Voting Member											A	A	0
	TOTAL PRESENT	*	*	*	*	13	14	NM	15	13	13	14	10	
	Attendance Code:	P=Present A=Absence NM=No meeting *Check previous the posted attendance sheet for that month												



North Central Texas Council of Governments

2020-21 NCTCOG Executive Board Calendar

Regular Meetings start at **12:45 pm** unless otherwise posted.
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

July 22, 2021	Executive Board Meeting & NCTCOG Foundation Meeting– NCTCOG Offices
August 26, 2021	Executive Board Meeting – NCTCOG Offices
September 23, 2021	Executive Board Meeting – NCTCOG Offices
October 28, 2021	Executive Board Meeting – NCTCOG Offices
November 18, 2021	Executive Board Meeting – NCTCOG Offices
December 16, 2021	Executive Board Meeting – NCTCOG Offices