

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — February 25, 2021

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. Members of the public could provide comment on an Agenda item by calling a toll-free number.

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:15 pm on February 25, 2021.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Ray Smith | 9. Chris Hill |
| 2. David Sweet | 10. Clay Jenkins |
| 3. Kelly Allen-Gray | 11. Lee Kleinman |
| 4. J. D. Clark | 12. Bobbie Mitchell |
| 5. Rick Carmona | 13. Andrew Piel |
| 6. Tammy Dana-Bashian | 14. John Ryan |
| 7. Rick Carmona | 15. Yvonne Davis |
| 8. Bill Heideman | |

Members of the Board Absent:

16. Alfonso Campos
17. Kayci Prince
18. Glen Whitley

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Kelly Schmidt, Lucille Johnson, Stephanie Cecil, Ken Kirkpatrick, James Powell, Alayna Payne, Rick Norman, Chis Klaus, Marcie Bruner, Todd Tanner, Charles Covert, Michael Bort, Dan Kessler

REGULAR SESSION

Public Comment on Agenda Items

The public telephone line was unmuted, and members of the public were invited to comment on any item on the agenda. No one requested to speak to the Board and President Smith closed the public comment session at 1:18 pm.

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the Minutes from the January Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the Minutes of the January Executive Board meeting.

2021-02-01-EDO

Item 2 Resolution to Accept and Acknowledge Receipt of the Comprehensive Annual Financial Report for Fiscal Year 2020

Monte Mercer, Deputy Executive Director, presented the Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year that ended September 30, 2020 for acceptance and acknowledgement. He said that Christopher Breaux, Partner with WhitleyPenn, presented the final reports to the Audit Committee that was scheduled for 11:00 am. The Committee had the opportunity to ask questions of Mr. Breaux or staff during the presentation as well as the opportunity to address the auditors independent of staffs' presence. Judge Sweet commended the staff for their work.

Present at the meeting were representatives from the independent auditing firm, WhitleyPenn, who had present reviewed the audit reports to the Audit Committee meeting that took place before the Board meeting.

Exhibit: 2021-02-02-AA

Upon a Motion by Judge Sweet (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Receipt of FY2019 Homeland Security Grant Funds (UASI) for a 2019 UASI - NCTCOG Situational Awareness Project

Molly McFadden, Director of Emergency Preparedness, requested authorization for the receipt of FY2019 Homeland Security Grant Funds in support of the Dallas/Fort Worth/Arlington Urban Area Security Initiative (UASI), in the amount of \$35,119.65, to continue the contract for the Situational Awareness / Common Operating Picture Project software. She explained that the software provides real-time data feeds, GIS Overlays, event information, and incident mobile field reports using an intuitive mapping interface. This provides first responders a dynamic common operating picture that helps prioritize threats and hazards and accelerate decision making.

Exhibit: 2021-02-03-EP

Upon a Motion by Mayor Dana-Bashian (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Receipt of Grant Funds to Support the Hazard Mitigation Action Plan (HazMAP) Updates for Johnson, Somervell, and Wise Counties

Molly McFadden, Director of Emergency Preparedness, requested authorization for the receipt of FEMA 2019 Pre-Disaster Mitigation Grant funds of \$270,900, through the Texas Department of Emergency Management's Mitigation Section, for HazMAP Plan updates in Johnson, Somervell, and Wise counties. The participating jurisdictions will equally share the required match amount of \$90,300 (25% of the total project cost) in in-kind time and resources, for a total project cost of \$361,200. She explained that data from the plans will be used to create policy, procedures, plans and/or projects to mitigate identified hazards and reduce risk and vulnerabilities. Once adopted, the plans will result in eligibility for future federal mitigation grant funds.

Exhibit: 2021-02-04-EP

Upon a Motion by Judge Clark (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Receipt of Grant Funds to Support the Hazard Mitigation Action Plan (HazMAP) Updates for Ellis and Navarro Counties

Molly McFadden, Director of Emergency Preparedness, requested authorization for the receipt of FEMA 2019 Pre-Disaster Mitigation Grant funds of \$226,800, through the Texas Department of Emergency Management's Mitigation Section, for HazMAP Plan updates in Ellis and Navarro counties. The participating jurisdictions will equally share the required match amount of \$75,600 (25% of the total project cost) in in-kind time and resources, for a total project cost of \$302,400. She explained that data from the plans will be used to create policy, procedures, plans and/or projects to mitigate identified hazards and reduce risk and vulnerabilities. Once adopted, the plans will also result in eligibility for future federal mitigation grant funds.

Exhibit: 2021-02-05-EP

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Accepting the City of Weatherford's Waste Minimization Evaluation Study

Edith Marvin, Director of Environment and Development, asked the Board to accept the Waste Minimization Evaluation Study from the City of Weatherford, which was funded by a pass-through grant from the Texas Commission on Environmental Quality (TCEQ), as part of the solid waste planning program for North Central

Texas. It will be transmitted to TCEQ for final consideration and acceptance. She explained that the plan has been approved by the City of Weatherford and accepted by the Resource Conservation Council as consistent with the regional solid waste management plan, *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*.

Exhibit: 2021-02-06-ED

Upon a Motion by Mayor Dana-Bashian (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Accepting the City of Duncanville's Southwest Regional Emergency Management Disaster Debris Management Plan

Edith Marvin, Director of Environment and Development, asked the Board to accept the Southwest Regional Emergency Management Disaster Debris Management Plan for the Cities of Cedar Hill, DeSoto, Duncanville, and Lancaster, which was funded by a pass-through grant from the Texas Commission on Environmental Quality (TCEQ), as part of the solid waste planning program for North Central Texas. It will be transmitted to TCEQ for final consideration and acceptance. She explained that the Plan was developed in accordance with all applicable city, state, and federal statutes and regulations and was accepted by all the partnering cities. The Resource Conservation Council reviewed and accepted the plan as consistent with *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*.

Exhibit: 2021-02-07-ED

Upon a Motion by Councilmember Ryan (seconded by Judge Clark), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing an Agreement with the Texas Commission on Environmental Quality

Michael Morris, Director of Transportation, requested authorization for a funding agreement with the Texas Commission on Environmental Quality (TCEQ), in an amount not to exceed \$500,000, valid until August 31, 2026. A previous agreement for these services expires on August 31, 2021. He explained that the funds will assist with required on-road emissions inventories and technical analyses updates for the DFW non-attainment area, which are required for updating the *Texas State Implementation Plan (SIP)* per the *Federal Clean Air Act*.

Exhibit: 2021-02-08-TR

Upon a Motion by Mayor Heidemann (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing an Agreement with the North Texas Tollway Authority for Travel Demand Modeling and Traffic Forecasting Assistance

Michael Morris, Director of Transportation, asked the Board to authorize an agreement for the receipt of approximately \$75,000 from the North Texas Tollway Authority. He explained that the funds will be used for technical and other assistance, including activities such as forecasting, feasibility studies, environmental analyses, and travel modeling technical assistance, to support potential toll road facility feasibility/viability assessments and corridor studies. NCTCOG had similar agreements with NTTA in 2009, 2012, 2016, and 2018, and the current agreement expired on December 31, 2020.

Exhibit: 2021-02-09-TR

Upon a Motion by Councilmember Ryan (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 2

Michael Morris, Director of Transportation, requested authorization to spend up to \$1,485,500 for the purchase and placement of Phase 2 education campaigns that will initiate in FY2021, approximately 50 percent of which

is previously approved carryover funds from the FY2020 approved budget. He explained that funding is being brought in phases for the purpose of strategic planning. Education campaigns may be presented through print publications and digital placements, radio and TV spots, billboards, social media, transit, and other transportation displays in multiple languages when appropriate. Phase 2 will support the following activities:

- The Drive Aware North Texas Program is funded with \$150,000 Surface Transportation Block Grant Program (STBG) funds and Transportation Development Credits (TDCs) in lieu of cash match.
- The Look Out Texans Program is funded with \$200,000 STBG funds and TDCs in lieu of cash match.
- The Regional Goods Movement Safety Program is funded with \$150,000 STBG funds and TDCs in lieu of cash match.
- The Congestion Management Program is funded with \$175,000 STBG funds and TDCs in lieu of cash match.
- The HOV 2+ Incentive is funded with \$640,000 STBG and \$160,000 Texas Department of Transportation (TxDOT) funds.
- The Engine Off North Texas Program is funded with \$640,000 STBG and \$160,000 Texas Department of Transportation (TxDOT) funds.

Exhibit: 2021-02-10-TR

Upon a Motion by Judge Sweet (seconded by Commissioner Mitchell), and unanimous vote of all members present, except for Judge Hill, who voted no, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Grant Application to the US Department of Defense Office of Local Defense Community Cooperation

Dan Kessler, Assistant Director of Transportation, asked the Board to authorize a grant application to the US Department of Defense for \$800,000 in Department of Defense Funds (including an anticipated \$80,000 of local matching funds from participating program partners), for an Agile Curriculum Development Program for Aerospace and Defense Manufacturing. He explained that the Industry Resiliency Program of the US Department of Defense, Office of Local Defense Community Cooperation (OLDCC), desires to build a more competitive and resilient defense industrial base to ensure the technological superiority of US military forces and to support military modernization and readiness for critical military missions. This initiative will deliver well-prepared, highly qualified job applicants with the skill sets needed to advance the development of future unmanned aircraft as part of the evolving urban air mobility environment and the supporting infrastructure.

Current transportation plans include programs that support regional military and community coordination. Developing closer civilian-military partnerships and funding the development of curriculum for Aerospace and Defense Manufacturing will help companies, communities and workers invent, develop, and deploy new products and services and become more agile and responsive to changing military requirements and needs. Close partnerships with defense manufacturers, universities and community colleges in North Texas will create a program framework leading to industry-driven, coordinated education accompanied by training, certificates, course offerings, and work experiences sustained through a combination of memberships, member program funding and government grants.

Exhibit: 2021-02-11-TR

Upon a Motion by Mayor Carmona (seconded by Councilmember Piel), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Approving the North Central Texas Council of Governments 2020-2025 Strategic Plan

Mike Eastland requested approval of the NCTCOG 2021-2025 Strategic Plan, which provides a five-year dynamic road map for achieving the highest quality in regional planning, program development, and the delivery of services for the benefit of member governments and their citizens. He explained that this document will provide the structure and guidance needed to enable NCTCOG to continue effectively working with and for local governments to address the region's critical needs in the coming years.

Exhibit: 2021-02-12-EDO

Upon a Motion by Mayor Heidemann (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Adopting FY 2022 Criminal Justice Program Policies and Procedures

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve the FY 2022 Policies and Procedures recommended by the Criminal Justice Policy Development Committee (CJPDC). She explained that the Statement of Work within the Interlocal Cooperation Agreement with the Criminal Justice Division of the Governor's Public Safety Office (PSO) specifies that NCTCOG is responsible for reviewing and scoring criminal justice grant applications FROM local agencies. To this end, NCTCOG is required to adopt Policies and Procedures that guide the regional grant application review process and define committee responsibilities.

The most significant changes to the Policies and Procedures are the inclusion of additional grant program categories for Residential and Community-Based Services for Victims of Commercial Sexual Exploitation Program and the Sexual Assault Forensic Exam-Ready Facilities Program. Other revisions include new language on conducting committee business via a virtual environment, updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

Exhibit: 2021-02-13-CJ

Upon a Motion by Mayor Dana-Bashian (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 14 Appointments to the Criminal Justice Policy Development Committee

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve appointments, reappointments, and officers for the Criminal Justice Policy Development Committee (CJPDC). The appointments include appointing seven new members, reappointing five current members to another three-year term, and giving current officers an additional one-year term. She explained that the Criminal Justice Policy Development Committee (CJPDC) assists the Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters. The CJPDC Nominations Subcommittee recommended the following appointments.

Proposed Officers:

- Ms. Julie Monge, Teen Court Coordinator / Juvenile Case Manager, Collin County
- Mr. Robert Severance III, Chief of Police, City of Cleburne

Proposed New Members:

- Ms. Heather Bachhofer, Chief Juvenile Probation Officer, Somervell County Juvenile Probation
- Ms. Kriste Burnett, 29th District Attorney, Palo Pinto County
- Ms. Laurie Gillispie, Administrative Assistant to Erath County Judge, Erath County
- Mr. David Golden, Citizen-At-Large, N/A
- Judge Pamela Liston, Municipal Court Judge, City of Rowlett
- Mr. Jeff Segura, Pretrial Manager, Dallas County Pretrial Services
- Mr. Steve Stanford, Chief of Police, City of Bridgeport

Reappointments:

- Ms. Shay Cathey, Senior Policy Advisor, Dallas County
- Mr. Robert Duckworth, Clinical Director, Hunt County Juvenile Services
- Ms. Kristen Howell, Chief Executive Officer, Children's Advocacy Center for Denton County
- Ms. Carrie West, Chief of Police, City of Willow Park
- Ms. Erleigh Norville Wiley, District Attorney, Kaufman County Criminal District Attorney's Office

Upon a Motion by Judge Clark (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

MISCELLANEOUS:

Item 15 Old and New Business

There was no old or new Business.

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Smith adjourned the meeting at 2:00 pm.

Approved by:

DocuSigned by:

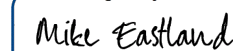


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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

Checked by:

DocuSigned by:



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Mike Eastland, Executive Director
North Central Texas Council of Governments