

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — January 28, 2020

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. Members of the public could provide comment on an Agenda item by calling a toll-free number.

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on January 28, 2021. Mike Eastland, Executive Director, took attendance and announced there was a quorum of members present.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Ray Smith | 9. Bill Heideman |
| 2. David Sweet | 10. Chris Hill |
| 3. Kelly Allen-Gray | 11. Clay Jenkins |
| 4. Alfonso Campos | 12. Lee Kleinman |
| 5. Gary Caplinger | 13. Bobbie Mitchell |
| 6. Rick Carmona | 14. Andrew Piel |
| 7. Yvonne Davis | 15. Kayci Prince |
| 8. Tammy Dana-Bashian | 16. John Ryan |

Members of the Board Absent:

17. J. D. Clark
18. Glen Whitley

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Christy Williams, Stephanie Cecil, Ken Kirkpatrick, James Powell, Dan Kessler, Prit Patel

REGULAR SESSION

Public Comment on Agenda Items

The public telephone line was unmuted, and members of the public were invited to comment on any item on the agenda. No one requested to speak to the Board.

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes from the November Board meeting.

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the November 19, 2020 Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Director of Administration, asked the Board to approve the Quarterly Investment Report for the quarter that ended December 31, 2020, as required by the Investment Policy and the Public Funds Investment Act. The report shows the average rate of return, cumulative transactions and beginning and ending balances for the quarter. She also included the supplementary schedule of the State investment activity for the Regional Toll Revenue funds and the NTTA Hwy 161 funds.

Exhibit: 2021-01-02-AA

Upon a Motion by Councilmember Gray (seconded by Mayor Dana-Bashian), and unanimous vote of all

members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Interlocal Agreement with the City of Dallas Regarding Funding for the Expansion of Klyde Warren Park - Michael Morris

Michael Morris, Director of Transportation, asked the Board to authorize an Interlocal Agreement with the City of Dallas to receive repayment of approximately \$10 million (of a total \$30 million in federal funding) approved in December of 2018, by the Regional Transportation Council (RTC), for the expansion of Klyde Warren Park. The repayment must be made with public and private sector sources and will be accomplished, as follows:

- \$3 million via City of Dallas Tax Increment Financing (TIF) revenues
- \$7 million by the Woodall Rodgers Park Foundation (will flow through the City of Dallas)

Exhibit: 2021-01-03-TR

Upon a Motion by Councilmember Kleinman (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing an Amendment to the Weatherford Workforce Center Lease

David Setzer, Director of Workforce Development, asked the Board to amend the lease with CPSC I Limited Partnership, the current landlord for the Weatherford Workforce Center. A nine-month extension to the current lease is necessary to accommodate completion of a new Workforce Center at Weatherford College. The lease extension will end on October 31, 2021. The price is \$16.00 per square foot net of utilities, janitorial, common area maintenance, internal suite maintenance, taxes, and insurance.

Upon a Motion by Councilmember Piel (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Additional Staff Positions for the Aging Department

Doni Green, Director of Aging, requested authorization to add two new part-time positions using federal funding through the Older Americans Act and State General Revenue (already existing funds in the FY2021 budget). A Benefits Counseling Assistant and a Regional Staff Ombudsman will be added due to the increased demand for services given the increasing number of Medicare beneficiaries in the service area and the increasing complexity of benefits enrollment/disenrollment decisions.

Exhibit: 2021-01-05-AG

Upon a Motion by Judge Sweet (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 6 Appointments to the Regional Aging Advisory Committee (RAAC)

Doni Green, Director of Aging, asked the Board to make the following appointments to the Regional Aging Advisory Committee, which currently has 14 vacancies. Nominees by county are:

- Denton County: Ronnie Smith (re-nominee)
- Ellis County: Dr. Alex Smith (first-time nominee) and Maurice Osborn (re-nominee)
- Hood County: Trish Reiner (re-nominee)
- Johnson County: Dee Ann Strother (re-nominee)
- Kaufman County: Bettye Mayfield (first-time nominee)
- Palo Pinto County: Dan Roberts (first-time nominee)
- Parker County: Brian Chapman (re-nominee)

She also informed the Board that RAAC appointed the following persons to serve as officers during Calendar Year 2021.

- President: Dee Ann Strother of Johnson County
- Vice-President: Dr. Bruce Wood of Kaufman County

- Secretary: Debbie Bounds of Kaufman County

Upon a Motion by Commissioner Mitchell (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the appointments.

Item 7 Appointment to the Collaborative Adaptive Sensing of the Atmosphere (CASA Wx) Executive Council

Molly McFadden, Director of Emergency Preparedness, asked the Board to appoint Tonya Hunter of Midlothian to fill the seat of current co-chair, Joe Frizzell of Midlothian to the Collaborative Adaptive Sensing of the Atmosphere (CASA Wx) Executive Council.

Upon a Motion by Councilmember Caplinger (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the appointments.

Item 8 Appointment to the North Central Texas Economic Development District Board

Prit Patel, Regional Economic Development Disaster Recovery Coordinator, asked the Board to appoint Alexis Jackson to the North Central Texas Economic Development District (NCTEDD) Board, to serve a three-year term and fill a vacant seat in the population category of cities less than 25,000. She explained that Ms. Jackson, who is the Director of Economic Development for the City of Celina, brings 15 years of experience in Economic Development and Planning in both the public and private sectors. She served the City of Farmers Branch as the Director of Planning and worked as Project Manager for Jacobs Engineering and HDR.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the appointment.

STATUS REPORTS:

Item 9 Status Report on NCTCOG Regional Demographic Forecast Updates

Tim Barbee, Director of Research & Information Services, introduced Mark Folden, Predictive Analytics Specialist, to brief the Board on the update of the development of Regional Demographic Forecasts that will supersede current forecasts and extend to the year 2045. He explained that long-range and small-area demographic forecasts support infrastructure planning in North Central Texas. Development of the forecasts is a joint effort between the Research and Information Services department and the Transportation department. Because the forecasts support the Transportation Department's Metropolitan Transportation Plan, air quality conformity analysis and the Mobility Plan, the Transportation Department provides most of the funding for the forecasts.

Exhibit: 2021-01-09-RIS

Item 10 Appointments to Executive Board Standing Committees

President Smith explained that each year NCTCOG's President recommends the appointment of Board members to serve on four standing committees: Personnel and Finance. Audit, Appointments, and Long-Range Planning. He noted that with the loss of Mayors McCowan and Shetter, and the appointments of Mayor Carmona and Councilmember Ryan, it is necessary to amend the previously approved committee rosters. These appointments will be effective from January 2021 – June 2021.

- Appointments Committee: J.D. Clark, Chair, Rick Carmona, Yvonne Davis, Clay Jenkins, Kaci Prince, John Ryan
- Audit Committee: David Sweet, Chair, Tammy Dana-Bashian, Chris Hill, Lee Kleiman, Andrew Piel, Glen Whitley
- Long Range Planning: Ray Smith, Chair, David Sweet, Kelly Allen Gray, J.D. Clark
- Finance/Personnel: Kelly Allen Gray, Chair, Alfonso Campos, Gary Caplinger, Bill Heidemann, Bobbie Mitchell

MISCELLANEOUS:

Item 11 Old and New Business

Mike Eastland welcomed the new Board members that were appointed in November and noted that a new member orientation was held earlier that morning.

He explained that the update, which was to be given this month, on the status of a contract for copiers was put on hold due to the pandemic. He also announced that Mighty River had been chosen as a Broadband Consultant.

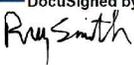
Item 12 Future Calendar and Attendance

The Board was provided with a Calendar of meetings and a record of Attendance.

There being no other business, President Smith adjourned the meeting.

Approved by:

Checked by:

DocuSigned by:

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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

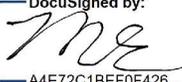
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Mike Eastland, Executive Director
North Central Texas Council of Governments

Exhibit: 2021-02-02-AA

RESOLUTION TO ACCEPT AND ACKNOWLEDGE RECEIPT OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2020

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

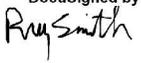
WHEREAS, NCTCOG's Comprehensive Annual Financial Report along with single audit reports for fiscal year ended September 30, 2020, are hereby submitted as audited by independent auditing firm WhitleyPenn; and,

WHEREAS, the Audit Committee of the Executive Board and the Executive Board have reviewed the documents.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board accepts and acknowledges receipt of the Comprehensive Annual Financial Report and single audit reports for fiscal year 2020.

Section 2. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:

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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:

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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-03-EP

RESOLUTION AUTHORIZING RECEIPT OF FY2019 HOMELAND SECURITY GRANT FUNDS (UASI) FOR A 2019 UASI - NCTCOG SITUATIONAL AWARENESS PROJECT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is working with local governments and others in building regional emergency preparedness capabilities; and,

WHEREAS, the North Central Texas Council of Governments administratively supports the Dallas/Fort Worth/Arlington Urban Area Security Initiative (UASI); and,

WHEREAS, the UASI has requested NCTCOG to continue this service to enhance situational awareness for regional first responders; and,

WHEREAS, the North Central Texas Council of Governments is the appropriate agency to assist local governments by acquiring products that can be mutually shared; and,

WHEREAS, NCTCOG agrees that in the event of loss or misuse of the Office of Governor funds, the funds will be returned to the Office of the Governor in full.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes receipt of \$39,119.65 in FY2019 in FY2019 Homeland Security Funds for the 2019 UASI – NCTCOG Situational Awareness Project.

Section 2. The Executive Director or designee is designated as the authorized official to apply for, accept, execute, reject, alter, or terminate the grant(s), and any subsequent or related agreements on behalf of and in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:

91F6348F1DC34E6...
Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

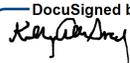
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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-04-EP

RESOLUTION AUTHORIZING RECEIPT OF GRANT FUNDS TO SUPPORT THE HAZARD MITIGATION ACTION PLAN (HAZMAP) UPDATES FOR JOHNSON, SOMERVELL, AND WISE COUNTIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of people in North Central Texas is threatened by a variety of natural and technological hazards including severe weather and terrorism; and,

WHEREAS, NCTCOG applied for grant funding under the Pre-Disaster Mitigation grant program for projects totaling \$361,200, which includes a 25% local non-federal share of \$90,300 and a 75% federal share of \$270,900, to update the HazMAPs for Johnson, Somervell, and Wise counties and the participating jurisdictions therein.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

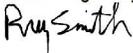
SECTION 1. NCTCOG is authorized to receive funds from FEMA, through the Texas Department of Emergency Management's Mitigation Section, in the amount of approximately \$361,200 to support HazMAP updates for Johnson, Somervell, and Wise counties.

SECTION 2. These funds will be incorporated into the appropriate fiscal year budget.

SECTION 3. The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, including acceptance of local funds, in the name of the North Central Texas Council of Governments.

SECTION 4. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-05-EP

RESOLUTION AUTHORIZING RECEIPT OF GRANT FUNDS TO SUPPORT THE HAZARD MITIGATION ACTION PLAN (HAZMAP) UPDATES FOR ELLIS AND NAVARRO COUNTIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

WHEREAS, the health, safety and welfare of people in North Central Texas is threatened by a variety of natural and technological hazards including severe weather and terrorism; and,

WHEREAS, NCTCOG applied for grant funding under the Pre-Disaster Mitigation grant program for projects totaling \$302,400, which includes a 25% local non-federal share of \$75,200 and a 75% federal share of \$226,800, to update the HazMAPs for Ellis and Navarro counties and the participating jurisdictions therein.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

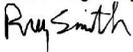
SECTION 1. NCTCOG is authorized to receive funds from FEMA, through the Texas Department of Emergency Management's Mitigation Section, in the amount of approximately \$302,400 to support HazMAP updates for Ellis and Navarro counties.

SECTION 2. These funds will be incorporated into the appropriate fiscal year budget.

SECTION 3. The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, including acceptance of local funds, in the name of the North Central Texas Council of Governments.

SECTION 4. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-06-ED

RESOLUTION ACCEPTING THE CITY OF WEATHERFORD'S WASTE MINIMIZATION EVALUATION STUDY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the NCTCOG Executive Board has adopted an updated regional solid waste management plan, *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*, that has specific goals and objectives for achieving state, regional, and local solid waste management strategies; and,

WHEREAS, the City of Weatherford has developed a *Waste Minimization Evaluation Study* that was accepted by the City of Weatherford City Council on December 15, 2020; and,

WHEREAS, the *Waste Minimization Evaluation Study* was funded by a NCTCOG pass-through grant as part of the solid waste planning program for North Central Texas; and,

WHEREAS, NCTCOG's Resource Conservation Council has reviewed and accepted the *Waste Minimization Evaluation Study* as consistent with *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*; and,

WHEREAS, the Texas Commission on Environmental Quality requires NCTCOG acceptance of a local study as part of the state acceptance process.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

SECTION 1. The North Central Texas Council of Governments accepts the City of Weatherford *Waste Minimization Evaluation Study* as consistent with *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*.

SECTION 2. The Executive Board directs staff to transmit the *Waste Minimization Evaluation Study* to the Texas Commission on Environmental Quality for their final consideration and acceptance.

SECTION 3. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-07-ED

RESOLUTION ACCEPTING THE CITY OF DUNCANVILLE'S SOUTHWEST REGIONAL EMERGENCY MANAGEMENT DISASTER DEBRIS MANAGEMENT PLAN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is the designated regional solid waste management planning agency for the North Central Texas 16-county region; and,

WHEREAS, the NCTCOG Executive Board has adopted an updated regional solid waste management plan, *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*, that has specific goals and objectives for achieving state, regional, and local solid waste management strategies; and,

WHEREAS, the City of Duncanville has developed a *Southwest Regional Emergency Management Disaster Debris Management Plan* for the Cities of Cedar Hill, DeSoto, Duncanville, and Lancaster that was accepted by the City of Duncanville City Council on February 18, 2020 and subsequently accepted by the partnering cities; and,

WHEREAS, the *Southwest Regional Emergency Management Disaster Debris Management Plan* was developed in accordance with all applicable city, state, and federal statutes and regulations; and,

WHEREAS, the *Southwest Regional Emergency Management Disaster Debris Management Plan* was funded by a NCTCOG pass-through grant as part of the solid waste planning program for North Central Texas; and

WHEREAS, NCTCOG's Resource Conservation Council has reviewed and accepted the *Southwest Regional Emergency Management Disaster Debris Management Plan* as consistent with *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*; and

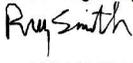
WHEREAS, the Texas Commission on Environmental Quality (TCEQ) requires NCTCOG acceptance of a local plan as part of the state acceptance process.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

SECTION 1. The North Central Texas Council of Governments accepts the City of Duncanville's *Southwest Regional Emergency Management Disaster Debris Management Plan* as consistent with *Planning for Sustainable Materials Management in North Central Texas, 2015-2040*.

SECTION 2. The Executive Board directs staff to transmit the *Southwest Regional Emergency Management Disaster Debris Management Plan* to the Texas Commission on Environmental Quality for their final consideration and acceptance.

DocuSigned by: IN 3. This resolution shall be in effect immediately upon its adoption.


91F6348F1DC34E6...
Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by: _____ of the North Central Texas Council of

4E84A6C9C2594CE...
Kelly Allen Gray, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-08-TR

RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, NCTCOG conducts the on-road emissions inventories and technical analyses when required by the Texas Commission on Environmental Quality (TCEQ) for the State Implementation Plan updates/revisions per the Federal Clean Air Act; and,

WHEREAS, Subtask 3.02 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program supports efforts in the development of emissions inventories and technical analyses for TCEQ.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board authorizes NCTCOG to enter into an Agreement with the TCEQ, in the amount of approximately \$500,000, to be effective upon expiration of the existing Agreement through August 31, 2026.

Section 2. NCTCOG is authorized to receive approximately \$500,000 from the Texas Commission on Environmental Quality for this agreement period.

Section 3. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



91F6348F1DC34E6...

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-09-TR

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE NORTH TEXAS TOLLWAY
AUTHORITY FOR TRAVEL DEMAND MODELING AND TRAFFIC FORECASTING
ASSISTANCE**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Subtask 5.01 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program provides for Corridor Studies/Environmental Study Support Planning for the North Texas Tollway Authority; and,

WHEREAS, the North Texas Tollway Authority has requested the North Central Texas Council of Governments provide technical and other assistance to NTTA.

NOW THEREFORE, BE IT RESOLVED THAT:

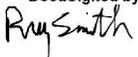
Section 1. NCTCOG is authorized to enter into an agreement with the North Texas Tollway Authority for technical and other assistance, in the amount of approximately \$75,000, for a term not to exceed December 31, 2024.

Section 2. NCTCOG is authorized to receive approximately \$75,000 from the North Texas Tollway Authority.

Section 3. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

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91F6348F1DC34E6...
Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-10-TR

RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF EDUCATION CAMPAIGNS FOR TRANSPORTATION INITIATIVES: PHASE 2

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia education campaigns in an effort to reach all audiences efficiently, effectively, and responsibly; and,

WHEREAS, the NCTCOG Executive Board approved a Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 on October 22, 2020 in an amount up to \$215,000; of that amount, approximately 7 percent was previously approved carryover funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2021 for Transportation Department initiatives in Phase 2 in an amount up to \$1,485,500; of this amount, approximately 50 percent are previously approved carryover funds. Attachment 1 includes additional details.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

FY2021 Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 2										
Program Name	Funding Source	Unspent Federal Funding from FY20	Unspent Match Source from FY20	Unspent Match from FY20	Unspent TDCs from FY20	New Federal Funding Amount	New Match Source	New Match Amount	New TDC Amount	Total
Drive Aware North Texas	STBG	\$0	TDCs	\$0	0	\$150,000	TDCs	\$0	30,000	\$ 150,000
Look Out, Texans	STBG	\$40,000	TDCs	\$0	8,000	\$160,000	TDCs	\$0	32,000	\$ 200,000
Regional Goods Movement: Safety Campaign	STBG	\$0	TDCs	\$0	0	\$150,000	TDCs	\$0	30,000	\$ 150,000
Congestion Management Program	STBG	\$155,000	TDCs	\$0	31,000	\$20,000	TDCs	\$0	4,000	\$ 175,000
HOV 2+ Incentive	STBG	\$380,030	TxDOT	\$95,008	0	\$259,970	TxDOT	\$64,992	0	\$ 800,000
Engine Off North Texas	STBG	\$10,500	TDCs	\$0	2,100	\$0	TDCs	\$0	0	\$ 10,500
Total		\$585,530		\$95,008	41,100	\$739,970		\$64,992	96,000	\$ 1,485,500

Exhibit: 2021-02-11-TR

RESOLUTION AUTHORIZING GRANT APPLICATION TO THE US DEPARTMENT OF DEFENSE OFFICE OF LOCAL DEFENSE COMMUNITY COOPERATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG staff has established a strong track record for successfully carrying out grant activities in support of Department of Defense Programs over the last two decades; and,

WHEREAS, Subtask 5.10 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning includes the planning and implementation of programs to support regional military and community coordination; and,

WHEREAS, the US Department of Defense has identified the importance of preserving military readiness by helping companies, communities and workers become more agile and responsive to changing military requirements and needs; and

WHEREAS, the US Department of Defense has stated the importance of military modernization taking place by defense suppliers becoming more innovative to invent, develop and deploy new products and services that help to ensure the technological superiority of US military forces; and,

WHEREAS, the US Department of Defense Office of Local Defense Community Cooperation (OLDCC) Industry Resiliency Program supports critical military missions by building a more competitive and resilient defense industrial base and creating closer civilian-military partnerships; and

WHEREAS, the US Department of Defense Office of Local Defense Community Cooperation has indicated a strong interest in funding the development of an Agile Curriculum Development Program for Aerospace and Defense Manufacturing as part of the Industry Resiliency Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board authorizes submittal of the Agile Curriculum Development Program for Aerospace and Defense Manufacturing with a request for \$800,000 in Department of Defense Funds. The application includes \$80,000 in local match contribution from participating program partners.

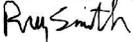
Section 2. NCTCOG is authorized to receive approximately \$880,000 from the Department of Defense and contributions from participating partners for these activities.

Section 3. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President

North Central Texas Council of Governments

Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary/Treasurer

North Central Texas Council of Governments

Councilmember, City of Fort Worth

Exhibit: 2021-02-12-EDO

RESOLUTION APPROVING THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS 2021-2025 STRATEGIC PLAN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, long-range, comprehensive plans for matters that transcend jurisdictional boundaries, promote the sound development of the 16-county region, and facilitate cooperation and coordination among member governments will continue to increase in importance as the North Central Texas region is forecasted to grow from one of 7.8 million people currently to a population of some 10 to 11 million by 2030; and,

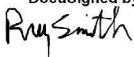
WHEREAS, the NCTCOG 2021-2025 Strategic Plan is intended to provide a five-year dynamic road map for achieving the highest quality in regional planning, program development, and the delivery of services for the benefit of member governments and their citizens; and,

WHEREAS, staff believes the North Central Texas Council of Governments 2021-2025 Strategic Plan provides the structure and guidance needed to continue working effectively with and for local governments to address the region's critical needs in the coming years and recommends its approval.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the North Central Texas Council of Governments 2021-2025 Strategic Plan.

Section 2. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:

91F6348F1DC34E6...
Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:

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Kelly Allen Gray, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Exhibit: 2021-02-13-CJ

RESOLUTION ADOPTING FY 2022 CRIMINAL JUSTICE PROGRAM POLICIES AND PROCEDURES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

WHEREAS, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and,

WHEREAS, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved and recommends Executive Board adoption of the Fiscal Year 2022 Criminal Justice Program Policies and Procedures on December 18, 2020.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board adopts the Fiscal Year 2022 Criminal Justice Program Policies and Procedures, included in Attachment 1.

Section 2. This resolution shall be in effect immediately upon its adoption.

DocuSigned by:



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Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 25, 2021.

DocuSigned by:



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Kelly Allen Gray, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of Fort Worth

Criminal Justice Policy Development Committee Policies and Procedures

INTRODUCTION

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office Criminal Justice Division (PSO/CJD) programs. PSO/CJD has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- General Victim Assistance – Direct Services Program (GVA)
- Child Sex Trafficking Program (CST)
- Violent Crimes Against Women Criminal Justice and Training Program – Domestic Violence, Sexual Assault, Dating Violence, and Stalking (VAW)
- Sexual Assault Forensic Exam Ready Facilities Program (SAFE)
- Criminal Justice Program (Justice Assistance Grant – JAG)
- General Juvenile Justice and Delinquency Prevention Program (JJ)
- Truancy Prevention (TP)

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between OOG and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO/CJD's real or proposed priorities.

1. COMPLIANCE WITH ADMINISTRATIVE RULES

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to PSO/CJD. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO/CJD may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

2. NOTIFICATION OF FUNDING OPPORTUNITIES

OOG will post all Funding Announcements (FA) in the Texas Register and to the OOG eGrants Funding Schedule Calendar. OOG will notify the COGs when FAs are posted in the Texas Register. NCTCOG will post OOG funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and registration details.

OOG posts all funding announcements in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

3. APPLICATION WORKSHOP REQUIREMENT

- 3.1. NCTCOG's Criminal Justice Program staff will conduct mandatory Grant Application Workshops. Workshop schedules and registration details will be posted on NCTCOG's Criminal Justice Program website.

NCTCOG shall make the following available to current grantees, potential applicants, and other requestors at least 30 days prior to the PSO/CJD eGrants application deadline: local priorities related to criminal justice issues; local policies and procedures; criteria used in the scoring of applications including a copy of the scoring instrument; other relevant materials that affect NCTCOG's scoring process; and information related to the availability of training materials or other documents regarding PSO grant application creation available on the eGrants website. NCTCOG will direct potential applicants to the eGrants website and shall inform applicants/grantees to contact OOG personnel and/or the eGrants Helpdesk for assistance.

3.2. MANDATORY ATTENDANCE:

- 3.2.1. Grant application workshop attendance is mandatory for all FY22 applicants wishing to submit a new application, renewal application and/or a non-competing continuation application in the funding categories listed in the Introduction, page 1.

- 3.3. **TECHNICAL ASSISTANCE:** Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO/CJD staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

- 3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a JAG project on a Juvenile Justice addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

- 3.5. **DEADLINES:** Application submission deadlines will be set by PSO/CJD and eGrants applications in all program categories will be submitted directly to PSO/CJD electronically.

Egrants submissions and all NCTCOG-required documents are due by the PSO/CJD-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

4. FUNDING GUIDELINES

4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

- 4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO/CJD. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO/CJD.

- 4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.

- 4.2. **APPLICANT ELIGIBILITY:** Eligibility for funding is determined by PSO/CJD and applicant agencies must adhere to guidelines set forth by PSO/CJD in the Funding Announcement (FA) as posted in the Texas Register. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other NCTCOG regions must submit a separate application to that COG and follow the policies and procedures set forth by each.

- 4.2.1. Agencies receiving funds directly from their state association, from a PSO/CJD-designated fiscal agent or directly from PSO/CJD for select programs must apply directly through their state association, designated fiscal agent, or PSO/CJD and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers and Court Appointed Special Advocates projects.

- 4.2.2. PSO/CJD will make the final determination as to which funding source is most appropriate for each application.

- 4.3. **FUNDING LIMITATIONS:** For the FY22 grant cycle, the following guidelines apply to program categories prioritized by NCTCOG:

- 4.3.1. Criminal Justice Program - Justice Assistance Grant (JAG):

- 4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new and renewal JAG applications being scored and prioritized.

- 4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

- 4.3.1.2.1. A suggested cap of \$100,000 has been placed on new and renewal JAG applications being scored and prioritized that benefit one (1) service area/jurisdiction.

- 4.3.1.2.2. A suggested cap of \$160,000 has been placed on new and renewal JAG applications being scored and prioritized that benefit two (2) service areas/jurisdictions.*
- 4.3.1.2.3. A suggested cap of \$240,000 has been placed on new and renewal JAG applications being scored and prioritized that benefit three (3) or more service areas/jurisdictions.*

* JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. JAG collaboration documents are due by the PSO/CJD-determined due date (see Section 3.5).

- 4.3.2. Juvenile Justice & Delinquency Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.3. Truancy Prevention Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.4. Violence Against Women Justice and Training Program: A suggested cap of \$100,000 has been placed on new and renewal applications being scored and prioritized.
- 4.3.5. Sexual Assault Forensic Exam Ready Facilities Program: Per PSO/CJD, a maximum of \$50,000 has been placed on all SAFE applications.
- 4.3.6. General Victim Assistance Grant Program (GVA) and Child Sex Trafficking Program (CST): Per direction from PSO/CJD, funding limits do not apply for *new* and renewal applications submitted in these categories.
- 4.3.7. Non-competing continuation projects in JAG, JJ, TP, VAW and GVA in year two or three for FY22 may either continue in the cycle at the currently funded amount or submit the project as a "renewal", follow applicable funding limitations and enter back in the competition to be scored.
- 4.3.8. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

4.4. APPLICATION LIMITATIONS:

- 4.4.1. For the FY22 grant cycle, an agency may submit two (2) new, or two (2) renewals, or one (1) new and one (1) renewal distinctly different project(s) to be scored in the following categories:
 - Juvenile Justice & Truancy Prevention Program*
 - Violence Against Women Justice and Training Program*
- 4.4.2. Criminal Justice Program - Justice Assistance Grant (JAG)*: For the FY22 grant cycle, an agency may submit one (1) new or one (1) renewal JAG application to be scored.

*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit two (2) new, or two (2) renewals, or one (1) new and (1) renewal application(s) to be scored in Juvenile Justice and Violence Against Women and one (1) new or one (1) renewal application to be scored in JAG.

For example, a county's juvenile probation department, district attorney's office and sheriff's office may each submit up to two (2) new, two (2) renewals, or one (1) new and (1) renewal distinctly different application(s) in Juvenile Justice and Violence Against Women and one (1) new or one (1) renewal JAG application. A government entity is not limited in the number of their departments that apply.

- 4.4.3. General Victim Assistance Program: Per PSO/CJD, non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.
- 4.4.4. Child Sex Trafficking (CST) Program: There is no limit on number of CST applications per agency.
- 4.4.5. Sexual Assault Forensic Exam (SAFE) Ready Facilities Program: There is no limit on number of SAFE applications per agency.

4.5. APPLICATION CYCLES:

4.5.1. Criminal Justice Program - Justice Assistance Grant (JAG) projects:

- 4.5.1.1. A three-year prioritization cycle applies to all new and renewal FY22 JAG staffing-based projects.
- 4.5.1.2. A two-year prioritization cycle applies to all new and renewal FY22 JAG evaluation projects.
- 4.5.1.3. A one-year prioritization cycle applies to all new FY22 JAG equipment-only projects.
- 4.5.1.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JAG applications and a period of two years for JAG evaluation applications.
- 4.5.1.5. PSO/CJD will not make JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.1.6. For FY22, new and renewal JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.2. Juvenile Justice & Delinquency Prevention (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new and renewal FY22 JJ staffing-based projects.

- 4.5.2.2. A two-year prioritization cycle applies to all new and renewal FY22 JJ evaluation projects.
- 4.5.2.3. A one-year prioritization cycle applies to all new FY22 JJ equipment-only projects.
- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.
- 4.5.2.5. PSO/CJD will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.2.6. For FY22, new and renewal JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.3. Truancy Prevention (TP) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new and renewal FY22 TP staffing-based projects.
- 4.5.3.2. A two-year prioritization cycle applies to all new and renewal FY22 TP evaluation projects.
- 4.5.3.3. A one-year prioritization cycle applies to all new FY22 TP equipment-only projects.
- 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based TP applications.
- 4.5.3.5. PSO/CJD will not make TP funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.3.6. For FY22, new and renewal TP projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

4.5.4. Violence Against Women Justice and Training (VAW) projects:

- 4.5.4.1. A three-year prioritization cycle applies to all new and renewal FY22 VAW staffing-based projects.
- 4.5.4.2. A two-year prioritization cycle applies to all new and renewal FY22 VAW evaluation projects.
- 4.5.4.3. A one-year prioritization cycle applies to all new FY22 VAW equipment-only projects.

- 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
 - 4.5.4.5. PSO/CJD will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
 - 4.5.4.6. For FY22, new and renewal VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.
- 4.5.5. General Victim Assistance (GVA) projects:
- 4.5.5.1. A three-year prioritization cycle applies to all new and renewal FY22 GVA staffing-based projects.
 - 4.5.5.2. A two-year prioritization cycle applies to all new and renewal FY22 GVA evaluation projects.
 - 4.5.5.3. A one-year prioritization cycle applies to all new FY22 GVA equipment-only projects.
 - 4.5.5.4. For staffing-based GVA projects scored in FY20 and funded for 24-months (grant period 10-1-19 thru 9-30-21): To carry out the FY20 GVA policy stating "*NCTCOG will make prioritization recommendations of no more than two consecutive grant periods*", these GVA projects may enter the FY22 cycle as a 12-month non-competing continuation project; requested amount of the 12-month non-competing continuation may not exceed 50% of current 24-month awarded amount.
 - 4.5.5.5. For staffing-based GVA projects scored in FY20 and funded for 12-months (grant period 10-1-19 thru 9-30-20) with subsequent non-competing continuation project for FY21 (grant period 10-1-20 thru 9-30-21): To provide a three-year prioritization cycle these GVA projects may enter the FY22 cycle as a non-competing continuation project.
 - 4.5.5.6. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.
 - 4.5.5.7. PSO/CJD will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
 - 4.5.5.8. For FY22, new and renewal GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at an amount not to exceed 100% of the original awarded amount for the remainder of the prioritization cycle.

- 4.5.6. Child Sex Trafficking (CST) projects: PSO/CJD will provide special scoring instructions to NCTCOG for CST application prioritization. Application prioritization cycles will not apply to CST.
- 4.5.7. Sexual Assault Forensic Exam Ready Facilities (SAFE) projects: PSO/CJD will provide special scoring instructions to NCTCOG for SAFE application prioritization. Application prioritization cycles will not apply to SAFE.
- 4.5.8. All Funding Categories:
 - 4.5.8.1. All final funding decisions are made by PSO/CJD, and an NCTCOG recommendation is not a guarantee of funding.
 - 4.5.8.2. Applications funded by PSO/CJD out of prioritization order will be one-grant period commitments.
 - 4.5.8.3. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through the PSO/CJD eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

5. APPLICATION REVIEW AND SCORING PROCESS

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new and renewal application submitted for review. The exception will be Child Sex Trafficking (CST) applications and Sexual Assault Forensic Exam (SAFE) Ready Facilities applications as PSO/CJD will provide special CST and SAFE scoring criteria.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding in all program categories except CST and SAFE.
- 5.4. PROJECT SCORING PROCESS:
 - 5.4.1. Once PSO/CJD determines the eligibility of applications within a program category, applications will be forwarded to NCTCOG for scoring and prioritization.
 - 5.4.2. In the event in-person scoring sessions cannot be held, scoring will be conducted via a virtual platform. If a scoring session is held virtually, members are counted as present and may score applications via teleconference or video conference.
 - 5.4.3. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.

- 5.4.4. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams.
- 5.4.5. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO/CJD multi-disciplinary representation of members and considers prior history of individual member's scoring average.
- 5.4.6. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
- 5.4.7. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.

- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

6. NCTCOG RECOMMENDATIONS FOR FUNDING

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's most recently completed strategic plan; any PSO/CJD-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
 - 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.
 - 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to PSO/CJD. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

"After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG's governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO/CJD. Based upon the NCTCOG's priority listing, PSO/CJD will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations."

6.2. PRIORITY RANKING PROCEDURE:

- 6.2.1. NCTCOG staff will place all non-competing continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
 - 6.2.2. New and renewal projects will be placed in priority (according to score, high to low) immediately following non-competing continuation projects in each program category.
 - 6.2.3. If a project is deemed ineligible by OOG, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.
 - 6.2.4. In the event more than one agency applies for identical services serving the same geographical area and each receives a "recommended for funding" score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.
 - 6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO/CJD monitoring reports verifying non-compliance, failure to complete PSO/CJD-required program progress reports and/or PSO/CJD-required financial reports, misuse of PSO/CJD funds, or at the discretion of the PSO/CJD.
 - 6.2.6. In the event PSO/CJD provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.
- 6.3. EX-PARTE CONTACT: Any form of contact between a committee member and an applicant agency's representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG's Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE

- 7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.
 - 7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.
 - 7.1.2. Membership shall roughly reflect a county's percentage of the region's population. Every attempt will be made to have at least one representative from each of the region's 16 counties.

- 7.1.3. NCTCOG's Executive Board will appoint new members, to serve staggered three-year terms, ending December 31st of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.
- 7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).
 - 7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).
 - 7.1.4.2. The permanent representative and designated alternate(s) for agencies listed in Section 7.1.4 may not share voting privileges simultaneously.
- 7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.
- 7.1.6. Appointed members are expected to participate in each meeting to carry out the grant review and prioritization process and other CJPDC business.
- 7.1.7. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating during a meeting at which a quorum is present.

7.2. OFFICERS & DUTIES:

- 7.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.
- 7.2.2. The Chair will:
 - Preside at all meetings of the CJPDC
 - Call regular and special meetings of the CJPDC
 - Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
 - Appoint special sub-committees at his/her discretion
- 7.2.3. The Vice-Chair will: Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair
- 7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually.

- 7.2.5. VACANCY - In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.
- 7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO/CJD related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.
- 7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.
- 7.5. In the event an in-person meeting cannot be held, meetings will be conducted via a virtual platform. If a meeting is held virtually, NCTCOG staff will conduct a roll call of members to track attendance and confirm a quorum. Participating members may vote via teleconference or video conference. Electronic voting by email will be deemed binding if a remote decision is needed.
- 7.6. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO/CJD business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.
- 7.7. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO/CJD under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO/CJD and shall dispose of the Records in accordance with PSO/CJD's instructions.
- 7.8. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:
- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
 - Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
 - Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
 - Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room* whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

*In the event a scoring session is held virtually, a CJPDC member with a conflict must leave the teleconference or video conference whenever that application is presented to or reviewed by CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO/CJD as soon as possible.

8. PUBLIC INFORMATION ACT REQUESTS

- 8.1. NCTCOG shall notify PSO/CJD of any Public Information Act or media request received by NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested.
- 8.2. NCTCOG shall notify PSO/CJD as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request.