

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

**Minutes — June 27, 2019**

**Tejas Conference Room**

**Arlington, Texas**

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 pm on June 27, 2019.

**Members of the Board Present:**

- |                       |                     |
|-----------------------|---------------------|
| 1. J. D. Clark        | 9. Clay Jenkins     |
| 2. Ray Smith          | 10. Lee Kleinman    |
| 3. Curtistene McCowan | 11. Bobbie Mitchell |
| 4. Kelly Allen Gray   | 12. Andrew Piel     |
| 5. Gary Caplinger     | 13. Tito Rodriguez  |
| 6. Yvonne Davis       | 14. Ken Shetter     |
| 7. Bill Heidemann     | 15. Richard Stopfer |
| 8. Chris Hill         |                     |

**Members of the Board Absent:**

- 16. Kevin Strength
- 17. David Sweet
- 18. Glen Whitley

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Molly McFadden, Molly Rendon, Christy Williams, Lucille Johnson, Dan Kessler, Ken Kirkpatrick, James Powell, Stephanie Cecil, Ernest Huffman, Emily Beckham, Tamara Cook

**REGULAR SESSION**

**ACTION:**

**Item 1 Approval of Minutes**

President Clark stated that the first item on the agenda was approval of the minutes from the May 2019 Executive Board meeting.

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the May 2019 Executive Board meeting.

**Item 2 Resolution Authorizing A Contract Amendment with All Points of Texas for Moving Services Relating to Building Renovations**

Molly Rendon, Director of Administration, explained that this amendment to the original contract with All Points of Texas for moving and temporary storage services, would increase the original contract amount by \$75,000, for a revised total not to exceed amount of \$375,000.

Exhibit: 2019-06-02-AA

Upon a Motion by Commissioner Mitchell (seconded Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing Submittal of a Law Enforcement Training Grant Application to the Office of the Governor's Criminal Justice Division (CJD) (September 1, 2019 – August 31, 2021)**

Monte Mercer, Deputy Executive Director, explained that the NCTCOG Regional Police Academy (since its inception in 1968) has provided training for law enforcement officers and related criminal justice personnel through a grant from the Criminal Justice Division (CJD) of the Governor's Office. NCTCOG wishes to continue this law enforcement training program in order to meet the needs of local governments. He requested Board



authorization to submit a criminal justice grant application, in the amount of approximately \$1,554,365 to the Office of the Governor's CJD. NCTCOG will provide any required matching funds, primarily through tuition fees.

Exhibit: 2019-06-03-AA

Upon a Motion by Councilmember Rodriguez (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Contracts with Kaplan Early Learning Company and Lakeshore Learning Company for Early Childhood Education Goods and Services**

This Item was withdrawn.

*Councilmember Kleinman and Judge Jenkins entered the meeting.*

**Item 5 Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning**

Dan Kessler, Assistant Director of Transportation, detailed proposed modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning (UPWP), which is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality tasks to be conducted by staff. Included in the amendments are project updates and funding adjustments. He also explained that the Federal Transit Administration Section 5303 and Federal Highway Administration (PL-112) funding levels are being updated for FY2019, based upon new funding allocations provided by the Texas Department of Transportation. The amendments have already been approved by the Regional Transportation Council.

Exhibit: 2019-06-05-TR

*Representative Davis entered the meeting.*

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing a Contract with UAS Plus Services, LLC for Know Before You Fly Workshops**

Michael Morris, Director of Transportation, explained that UAS Plus Services, LLC has partnered with Women and Drones, LLC and Indy RC World to host 12 Know Before You Fly Workshops, over a two-year period, for a total amount not to exceed contract amount of \$65,000. In order to help safely integrate unmanned aircraft system (UAS) technology into the Dallas-Fort Worth region, the workshops will educate potential and current local commercial and recreational UAS operators and the general public on the FAA's Know Before You Fly programs and policies.

Exhibit: 2019-06-06-TR

Upon a Motion by Mayor McCowan (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 7 Appointment to the Regional Aging Advisory Committee (RAAC)**

Doni Green, Director of Aging, asked the Board to appoint Dr. Mike Zepada to represent Parker County on the Regional Aging Advisory Committee (RAAC). RAAC assists NCTCOG, in its capacity as the Area Agency on Aging, in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

Upon a Motion by Judge Jenkins (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the appointment.



**Item 8 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2019-2020 Term**

Michael Morris, Director of Transportation, informed the Board of the following new officers for the Regional Transportation Council (RTC).

- o Chair: Andy Eads, County Judge, Denton County
- o Vice Chair: Roger Harmon, County Judge, Johnson County
- o Secretary: Theresa Daniel, Ph.D., Commissioner, Dallas County

He also recommended the following Surface Transportation Technical Committee (STTC) officers for approval by the Board. He explained that RTC Bylaws stipulate that officers for the STTC are designated by the Executive Board.

- o Chair: Bryan Beck, Director of Public Works, City of Grapevine
- o Vice Chair: Brian Moen, Assistant Director of Transportation, City of Frisco
- o Secretary: Tanya Brooks, Assistant Director, Transportation and Management Division, Transportation and Public Works, City of Fort Worth

STTC Members are staff members nominated by governments or agencies represented on the RTC and include at least one member from each jurisdiction and agency. Membership is selected by formula based on the most recently approved population and employment data from NCTCOG with adjustments performed in June of even-numbered years. STTC officers serve for a term of one year beginning in June of each year.

Upon a Motion by Councilmember Kleinman (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved appointment of the STTC officers as presented.

**Item 9 Appointment to the North Central Texas Economic Development District Board (NCTEDD)**

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Traci Anderson, Economic Development Director for the Town of Sunnyvale Economic Development Corporation, to the North Central Texas Economic Development District Board (NCTEDD). She explained that the NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016. Ms. Anderson would serve a three-year term and fill a vacancy in the category of populations less than 25,000.

Upon a Motion by Mayor Heidemann (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the appointment.

**STATUS REPORTS:**

**Item 10 Status Report on the State of the Region in Transportation**

Michael Morris, Director of Transportation, provided the Board with a copy of Progress North Texas, the annual transportation report that summarizes transportation system performance, recent accomplishments, and next steps for transportation plans, projects and policies, including the status of:

- o Congestion
- o Regional Trails
- o Ozone
- o Air Quality Initiatives
- o Improving Efficiency with Technology
- o Making Connections through Transit
- o Aviation
- o Moving Goods
- o Public Involvement

**MISCELLANEOUS:**

**Item 11 Old and New Business**

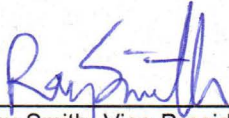
Mike Eastland, Executive Director reminded the Board that there would be no July meeting and that at the August meeting there would be a new Board Member Orientation.

**Item 12 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

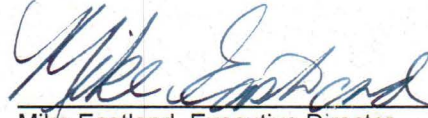
President Clark adjourned the meeting at 1:37 pm.

Approved by:



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Ray Smith, Vice-President  
North Central Texas Council of Governments  
Mayor, Town of Prosper

Checked by:



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Mike Eastland, Executive Director  
North Central Texas Council of Governments