



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** December 9, 2015
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: December 17, 2015

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

NCTCOG BOARD

TIME: 12:00 noon – Lunch
 12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
 Centerpoint II Conference Center
 616 Six Flags Drive
 Arlington, TX 76011
 Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

December 17, 2015

12:45 P.M.

Executive Board

_____ John Horn	_____ Michael Glaspie	_____ Bobbie Mitchell
_____ Lissa Smith	_____ Kelly Allen Gray	_____ Keith Self
_____ Tom Lombard	_____ Clay Jenkins	_____ Kevin Strength
_____ Kathryn Wilemon	_____ Lee Kleinman	_____ Chris Watts
_____ Bruce Archer	_____ Jeff Leach	_____ Laura Wheat
_____ J. D. Clark	_____ Dan McClendon	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Edith Marvin	_____ Christy Williams
_____ Monte Mercer	_____ Michael Morris	_____ Lucille Johnson
_____ Tim Barbee	_____ David Setzer	_____ Stephanie Cecil
_____ Doni Green	_____ Molly Thoerner	

REGULAR SESSION

Call to order time: _____

Pledges

ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1.	Approval of Minutes
_____/____	2.	Resolution Authorizing Contracts for Temporary Staffing Services as Part of NCTCOG's Cooperative Purchasing Program (Monte Mercer)
_____/____	3.	Resolution Authorizing Contract with Cornerstone OnDemand for a Learning Management System (Monte Mercer)

- ___/___ 4. Resolution Authorizing Submittal of a Law Enforcement Training Grant Application to the Office of the Governor's Criminal Justice Division (CJD) (September 1, 2015 – August 31, 2017) (Monte Mercer)
- ___/___ 5. Resolution Authorizing Contract with V.P. Imaging, Inc., d/b/a DocuNav Solutions, for a Document Management System, Software and Support Services (David Setzer)
- ___/___ 6. Resolution Authorizing an Application to the Statewide Texas Department of Transportation Traffic Safety Program for FY2017 Request for Proposals (Michael Morris)
- ___/___ 7. Resolution Approving Modifications to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning (Michael Morris)
- ___/___ 8. Resolution Authorizing Agreement with the University of Texas at Arlington to Develop Aviation Gamification Application (Michael Morris)
- ___/___ 9. Resolution Authorizing Contingency Emergency Supplemental Transit Options for Texoma Area Paratransit System Service (Michael Morris)
- ___/___ 10. Resolution Authorizing Contract with Halff Associates, Inc., for the FEMA FY15 CTP Projects (Edith Marvin)
- ___/___ 11. Resolution Authorizing Submittal of the Fiscal Year 2016 Regional Implementation Plan to the State Office of Homeland Security (Molly McFadden)

MISCELLANEOUS:

12. Old and New Business
13. Future Calendar and Attendance

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING
Minutes — October 22, 2015**

Transportation Council Room
616 Six Flags Drive, Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 on October 22, 2015.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Kathryn Wilemon – Past President, Councilmember, City of Arlington
J.D. Clark, County Judge, Wise County
Michael Glaspie, Councilmember, City of Arlington
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
Kevin Strength, Mayor, City of Waxahachie
B. Glen Whitley, County Judge, Tarrant County

Members of the Board Absent:

Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
Kelly Allen Gray, Councilmember, City of Fort Worth
Jeff Leach, State Representative
Chris Watts, Mayor, City of Denton
Laura Wheat, Mayor, Town of Westlake

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Mark Brown, Program Manager, 9-1-1
Dana Buckholt, Operations Manager, Workforce
Tamara Cook, Manager, Environment & Development Programs
Jessie Huddleston, Planner, Transportation
Debra Kosarek, Quality Assurance Manager, Workforce
Kay O'Dell, Manager, Workforce Development
Molly Rendon, Assistant Director of Finance, Administration

Randy Richardson, Fiscal Analyst, Workforce
Carmen Morones, Human Resources Manager
Darla Hanson, Grants & Contracts Coordinator, Transportation
Sandra Barba, Planner, Environment and Development
Soria Adibi, Planner, Environment & Development

REGULAR SESSION

ACTION:

Item 1. Approval of Minutes

President Horn stated that the first item on the agenda was approval of the minutes from the September Board meeting. He amended the minutes to state that Judge Clark was not present at the September 17, 2015 meeting.

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the minutes of the September Executive Board meeting, as amended.

Item 2. Resolution to Review and Approve NCTCOG's Investment Policy

Monte Mercer, Deputy Executive Director, explained that the law requires an annual review of the Investment Policy, which was provided in the Agenda packet. He noted that there was one recommended change to the policy and that relates to the list of authorized brokers/dealers, which is updated each year based on the lists of broker/dealers used by the City of Arlington and the City of Carrollton.

Upon a Motion by Judge Whitley (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-2

Item 3. Resolution to Accept and Approve the Quarterly Investment Report

Monte Mercer, Deputy Executive Director, presented the Investment Report for the quarter that ended September 30, 2015. The report shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. He also provided a supplementary schedule regarding the State's investment activity for Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-3

Item 4. Resolution Authorizing Contract with Tiger Valley, LLC, for Joint Special Weapons and Tactics (SWAT) Training

Molly McFadden, Director of Emergency Preparedness, asked the Board to authorize a contract with TIGER Valley, LLC, in an amount not to exceed \$235,000, for training Special Weapons and Tactics (SWAT) Teams. This training will enhance the region's capability to respond to acts of terrorism and criminal activity. Funding for this effort is included in the 2014 State Homeland Security Grant Program.

Upon a Motion by Councilmember Wilemon (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-4

Councilmember Kleinman arrived at the Board meeting.

Item 5. Resolution Authorizing FY2016 Purchases of Computer Hardware, Software and Information Technology Contract Services

Tim Barbee, Director of Research & Information Services, explained the FY2016 Information Technology Infrastructure and Services Purchase Plan, which identifies the anticipated computer hardware, software and related services purchase for the fiscal year, in an amount not to exceed \$3,142,500.00.

Upon a Motion by Mayor Pro Tem McClendon (seconded by Councilmember Lombard), and unanimous vote of all members present, except Councilmember Gaspie, who abstained, the Board approved the resolution as presented.

See Exhibit E15-10-5

Item 6. Resolution Authorizing Submittal of Grant Application to the State Farm Good Neighbor Citizenship Company Grant Program

Michael Morris, Director of Transportation, asked the Board to authorize submittal of a proposal for \$100,000 in grant funds through the 2016 Good Neighbor Citizenship Company Grant, funded by the State Farm Companies Foundation and the State Farm Insurance Company. If awarded, the funds will be used to promote bicycle and automobile safety efforts and to assist in the development and implementation of a Safety Social Marketing Campaign. The Campaign would be aimed at modifying negative driver behaviors in support of the Unified Planning Work Program (UPWP) Element 5.03 (bicycle and pedestrian planning activities) and UPWP Element 5.06 (congestion management operations).

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-6

Item 7. Resolution Authorizing a Consultant Contract for the State Highway 199 Corridor Master Plan Study

Michael Morris, Director of Transportation, asked the Board to authorize a consultant contract with Freese and Nichols in an amount not to exceed \$695,000 to develop the master plan for State Highway (SH) 199. This project will use Surface Transportation Program - Metropolitan Mobility funds from the Texas Department of Transportation that were allocated to the development of this plan.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-7

Item 8. Resolution Authorizing Emergency Financial Assistance to Texoma Area Paratransit System

Michael Morris, Director of Transportation, outlined the public transit services provided and the area served by the Texoma Area Paratransit System (TAPS), a NCTCOG subrecipient of federal grant funds for small transit providers. He explained that multiple deficiencies and challenges to sustaining TAPS transit service have been identified by the Federal Transit Administration (FTA) and the TAPS staff and board. To address these issues, the Regional Transportation Council (RTC) approved the use of an amount not to exceed \$250,000 in RTC Local Funding to provide emergency financial assistance to assist TAPS staff in managing financial operations and ensuring that appropriate accounting mechanisms are put in place to meet federal and State requirements.

Upon a Motion by Mayor Strength (seconded by Councilmember Lombard), and unanimous vote of all members present, except Judge Jenkins, who abstained, the Board approved the resolution as presented.

See Exhibit E15-10-8

Judge Jenkins left the Board meeting.

Item 9. Resolution Authorizing Provision of Care Transitions and HomeMeds Services to Cigna HealthSpring Members

Doni Green, Director of Aging, explained that NCTCOG's Area Agency on Aging (AAA) has experience providing Care Transitions and HomeMeds services (using Title III funds) to Medicaid members in the designated North Central Texas service delivery area. The AAA contract with the Texas Department of Aging and Disability Services (DADS) allows the provision of these services to Medicaid beneficiaries of managed care organizations (MCOs) on a fee-for-service basis. Cigna HealthSpring (an MCO) is interested in obtaining these services from NCTCOG. The United Way of Metropolitan Tarrant County is the designated AAA for the Tarrant County service delivery area and is an existing subcontractor to Cigna HealthSpring. This action will authorize NCTCOG AAA to provide these services to Cigna HealthSpring Medicaid members in the Tarrant County service delivery area, as a subcontractor to United Way, for fees that will cover the cost of delivering the services.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Glaspie), and unanimous vote of all members present, except Judge Self, who abstained, the Board approved the resolution as presented.

See Exhibit E15-10-09

Item 10. Resolution Approving the Regional Solid Waste Management Plan, Planning for Sustainable Materials Management in North Central Texas, 2015 – 2040

Edith Marvin, Director of Environment and Development, explained that the regional solid waste management plan serves as a roadmap for regional solid waste management initiatives and contains specific goals and objectives for achieving state, regional and local solid waste management goals. NCTCOG is responsible for maintaining and updating a solid waste management plan (for the 16-county region) that conforms to Texas Health and Safety Code Section 363.064. The plan is developed under the advisement of the Resource Conservation Council, which approved the updated plan on October 8, 2015, and is now submitting it to the Board for approval. NCTCOG will then submit the Plan to the Texas Commission on Environmental Quality (TCEQ) for approval. This action also included authorization to administratively amend the Plan on an annual basis.

Upon a Motion by Councilmember Kleinman (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-10

Judge Jenkins returned to the Board meeting.

Item 11. Resolution Approving the Fiscal Year 2016 and 2017 NCTCOG Regional Solid Waste Funding Plan

Edith Marvin, Director of Environment and Development, explained that solid waste tipping fees are appropriated by the Legislature and allocated to Councils of Governments to conduct regional and local solid waste management activities. A formula combining population, area, percentage of the solid waste tipping fee paid, and public health factors was used by the State to allocate approximately \$2.1 million to NCTCOG for the FY2016 and FY 2017 biennium. The NCTCOG Regional Solid Waste Funding Plan provides a roadmap for spending the funds and was developed with input and approval from the Resource Conservation Council, NCTCOG's solid waste advisory committee.

Upon a Motion by Judge Clark (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-11

Item 12. Resolution Authorizing Contract with BrandEra, Inc. for Communication and Outreach Services

David Setzer, Director of Workforce Development, explained that the North Central Texas Workforce Development Board will contract with BrandEra, Inc. for communication and outreach services to build awareness among key customers and stakeholder audiences for the services of Workforce Solutions for North Central Texas. The services will be provided effective November 1, 2015 through October 31, 2016, in an amount not to

exceed \$100,000 dollars, with four optional one year renewals in the same amount.

Upon a Motion by Councilmember Glaspie (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-10-12

STATUS REPORTS:

Item 13. Status Report on Childcare Services and the Workforce Innovation and Opportunity Act

David Setzer, Director of Workforce Development, briefed the Board on the activities and purpose of the Workforce Development Program as well as the Federal Workforce Innovation and Opportunity Act (WIOA) and the importance of Childcare Services in the Workforce System. He explained that there are 28 Workforce Development areas in Texas. All federal and other funding for Workforce services (including childcare) are directed to the Texas Workforce Commission (TWC) and then allocated to designated areas. In FY2016, approximately \$916 million was allocated in block grants to the 28 Workforce Development Boards. NCTCOG serves as the grant recipient, administrative entity and fiscal agent for the Board of Directors of Workforce Solutions for North Central Texas (Workforce). As such, NCTCOG is responsible for program implementation and a workforce development budget of \$59.3 million – in a service area that includes the counties of Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise; over 2.3 million residents; 47,000 businesses and over 1.2 million workers.

Many laws govern local workforce Boards, including: The Workforce Innovation and Opportunity Act of 2014; The Workforce Investment Act (Public Law 105-220); the Wagner-Peyser Act; the Federal Unemployment Tax Act (FUTA); the Code of Federal Regulations (Title 29-Labor & Title 20 Chapter V Employee's Benefits); the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (Public Law 107-288); Jobs for Veteran's Act of 2002 (Public Law 107-288); the Texas Administrative Code, Title 40 Part 20; and Texas Government Code Section 2308.

Under Texas Government Code Section 2308, a board may not directly provide workforce services. Each Board contracts for and monitors service delivery that includes: WIOA-funded services; TANF/Choices Employment Services; Supplemental Nutrition Assistance; Employment & Training; services to employers; and Child Care. Workforce also operates a mobile workforce unit that is available for emergency services and as requested for job hiring events.

In October 2015, ResCare Workforce Services, a private for-profit organization, was selected as the contractor for implementing workforce programs and providing workforce services, including management of one-stop center and child care operations. \$36.9 million of the total Workforce budget is used for child care services. These services are funded through the federal Child Care and Development Fund (CCDF) overseen by the U.S. Department of Health and Human Services' Office of Child Care. CCDF is authorized by the Child Care and Development Block Grant Act and Section 418 of the Social Security Act. The provision of child care addresses a common barrier to employment by enhancing a parent's ability to participate in workforce training activities and is provided to parents who are employed or are participating in workforce training or education leading to employment. Payments are made directly to the provider and parents are responsible for partial payment. Eligible families may choose from selected providers that meet local and state requirements. These providers include licensed child care centers; licensed or registered child care homes; and family members.

North Central Texas currently has 45 Texas Rising Star (TRS) providers. TRS program is a voluntary, quality-based child care rating system that provides certification to Licensed Child Care Centers and Licensed and Registered Child Care Home providers who meet the certification criteria. Other Childcare initiatives include the first Annual Early Childhood Conference (175 facility owners, directors, and teaching staff) and the provision of Quality Improvement Awards for indoor and outdoor materials, equipment and curriculum. The Quality Improvement grant in 2009 supported infant toddler expansion, and materials and equipment purchases. \$830,000 was awarded to 185 child care facilities.

From October 1, 2014 to September 30, 2015 the following services were provided by Workforce: 96,977 job seekers were served; 8,781 employers received workforce assistance; an average of 5,194 children were served per day; 2,745 individuals were served in mobile the workforce unit; 62,189 job seekers entered employment; \$1.9 Million in Skills Development Funds were distributed; and more than 1299 workers were trained.

Other important Workforce initiatives are:

- Veterans Strategic Initiative: The purpose of the project is to publish a White paper and to utilize the date to design a program to help small businesses hire veterans.
- Hiring Red, White and You Job Fair: 250 employers participated and over 1,700 job seekers
- High Growth Job Training Initiative – Designed to provide skilled welders and was awarded \$75,000 from the Texas Workforce Commission to support this needed initiative.
- Regional Workforce Leadership Council - A collaboration of North Central, Dallas and Tarrant County workforce boards, area chambers of commerce and local business leaders to address employment, training and certification needs, RWLC has received over \$12 million in grants for training and educational initiatives.
- Regional Economic Development Steering Committee (RED Committee) to develop, implement, and refine programs and services in partnership, collaboration, and/or via strategic alliances with a network of other workforce/economic development organizations.
- Leadership for Workforce and Education Development – a partnership to address economic, educational and workforce related issues by addressing college and work-readiness, access, local business needs, and education and workforce policy.
- Youth Career Expo: the P2S Pathways to Success Youth Career Expo engaged youth ages 17-24 in their career planning process by colleges, universities and employers outlining and demonstrating Career pathways.
- Industry Recognized Skills Certification Initiative - \$165,000 awarded to develop a dual credit program that will document the skills needed for entry-level machining employment in the local area.

Workforce has received the following special recognitions: Achievement of Excellence in Procurement; WSNCT Employer of the Year Top 5 Finalist; Gold Hermes Creative Award; WIA Adult/Dislocated Worker Training-Related Employment Award; Texas Workforce Commission Incentive Award; TEDC Workforce Excellence Award; Tech Titans Award.

MISCELLANEOUS:

Item 14. Old and New Business

There was no old or new Business. President Horn announced that Judge Clark had recently been married and everyone offered congratulations.

Item 15. Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of attendance.

There being no other business, President Horn adjourned the meeting.

Approved by:

Checked by:

John Horn
President, North Central Texas Council of Governments
County Judge, Hunt County

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 9, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Contracts for Temporary Staffing Services as part of
NCTCOG's Cooperative Purchasing Program

The North Central Texas of Governments (NCTCOG), with the assistance of representatives from member governments, issued RFP # NCT-2015-05 Temporary Staffing Services on July 14, 2015, in response to an identified need for additional temporary staffing resources that could not be satisfied under its current contract through the Houston-Galveston Area Council's HGACBuy program. The procurement was structured to meet needs of not only NCTCOG, but other governmental entities in the region as well. Cost savings and reduced procurement times will result from this procurement.

NCTCOG received fifteen (15) responses by the August 12, 2015, deadline. A Selection Committee, made up of seven (7) reviewers, which included staff from NCTCOG and member governments, performed a technical evaluation of the proposals, including issuance of a Best and Final Offer (BAFO) request. After careful consideration, the Committee recommended award to the top three (3) temporary staffing agencies/providers in the following categories: 1) Administrative/Clerical; 2) Customer/Community Service; 3) Financial/Accounting; and 4) Technical. In the General Labor/Maintenance category, the Selection Committee recommended limiting award to the top two staffing agencies/providers as it felt the third staffing agency score was not competitive and offered less value than the top two vendors in this category.

The recommended temporary staffing agencies/providers in the aforementioned categories are:

1. Administrative/Clerical: Apple One, Abacus, Superior Group
2. Customer/Community Service: Apple One, Robert Half, U.S. Technical Solutions
3. Financial/Accounting: Apple One, Abacus, U.S. Technical Solutions
4. General Labor/Maintenance: U.S. Technical Solutions, Ad-A-Staff
5. Technical: Abacus, Apple One, Matrix Resources

A draft resolution authorizing agreements with the seven (7) recommended temporary staffing agencies/providers is attached for Executive Board consideration. Any agencies awarded a contract will be eligible to provide services for all categories offered in response to the solicitation.

These contracts will be utilized by NCTCOG and be made available to other, outside participating entities as part of NCTCOG's Cooperative Purchasing Program. I will be available to respond to any questions the Board members may have.

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RESOLUTION AUTHORIZING CONTRACTS FOR TEMPORARY STAFFING SERVICES AS PART OF NCTCOG'S COOPERATIVE PURCHASING PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG issued a Request for Proposals (RFP) for Temporary Staffing Services on July 14, 2015, and received fifteen (15) responses by the August 12, 2015, deadline; and,

WHEREAS, a Selection Committee composed of NCTCOG staff and member governments met, evaluated and recommends award of contracts to seven (7) temporary staffing agencies/providers, including: Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, Robert Half, Superior Group, and U.S. Technical Solutions; and,

WHEREAS, these contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's Cooperative Purchasing Program; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and Abacus Service Corp., Ad-A-Staff, Apple One, Matrix Resources, Robert Half, Superior Group, and U.S. Technical Solutions, for temporary staffing services, be and are hereby approved.

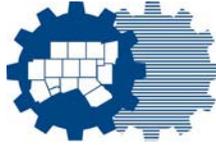
Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



December 17, 2015 – Item 3

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 9, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Contract with Cornerstone OnDemand for a Learning Management System

In 2010, NCTCOG's HR Team initiated a five-year strategic plan that focused on streamlining operations, meeting new compliance requirements and ensuring employees were effectively equipped to meet agency goals. The plan involved several core initiatives including the implementation of talent management software to ensure compliance with federal regulations when hiring and onboarding new employees. The strategy also placed significant focus on new training programs designed for supervisors, managers, as well as soft skills development for employees entering the professional workforce for the first time. In 2015, a new performance management tool was introduced to all agency employees which marked the beginning of a new season of collaboration between employees, managers and project teams. As this five-year plan draws to a close, the HR Team looks to offer innovative training and learning opportunities as the next phase of the NCTCOG's talent management strategy.

The initial strategy in the five-year plan involved scenario based classroom training, hands-on exercises and group/team interaction to meet the overall objectives. The agency has had online training options available through a Business and Legal Reports (BLR) annual subscription, however, the training content is standardized and staff does not have the option to customize the content, or add supplemental material to the presentation. The agency was able to use this tool to allow employees to make up missed classroom sessions and provide initial training to new supervisors, in addition to other scenarios when high level training was necessary. As the agency evolves to the next phase of talent development, additional technology, tools and resources made available through Cornerstone OnDemand, a robust Learning Management System (LMS), is required to better serve agency employees.

In consideration of future utilization, Cornerstone OnDemand is developed on a technology platform that allows for increased scalability. This means that other agency programs could have a program-branded site to offer training to members, stakeholders and /or citizens, without a complex implementation. This will be a significant value-added tool for the agency, especially when educational requirements are placed on grants and/or contract funding. The agency expects that Cornerstone OnDemand will be a beneficial tool for NCTCOG's Training & Development Institute (TDI) as it will be able to offer online training opportunities to agency members. In conjunction with TDI offering services to the cities, this will be brought back to the Board for consideration.

Cornerstone OnDemand is accessible to the agency for purchase using the GSA-70 contract with defined rates, which satisfies competitive procurement requirements. Cornerstone is offering incentive pricing below the GSA-70 rates when the contract is executed prior to December 31, 2015. The agency's special projects team will work with HR to design, develop and deploy the LMS in alignment with agency needs and develop plans for future phases and program utilization of the tool.

A draft resolution authorizing a maximum three (3) year contract with Cornerstone OnDemand for a Learning Management System, in an amount not to exceed \$250,000, is attached for Executive Board consideration. This amount includes one-time services costs for implementation and annual subscription rates of approximately \$50,000. Total first year costs are included in the approved FY2016 agency budget and subsequent years' subscription rates will be included in the Research and Information Services (RIS) budget.

I will be available to respond to any questions the Board members may have.

**RESOLUTION AUTHORIZING CONTRACT WITH CORNERSTONE
ONDEMAND FOR A LEARNING MANAGEMENT SYSTEM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG desires to acquire a learning management system to train and develop agency staff with the option to extend training content and services to NCTCOG members; and,

WHEREAS, Cornerstone OnDemand is an approved contractor through the General Services Administration (GSA) Information Technology Schedule 70; and,

WHEREAS, NCTCOG utilizing the GSA-70 schedule for Cornerstone OnDemand satisfies federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Cornerstone OnDemand for a learning management system, in an amount not to exceed \$250,000.00, be and is hereby approved.

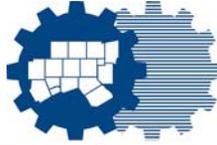
Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 9, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Authorizing Submittal of a Law Enforcement Training Grant Application to the Office of the Governor's Criminal Justice Division (CJD) (September 1, 2015 – August 31, 2017)

The North Central Texas Council of Government's (NCTCOG) Regional Police Academy has provided training for law enforcement officers and related criminal justice personnel from throughout the NCTCOG region since its inception in 1968.

The mission of the Regional Police Academy is to provide high quality law enforcement training for peace officers and other criminal justice professionals at the lowest cost possible. Through previous grants from the Criminal Justice Division of the Governor's Office, NCTCOG has been able to keep fees at a reasonable level, making training more accessible to officers from throughout the region. Tuition for in-service courses varies with the length of the course and the expenses associated with instructor costs.

During the preceding grant period, the academy held five Basic Peace Officer Courses with 115 new officers graduating. Additionally, the academy held 102 advanced training courses for more than 2,167 in-service officers.

A draft resolution authorizing submittal of a law enforcement training grant application to the Office of the Governor's Criminal Justice Division for approximately \$1,503,943 and for the time period of September 1, 2015 through August 31, 2017, is attached for Executive Board consideration.

Should you have questions regarding this matter, I will be available to respond during the Executive Board meeting.

MM:ks

**RESOLUTION AUTHORIZING SUBMITTAL OF A LAW ENFORCEMENT TRAINING GRANT
APPLICATION TO THE OFFICE OF THE GOVERNOR'S CRIMINAL JUSTICE DIVISION (CJD)
(September 1, 2015 – August 31, 2017)**

WHEREAS, the North Central Texas Council of Governments is engaged in the training of law enforcement officers for local governments in North Central Texas; and,

WHEREAS, the North Central Texas Council of Governments is presently administering a criminal justice grant project and desires to continue its program; and,

WHEREAS, it is important that the existing law enforcement training program be continued to fulfill the public mandate to train and upgrade law enforcement personnel and services, and ultimately reduce crime; and,

WHEREAS, the North Central Texas Council of Governments wishes to continue a comprehensive law enforcement training program which will fulfill the needs of local governments in North Central Texas; and,

WHEREAS, the North Central Texas Council of Governments accepts the responsibility and obligation to administer the grant according to CJD requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes submittal of a criminal justice grant application, in the amount of approximately \$1,503,943 and for the time period of September 1, 2015 – August 31, 2017, to the Office of the Governor's Criminal Justice Division.

Section 2. NCTCOG agrees to provide any required matching funds.

Section 3. The Executive Director or designee is authorized to apply for, accept, reject, alter or terminate the grant on behalf of NCTCOG.

Section 4. In the event of loss or misuse of CJD funds, the governing body assures that the funds will be returned to CJD in full.

Section 5. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

December 17, 2015 - Item 5



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: December 7th, 2015

SUBJECT: Resolution Authorizing Contract with V.P. Imaging, Inc., d/b/a DocuNav Solutions, for a Document Management System, Software and Support Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated grant recipient/fiscal agent of the North Central Texas Workforce Development Board (d/b/a Workforce Solutions for North Central Texas), issued a Request for Proposals (RFP) on August 28, 2015, soliciting responses from qualified vendors for the provision of a document management system for the Workforce Program. The RFP closed on October 8th, 2015, and following evaluation of the submitted proposals, V.P. Imaging, Inc., d/b/a DocuNav Solutions, is recommended as the vendor to provide the system, software and support services.

A draft resolution authorizing an agreement with V.P. Imaging, Inc., d/b/a DocuNav Solutions, to provide Laserfiche licenses, maintenance and support services beginning December 2015 and continuing through October 31, 2018, with two (2) optional one (1) year renewals, is attached for Executive Board consideration. The Workforce Board has budgeted \$400,000 for FY 2016, much of which supports initial licensing and configuration costs of the system. Annual maintenance costs of approximately \$40,000 will be included within subsequent fiscal year's budgets. Staff anticipates other NCTCOG Departments may decide to utilize the system when operational and, should this occur, costs will increase based on the total number of system users. Compensation during the maximum five (5) year contractual term is not anticipated to exceed \$800,000. The Executive Committee of the Workforce Board endorsed the selection of DocuNav Solutions Inc. during its December 7, 2015 meeting.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Executive Board approval.

A handwritten signature in black ink, appearing to read 'David K. Setzer', written over a horizontal line.

David K. Setzer, CPSM, C.P.M., CWE

**RESOLUTION AUTHORIZING CONTRACT WITH V.P. IMAGING, INC.,
D/B/A DOCUNAV SOLUTIONS, FOR A DOCUMENT MANAGEMENT SYSTEM,
SOFTWARE AND SUPPORT SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG issued a Request for Proposals (RFP) on August 28, 2015, soliciting responses for qualified vendors for the provision of a document management system for the Workforce Program; and,

WHEREAS, following evaluations of the submitted proposals, V.P. Imaging, Inc., d/b/a DocuNav Solutions, is recommended as the vendor to provide the system, software and support services; and,

WHEREAS, the contract is anticipated to begin in December 2015 and continue through October 31, 2018, with two (2) optional one (1) year renewals. Total costs over the maximum five (5) year contractual term are not anticipated to exceed \$800,000; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and V.P. Imaging, Inc., d/b/a DocuNav Solutions, for a document management system, software and support services in a total amount not to exceed \$800,000, be and is hereby approved.

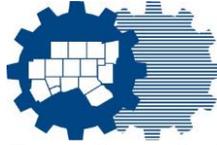
Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing an Application to the Statewide Texas Department of Transportation Traffic Safety Program for FY2017 Request for Proposals

The Texas Department of Transportation (TxDOT) has announced a funding opportunity through the FY2017 TxDOT Traffic Safety Program Request for Proposals. An emphasis area for the Traffic Safety Program is to address improving pedestrian/bicycle safety, including bicyclist skills and knowledge of traffic laws as well as education efforts to address pedestrian fatalities and injuries.

The North Central Texas Council of Governments (NCTCOG) requests approval to submit a proposal for \$225,000 in federal funds to promote pedestrian and bicycle safety and education in the region, including public outreach materials, education, and training. NCTCOG will reallocate a local match of \$75,000 in RTC local funds for a total project cost of approximately \$300,000. These funds are already committed to this overall program.

A draft resolution authorizing submittal of a proposal to the FY17 TxDOT Traffic Safety Program is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KK
Attachment

**RESOLUTION AUTHORIZING AN APPLICATION TO THE STATEWIDE TEXAS
DEPARTMENT OF TRANSPORTATION TRAFFIC SAFETY PROGRAM FY2017 REQUEST
FOR PROPOSALS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Fiscal Year (FY) 2016 and FY2017 Unified Planning Work Program Element 5.03 provides for bicycle and pedestrian planning activities; and,

WHEREAS, the FY2016 and FY2017 Unified Planning Work Program Element 5.06 provides for implementation of congestion management operations; and,

WHEREAS, the FY2017 Texas Department of Transportation (TxDOT) Traffic Safety Program Request for Proposals includes an emphasis area to address improving pedestrian/bicycle safety.

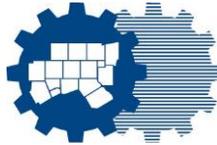
NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to submit a Proposal to the FY2017 TxDOT Traffic Safety Program in an amount of approximately \$225,000, to promote pedestrian and bicycle safety efforts, including bicyclist skills and knowledge of traffic laws as well as education efforts to address pedestrian fatalities and injuries. RTC local funds in the amount of \$75,000 will be used for the local match.
- Section 2.** NCTCOG is authorized to receive grant funds, if awarded, in the amount of approximately \$225,000 from TxDOT.
- Section 3.** These funds, if awarded, shall be incorporated into the appropriate fiscal year budget.
- Section 4.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



December 17, 2015 – Item 7

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Approving Modifications to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2016 and FY2017 UPWP identifies the activities to be carried out between October 1, 2015, and September 30, 2017.

Listed below, and described in more detail in the following attachment, are proposed modifications to the FY2016 and FY2017 UPWP. Included in these amendments are new initiatives, project modifications, and funding adjustments. The proposed modifications were presented to the public during the October 12, 14, and 15, 2015, public meetings and are posted on NCTCOG's Web site. The Regional Transportation Council took action to approve the modifications at its November 12, 2015, meeting.

Transportation Planning Fund (TPF) Modifications

- 1.02 Program Administration (program \$100,000 TPF and add text to reflect an upgrade of the audio/video equipment in the Regional Transportation Council Room)
- 1.04 Computer System Administration and Application Coordination – Computer Resource Management and Equipment Purchases (program \$400,000 TPF and update Exhibit II-1 to reflect the purchase of a new network storage device and supporting software, as well as the purchase of audio/video equipment for the Transportation Council Room to replace existing system as noted in Subtask 1.02 above)
- 2.01 Travel Forecasting Support – Regional Travel Model Improvement and Support (update text to reflect use of Transportation Planning Funds for staff support of the regional travel surveys)

Other Modifications

- 1.02 Program Administration (program \$100,000 RTC Local funds to be used in conjunction with Transportation Planning Funds as noted above to upgrade the audio/video equipment in the Regional Transportation Council Room)

- 1.04 Computer System Administration and Application Coordination – Computer Resource Management and Equipment Purchases (update Exhibit II-2 to reflect the purchase of audio/video equipment for the Transportation Council Room in Subtask 1.02)
- 3.01 Transportation Project Programming – Regional Toll Revenue Fund Management and Project Tracking Implementation (program additional \$26,000 RTR funds to support work activities in the improvement of the transportation project information system)
- 3.01 Transportation Project Programming – Regional Project Tracking, Monitoring, Assessment, and Software Development Project (program additional \$317,000 STP–MM funds to support work activities in the improvement of the transportation project information system)
- 3.02 Regional Air Quality Planning – Emission Inventories and Technical Studies (program additional \$100,000 TCEQ funds for NCTCOG assistance to the Texas Commission on Environmental Quality)
- 3.03 Air Quality Management and Operations – Technology Improvements (add \$662,000 EPA and \$2,040,000 local funds, and update text to reflect a new EPA grant award to support eligible technology improvement projects)
- 3.03 Air Quality Management and Operations – Partnerships and Collaborations (program \$8,000 in unexpended DOE funds from FY2015 to FY2016 to continue solar rooftop technology programs)
- 3.03 Air Quality Management and Operations - Demonstration Programs (program \$200,000 in CMAQ funds for continued consultant assistance on a feasibility study of establishing an inspection program for heavy-duty vehicles)
- 3.04 Transportation and Air Quality Communication – Clean Cities Program (program \$2,500 DOE funds and update text to reflect NCTCOG’s participation as a subcontractor in the development of curriculum for alternative fuel vehicle training)
- 4.01 Metropolitan Transportation Planning – Strategic Highway Research Program 2 (SHRP2) Implementation Assistance (PlanWorks) (program \$200,000 FHWA funds and update text to reflect the use of PlanWorks resources to integrate scenario planning into the metropolitan transportation plan and develop performance targets with transportation partner agencies)
- 5.03 Land-use/Transportation Initiatives – Regional Pedestrian and Bicycle Safety Plan (program \$500,000 STP-MM funds, and update text to add development of a regional pedestrian and bicycle safety plan and reflect the use of Transportation Development Credits as the funding match)
- 5.05 Congestion Management Planning and Operations – Transportation System Management and Operations (program \$1,200,000 CMAQ and \$300,000 RTC Local funds to support efforts to ensure the effective use of Intelligent Transportation System devices, including data collection and update text to reflect the use of CMAQ funds)

- 5.11 Regional Job Opportunity Pilot Program (Phase I) – Highway Construction Labor Preparation and DBE Contractor Mentoring (program \$300,000 STP–MM funds to support NCTCOG staff work activities, program \$544,835 in unspent TxDOT funds from FY2015 and update text to reflect use of STP–MM funds)
- 5.11 Regional Job Opportunity Pilot Program (Phase II) – Small-scale Construction Field Experience Opportunities (program \$947,000 in additional STP–MM funds to reflect full authorization of funding to support placement of program participants on TxDOT small-scale highway construction projects)

An Executive Board resolution supporting approval of the proposed UPWP modifications is attached.

vpj
Attachments

**RESOLUTION APPROVING
MODIFICATIONS TO THE FY2016 AND FY2017 UNIFIED PLANNING WORK PROGRAM
FOR REGIONAL TRANSPORTATION PLANNING**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with the North Central Texas Council of Governments and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit service; and,

WHEREAS, MAP-21 assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and air quality planning activities to be undertaken and capital purchases used to support the planning process; and,

WHEREAS, new initiatives, project modifications, and funding adjustments have resulted in the need to amend the FY2016 and FY2017 Unified Planning Work Program; and,

WHEREAS, the Regional Transportation Council approved the modifications to the FY2016 and FY2017 Unified Planning Work Program on November 12, 2015.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves Amendment #1 to the FY2016 and FY2017 Unified Planning Work Program for Regional Transportation Planning.

Section 2. The proposed FY2016 and FY2017 Unified Planning Work Program modifications include funds that have become available since the adoption of the FY2016 budget, and the FY2016 budget is hereby amended to incorporate the resources associated with the approval of this resolution.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

1.02 Program Administration

Transportation Planning Funds

This subtask is ongoing throughout both FY2016 and FY2017, providing administrative and legal support to the transportation planning process. It includes preparation and revision of the Unified Planning Work Program; financial management activities; support to policy and technical committees; processing of professional development opportunities; personnel activities, including costs associated with recruitment of new staff members (e.g, advertising, travel and relocation expenses); and general office management. Oversight of the University Partnership Program (UPP) is also contained within this subtask. The UPP is a partnership between NCTCOG and select universities in Texas that utilizes faculty and students to help carry out specific transportation and air quality planning projects identified in the UPWP or to facilitate NCTCOG's participation in specific university projects that may have an application benefit to NCTCOG. In addition, this subtask also includes NCTCOG staff support for activities of the Association of Metropolitan Planning Organizations (AMPO) and Texas Metropolitan Planning Organizations (TEMPO). Anticipated products include:

- FY2016 and FY2017 Unified Planning Work Program modifications, as necessary;
- Annual performance and expenditure reports for FY2015 and FY2016;
- FY2018 and FY2019 Unified Planning Work Program;
- Assistance to the Texas Transportation Commission, as requested;
- Participation on and support for special task forces;
- Enhancement and maintenance of fiscal management information systems;
- FY2017 and FY2018 operating budgets;
- Executed contracts and/or agreements and amendments;
- Eligible and accurate billings within identified budgets;
- Leasehold improvements for staff office space or the Transportation Council Room, if necessary;
- Personnel and recruitment activities;
- Appropriate office accommodations, including provision of consumable supplies and furniture;
- Monthly meetings of the Regional Transportation Council and Surface Transportation Technical Committee, as well as periodic meetings of the RTC subcommittees and workshops;
- Appropriate audio/visual support for meetings, webcasts, teleconferences, and video conferences, **including upgraded audio/video equipment for the Transportation Council Room (audio/video equipment is listed in Exhibit II-1 of Subtask 1.04);**
- Hosting and provision of training opportunities for local government, transportation providers, and planning agency staff;
- Project topics for participation in the UPP;
- NCTCOG representation at AMPO and TEMPO meetings.

1.04 Computer System Administration and Application Coordination

EXHIBIT II-1

**PLANNED COMPUTER SOFTWARE AND EQUIPMENT PURCHASES USING
TRANSPORTATION PLANNING FUNDS**

QUANTITY	DESCRIPTION	ESTIMATED PRICE
30	Microcomputer systems (desktops, portable, tablet)	\$ 75,000
5	Laser printers for network group usage	\$ 20,000
4	High-end modeling computers	\$ 60,000
2	Expansions of network high-speed data storage	\$ 100,000
10	Voice-over-Internet-Protocol (VoIP) phone devices, including accessories such as microphones for conference phones or hands-free devices.	\$ 5,000
---	Other computer hardware items, replacements, accessories, and upgrades (for example, text and image scanners, hard drives, additional RAM, monitors/televisions, video cards, digital data tapes, network cards, network cabling, warranty extensions)	\$37,500
---	Licenses to traffic simulation and assignment software packages (two "TransModeler" and one "DTA" dynamic)	\$ 20,000
---	Two years of software support by Caliper and specific renewal for 50 TransCAD licenses	\$150,000
---	Microsoft Structured Query Language (MS-SQL) Database software, interface and connections between the regional ITS fiber optic wide-area network and local area network (LAN) interconnections for use with the regional Intelligent Transportation System (ITS) projects to supplement the present ITS server	\$ 30,000
---	Software purchases/upgrades (for example, the current or higher versions of: SPSS and Adobe licenses), software/services, cable service, application subscriptions, advanced mapping/presentation software, and software support renewals - Other	\$ 60,000
1	Network storage device and supporting software	\$400,000
---	Audio/video equipment for the Transportation Council Room (Subtask 1.02)	\$100,000

EXHIBIT II-2

PLANNED COMPUTER SOFTWARE AND EQUIPMENT PURCHASES USING OTHER FUNDING SOURCES

QUANTITY	DESCRIPTION	ESTIMATED PRICE
---	Automated bicycle and pedestrian count equipment (Subtask 5.03)	\$16,400
---	Web hosting and maintenance for Clean Cities Coalition (Subtask 3.04)	\$25,000
---	Tablets and audio/video equipment for outreach and education (Subtask 3.04)	\$11,500
---	Audio/video equipment for the Transportation Council Room (Subtask 1.02)	\$100,000

2.01 Travel Forecasting Support

Regional Travel Model Improvement and Support

Transportation Planning Funds

This element is ongoing throughout FY2016 and FY2017 and provides for the maintenance, improvement, and support of travel models developed at NCTCOG. These models provide analytical tools for various transportation analyses, policy testing, and public outreach. Improvement activities involve developing new tools and techniques to enhance travel model applications in various areas. The regional travel model includes Hill County in addition to the 12 counties that comprise the Metropolitan Planning Area (MPA) due to the fact that the southern split of Interstate Highway 35 is located within the boundary of this county and because of the impact that this facility has on transportation planning within the MPA. Support activities involve maintenance of the software and hardware of the modeling system, documentation, training of internal and member agencies' staffs, and assisting consultants who are providing service to the regional projects. Also, through the University Partnership Program, NCTCOG will participate in a study to evaluate the effect of travel-time savings on driver decisions to use managed lanes.

Additionally, this subtask provides for technical communication and participation at the State and national levels to ensure the travel models are developed in a coordinated manner according to future needs and expectations. Advanced transit studies that include improvements on transit data collection methods and innovative methods of conducting transit surveys are also covered. The results of these studies will increase the quality of the transit forecasting models that are used in the New Starts application process. Consultant services, intergovernmental agreements, and cooperation with universities may be necessary. **Transportation Planning Funds will also be used to administer and support various travel surveys identified below.** Anticipated products include:

- Travel model components;
- Software application, training material and documentation; and
- Mentoring and technical services.

3.03 Air Quality Management and Operations

Technology Improvements

Other Funding Sources

Technology improvements are achieved through programs, often implemented through regional funding opportunities, which enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Activities may be comprised of accelerated fleet replacement; vehicle emissions repairs; engine repowers, upgrades, and retrofits; alternative fuels and vehicles; advanced truck technologies; idle-reduction technologies; and other low-energy use technologies. Staff efforts under this element include not only award of funds, but also monitoring of grant-funded activities to ensure adherence to reporting and project fulfillment. Work also includes promotion of relevant funding initiatives available from other agencies who offer funding programs, such as the US Environmental Protection Agency (EPA) or the Texas Commission on Environmental Quality (TCEQ); in this case, staff works to improve awareness of such programs among local vehicle or equipment owners to ensure that the region is competitive in seeking and receiving funds. This work element will be supported through Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds, Surface Transportation Program-Metropolitan Mobility (STP-MM) funds, US EPA funds, the TCEQ funds, Regional Transportation Council (RTC) Local funds, **other local funds**, Transportation Development Credits, and private funding sources. This element is ongoing throughout FY2016 and FY2017. Anticipated products include:

- Competitive grant applications to seek additional funds to further leverage Calls for Projects (CFPs) and technology implementation efforts;
- Open competitive CFPs to select eligible technology projects for implementation, which may include vehicle **or equipment** repair, replacement, repower, retrofit, idle reduction technologies, refueling infrastructure, or other emissions reduction technologies;
- Development of a revolving loan program to fund emission-reduction strategies;
- Executed subgrantee agreements;
- Implemented technology projects, including installation of electrified parking space technology at trucking terminals;
- Technology project reimbursements;
- Report on funded grant activities; and
- Resources to assist vehicle/equipment owners in identifying potential technology improvements and related financial assistance.

3.04 Transportation and Air Quality Communications

Clean Cities Program

Other Funding Sources

The Dallas-Fort Worth (DFW) Clean Cities Program will continue to serve as a locally based, public/private partnership that seeks to advance energy security, protect environmental and public health, and stimulate economic development by promoting practices and decisions to reduce petroleum consumption and improve air quality, primarily in the transportation sector. The

program consists of facilitating the deployment of alternative fuel vehicles (AFVs); supporting installation of alternative fuel refueling infrastructure throughout the North Texas region; increasing the use of fuel blends (i.e., diesel/biodiesel and ethanol/gasoline); accelerating sales of hybrid electric vehicles; promoting informed consumer choice on fuel economy; and encouraging the use of idle reduction technologies and strategies. This work element will be supported through CMAQ funds, STP-MM funds, US Department of Energy funds, Transportation Development Credits, and other funding sources. Consultant assistance may be utilized.

NCTCOG will also participate as a subcontractor in the development of curriculum for alternative fuel vehicle training. This element is ongoing throughout FY2016 and FY2017.

Anticipated products include:

- Education, outreach, events, technical guidance, fleet recognition, video/online media, interactive Web site (including hosting and maintenance) and other initiatives;
- Purchase of electronic equipment and devices, and computers for the purpose of outreach, technical guidance, and video production;
- Barrier reduction initiatives, including, but not limited to, AFV Preferential Parking, to address alternative fuel adoption;
- Workshops and training regarding all aspects of acquiring, operating, and maintaining AFVs and advanced technology vehicles and infrastructure;
- Sub-awardee contract monitoring;
- Meetings and conference calls regarding Clean Cities initiatives; and
- Regular DFW Clean Cities Coalition meetings and subcommittee meetings as needed.

4.01 Metropolitan Transportation Planning

Strategic Highway Research Program 2 Implementation Assistance (PlanWorks)

Other Funding Sources

NCTCOG will utilize the Strategic Highway Research Program 2 (SHRP2) PlanWorks tool resources to enhance the metropolitan transportation planning process by incorporating scenario planning and performance targets. PlanWorks resources will be used to guide scenario planning in order to identify appropriate scenarios, engage stakeholders and the public, and develop a process to incorporate the scenarios into the MTP. PlanWorks resources will also be used to establish a framework with partners to set federally mandated performance targets that are appropriate for the region. Federal funds provided by the Federal Highway Administration will be utilized for this project. Anticipated products include:

- **Documentation and presentation materials for workshops and other stakeholder meetings including appropriate public involvement;**
- **Presentations, technical reports, and process documentation;**
- **Reports and summaries documenting results of scenario runs;**
- **Framework to develop performance targets and data sources that respond to the requirements outlined in MAP-21; and**

- **Grant management requirements.**

5.03 Land-use/Transportation Initiatives

Regional Pedestrian and Bicycle Safety Plan

Other Funding Sources

Staff will initiate and develop a regional pedestrian and bicycle safety plan to improve safety for the region's pedestrian and bicycle transportation network. The plan will also serve as a template for the preparation and implementation of local agency pedestrian and bicycle safety plans. This initiative will be funded by Surface Transportation Program-Metropolitan Mobility funds and Transportation Development Credits. Anticipated products include:

- **Analysis of crash data and the contributing factors for pedestrian and bicycle crashes/fatalities throughout the region;**
- **Recommended countermeasures to improve safety for the region's pedestrian and bicycle transportation network;**
- **Recommended engineering, enforcement, education, and evaluation activities to implement across the region; and**
- **A framework for local agency pedestrian and bicycle safety plans.**

5.05 Congestion Management Planning and Operations

Transportation System Management and Operations

Other Funding Sources

This program also uses Surface Transportation Program—Metropolitan Mobility (STP-MM) funds, Federal Highway Administration (FHWA) funds, **Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds**, Regional Transportation Council (RTC) Local funds, and Transportation Development Credits to support activities in this area. Anticipated products through the use of these dollars include:

- Agreements for regional communication, infrastructure, and information sharing, including The Memorandum of Understanding (MOU) between the Dallas-Fort Worth Regional Intelligent Transportation System (ITS) partner agencies;
- Identification and documentation of standards for interagency communication of data and video, and the implementation of Center-to-Center-related software and requirements to facilitate information sharing between agencies;
- Update of the Regional ITS Architecture and development of associated plans and documents;
- Identification of needed ITS integration;
- Collection and verification of data, ensuring that devices and systems are operated and maintained at a level to detect and report accurate information (i.e., speeds, counts, and other data items);

- Evaluation of and improvements to the 511DFW system; and
- Review of statements of consistency with the Regional ITS Architecture.

5.11 Regional Job Opportunity Pilot Program

Over the next three-year period, NCTCOG staff proposes to track the creation, implementation and evaluation of a proposed jobs program oversight model, known as the Regional Jobs Opportunity Pilot Program (RJOPP). This is an ongoing subtask for FY2016 and FY2017. The program has three elements:

Highway Construction Labor Preparation

Other Funding Sources

The goal of this element is to recruit disadvantaged populations, who have some prior construction experience, to perform various highway construction jobs for transportation improvement projects located within, or in proximity to their neighborhoods. NCTCOG will provide oversight of this program. Elements of this program include community outreach, job placements, and monitoring of program effectiveness, relative to job outcomes. Consultant services have been procured to assist with this task, and NCTCOG will oversee program initiatives. This task will be funded with **Surface Transportation Program—Metropolitan Mobility funds and** Texas Department of Transportation funds. Anticipated products include:

- A case management database to link contractor needs with experienced worker skill sets; and
- Tracking mechanism(s) for participants.

DBE Contractor Mentoring

Other Funding Sources

The goal of this element is to enhance minority contractors' abilities to compete effectively for highway construction jobs. Mentoring opportunities will be coordinated through the TxDOT and North Texas Tollway Authority Joint Cooperative Inclusion Plan. Consultant services have been procured to assist with this task, and NCTCOG will oversee program initiatives. This task will be funded with **Surface Transportation Program—Metropolitan Mobility funds and** Texas Department of Transportation funds. Anticipated products include:

- A Needs Assessment identifying those professional areas where training/coaching may increase contractor bidding effectiveness;
- A Business Action Plan for each participating Disadvantaged Business Enterprise (DBE) contractor; and
- A tracking mechanism for program participants.

Proposed Budget

This section summarizes the budget for the FY2016 and FY2017 Unified Planning Work Program. Financial support for Fiscal Years 2016 and 2017 will be provided from a number of sources including the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the Texas Department of Transportation (TxDOT), the Texas Commission on Environmental Quality (TCEQ), Environmental Protection Agency (EPA), Department of Energy (DOE), Federal Aviation Administration (FAA), and the North Texas Tollway Authority (NTTA). In addition, various local sources will be acquired to assist in the funding of this program.

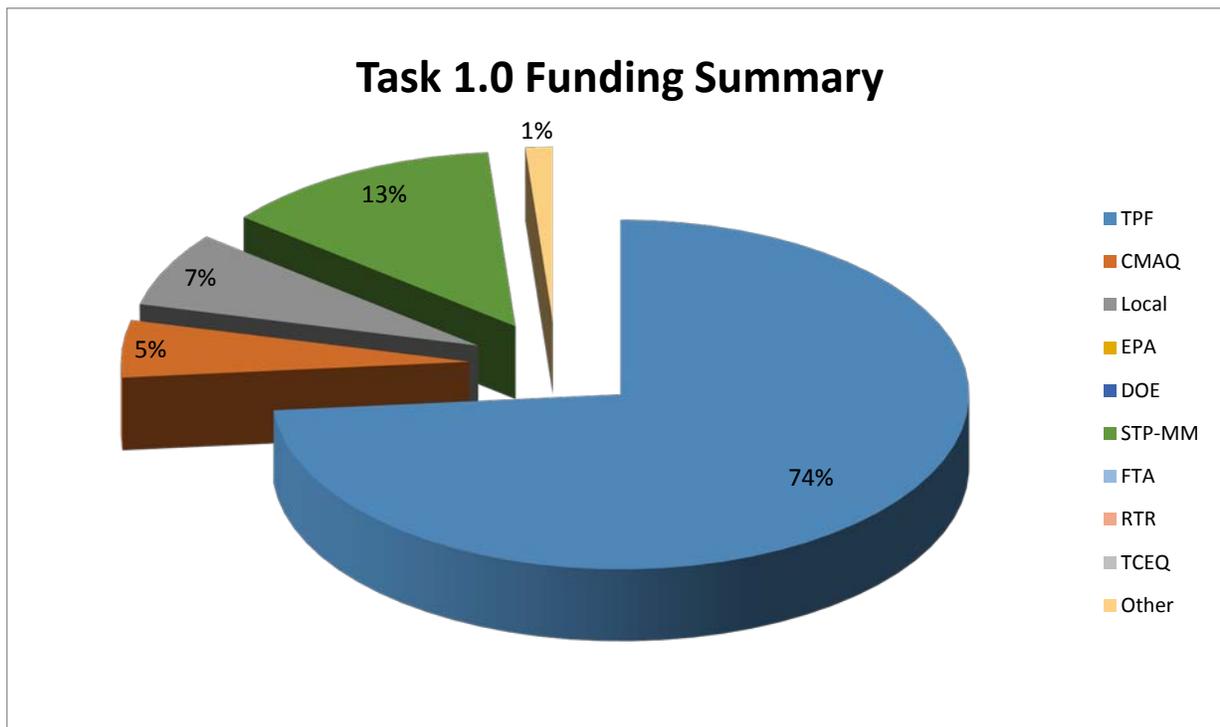
The US Department of Transportation provides funds through programs of the Federal Highway Administration and the Federal Transit Administration. Both FHWA PL 112 and FTA 5303 funds are provided annually to Metropolitan Planning Organizations to support metropolitan regional transportation planning activities based on an 80 percent federal/20 percent local match requirement. TxDOT will provide the 20 percent match for the FHWA 112 and FTA 5303 funds for FY2016 and FY2017 to the MPO to carry out the UPWP in the form of transportation development credits. These transportation development credits are provided by metropolitan areas building toll roads and are used on a statewide basis to provide the match funds needed for all metropolitan planning organizations. The FY2016 and FY2017 FHWA and FTA funding levels reflected in this program are summarized in Exhibit VIII-1. The formula-based FHWA PL 112 allocation to the Unified Planning Work Program for the Dallas-Fort Worth Metropolitan Area is \$6,530,339 in FY2016 and \$6,530,339 in FY2017 for a two-year total of \$13,060,678. The Federal Transit Administration 5303 funding is \$2,691,978 in FY2016 and \$2,691,978 in FY2017 for a two-year total of \$5,383,956. An estimated balance of \$6,214,898 in unexpended/unobligated FHWA PL 112 funding will be available from the FY2015 authorization. Each of these funding amounts is incorporated by source agency into the Work Program by task and subtask. Total FHWA PL 112 and FTA 5303 funding for the FY2016 and FY2017 UPWP is

estimated at \$24,659,532. Transportation Planning Funds in the amount of ~~\$20,235,000~~ **\$20,735,000** have been programmed and allocated to each of the UPWP subtasks as shown in Exhibit VIII-2. These programmed funds include the FTA 5303 allocation of \$5,383,956, the estimated FY2015 FHWA PL 112 fund balance of \$6,214,898, and ~~\$8,636,146~~ **\$9,136,146** of Fiscal Years 2016 and 2017 FHWA PL 112 funding. The remaining balance of Fiscal Years 2016 and 2017 FHWA PL 112 funds of ~~\$4,424,532~~ **\$3,924,532** is anticipated to be carried over to Fiscal Year 2018.

Funding Summaries

Subtask	TPF ¹	Additional Funding		Total
		Amount	Source	
1.01	\$1,897,000			
		\$4,000	NCTCOG Local	
Subtotal				\$1,901,000
1.02	\$4,249,000			
		\$106,000	NCTCOG Local	
		\$190,000	Local	
		\$212,500	STP-MM	
Subtotal				\$4,757,500
1.03				
		\$20,000	NCTCOG Local	
		\$1,125,000	STP-MM	
		\$522,000	Local	
Subtotal				\$1,667,000
1.04	\$1,426,000			
Subtotal				\$1,426,000
1.05				
		\$543,000	CMAQ	
Subtotal				\$543,000
Total	\$7,572,000	\$2,722,500		\$10,294,500

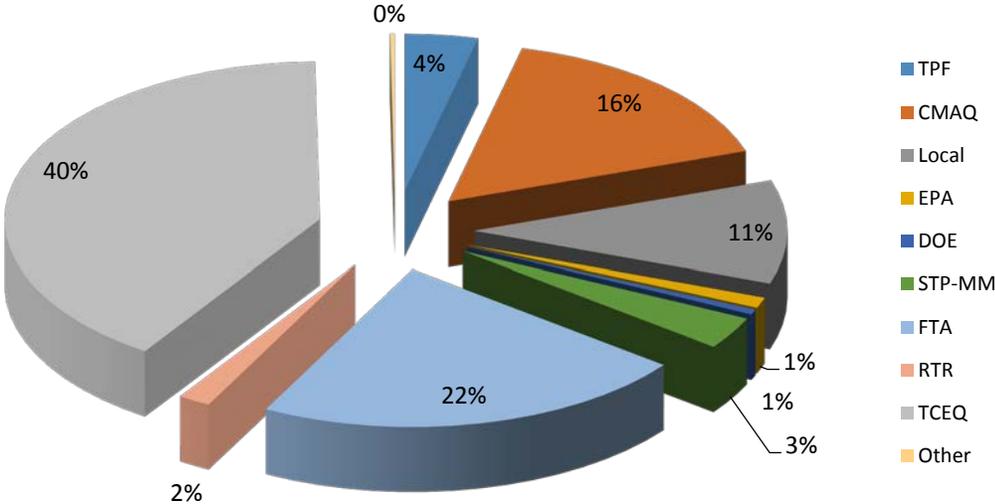
¹ Transportation Planning Funds (TPF) includes both FHWA PL-112 and FTA 5303 funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor person-hours, they are not reflected in the funding tables.



Subtask	TPF ¹	Additional Funding		Total
		Amount	Source	
3.01	\$1,448,000	\$1,165,000 \$885,000	RTR STP-MM	\$3,498,000
Subtotal				\$3,498,000
3.02	\$825,000	\$157,000 \$202,000	TCEQ STP-MM	\$1,184,000
Subtotal				\$1,184,000
3.03		\$7,834,000 \$1,185,000 \$28,000 \$3,620,000 \$2,000,000 \$44,228,000	CMAQ EPA DOE Local STP-MM TCEQ	\$58,895,000
Subtotal				\$58,895,000
3.04		\$1,804,000 \$551,500 \$140,000 \$574,000	CMAQ DOE Local STP-MM	\$3,069,500
Subtotal				\$3,069,500
3.05	\$1,860,000	\$282,000 \$108,000	FTA Local	\$2,250,000
Subtotal				\$2,250,000
3.06		\$8,000,000 \$24,276,000 \$664,000 \$7,745,000 \$265,000	CMAQ FTA RTR Local TxDOT	\$40,950,000
Subtotal				\$40,950,000
Total	\$4,133,000	\$105,713,500		\$109,846,500

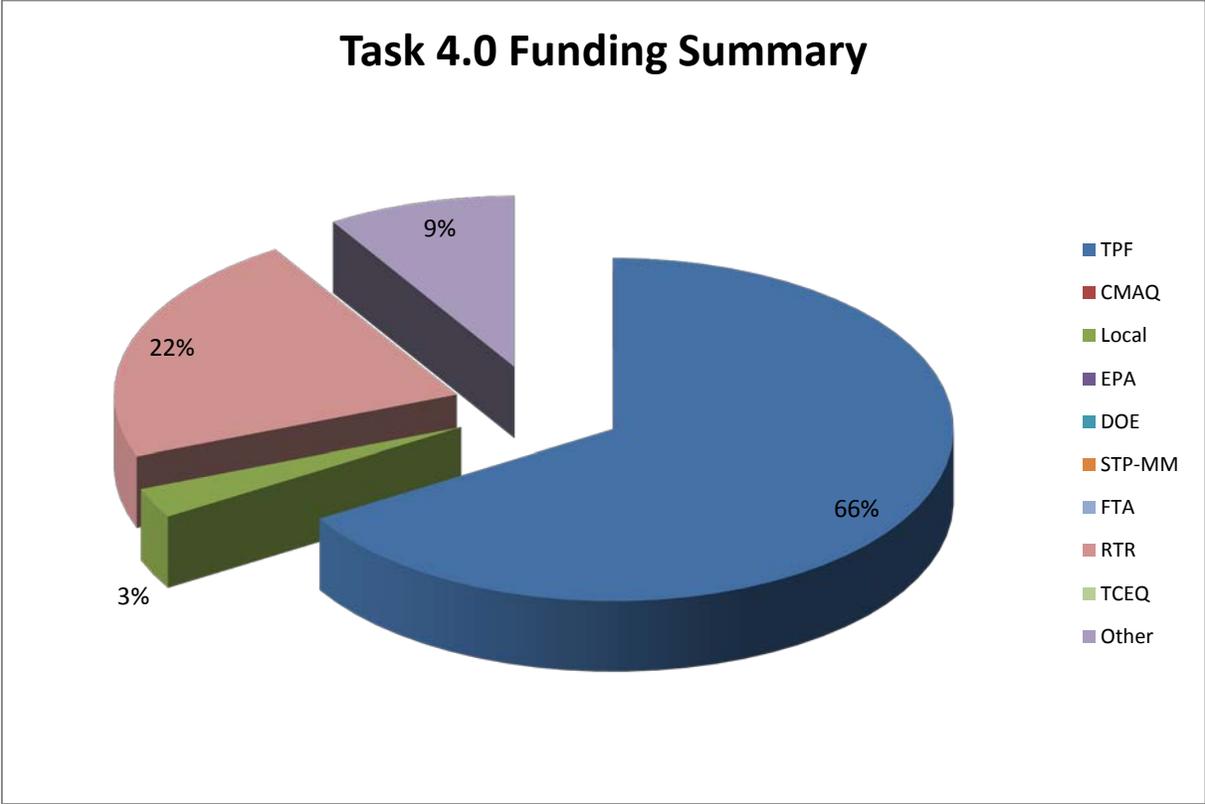
¹ Transportation Planning Funds (TPF) includes both FHWA PL-112 and FTA 5303 funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor person-hours, they are not reflected in the funding tables.

Task 3.0 Funding Summary



Subtask	TPF ¹	Additional Funding		Total
		Amount	Source	
4.01	\$1,846,000	\$13,000	Local	
		\$200,000	FHWA	
Subtotal				\$2,059,000
4.02	\$104,000	\$212,500	RTR	
Subtotal				\$316,500
4.03	\$163,000	\$94,000	FHWA	
		\$81,000	Local	
		\$514,000	RTR	
Subtotal				\$852,000
4.04	\$81,000			
Subtotal				\$81,000
Total	\$2,194,000	\$1,114,500		\$3,308,500

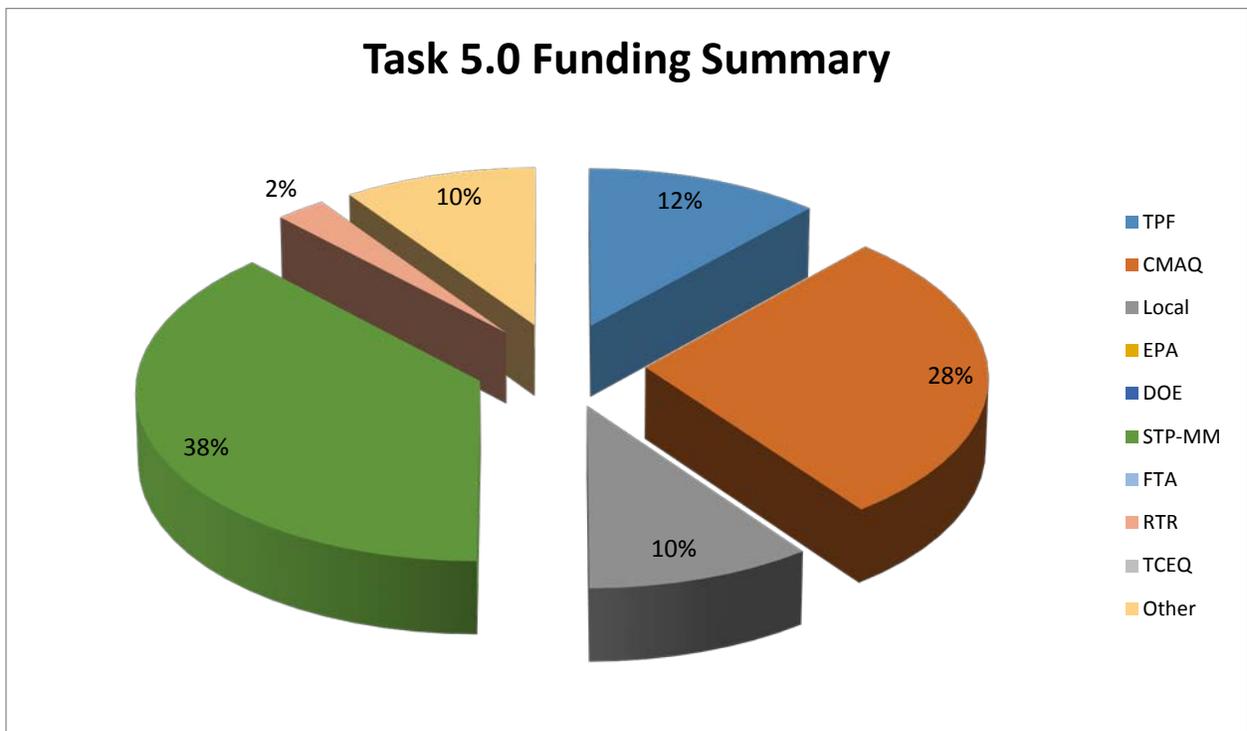
¹ Transportation Planning Funds (TPF) includes both FHWA PL-112 and FTA 5303 funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor person-hours, they are not reflected in the funding tables.



Subtask	TPF ¹	Additional Funding		Total
		Amount	Source	
5.01	\$742,000			
		\$45,000	Local	
		\$41,000	NTTA	
		\$315,000	RTR	
		\$1,398,000	STP-MM	
		\$509,000	TxDOT	
Subtotal				\$3,050,000
5.02	\$988,000			
		\$71,000	RTR	
Subtotal				\$1,059,000
5.03	\$447,000			
		\$154,000	CMAQ	
		\$337,000	FHWA	
		\$1,497,000	Local	
		\$1,923,000	STP-MM	
Subtotal				\$4,358,000
5.04	\$171,000			
		\$78,000	Local	
		\$435,000	STP-MM	
		\$32,000	TXDOT	
Subtotal				\$716,000
5.05	\$562,000			
		\$8,195,000	CMAQ	
		\$375,000	FHWA	
		\$972,000	Local	
		\$365,000	RTR	
		\$5,309,000	STP-MM	
		\$236,000	TXDOT	
Subtotal				\$16,014,000
5.06				
		\$69,000	Local	
		\$725,000	STP-MM	
		\$113,000	TxDOT	
Subtotal				\$907,000
5.07	\$66,000			
Subtotal				\$66,000
5.08	\$374,000			
		\$14,000	Local	
		\$106,000	STP-MM	
Subtotal				\$494,000

Subtask	TPF ¹	Additional Funding		Total
		Amount	Source	
5.09	\$153,000	\$195,000	FAA	
		\$199,000	Local	
		\$40,000	STP-MM	
Subtotal				\$587,000
5.10		\$455,000	DOD	
		\$123,000	Local	
Subtotal				\$578,000
5.11		\$1,300,000	STP-MM	
		\$588,835	TXDOT	
Subtotal				\$1,888,835
Total	\$3,503,000	\$26,214,835		\$29,717,835

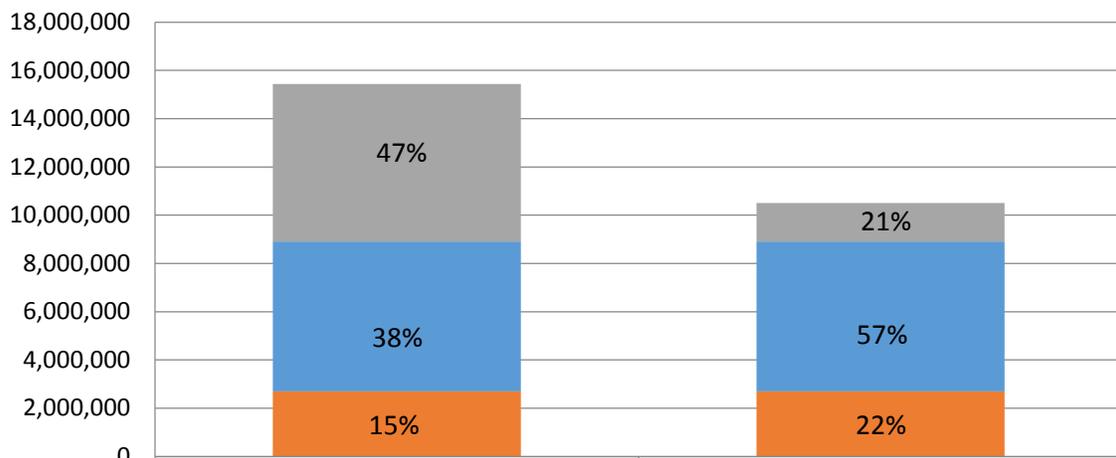
¹ Transportation Planning Funds (TPF) includes both FHWA PL-112 and FTA 5303 funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor person-hours, they are not reflected in the funding tables.



**EXHIBIT VIII-1
FY2016 AND FY2017 TPF PROGRAMMING SUMMARY**

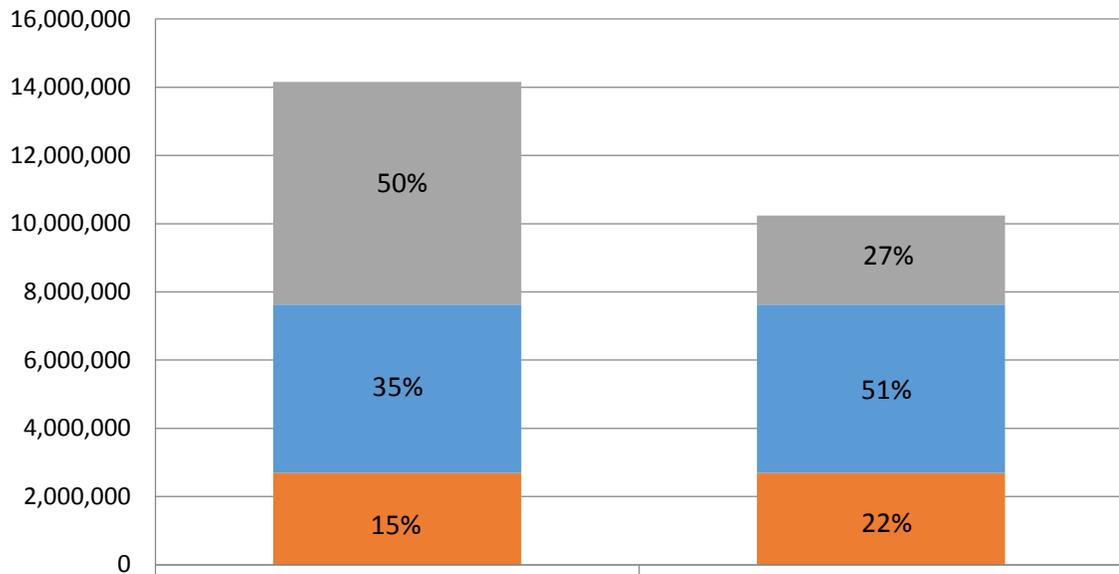
	FY2016		FY2017	
	Allocation	Programmed	Allocation	Programmed
FTA Section 5303	2,691,978	2,691,978	2,691,978	2,691,978
FHWA (PL-112)				
Carryover	6,214,898	6,214,898	4,937,215	4,937,215
New Allocation	6,530,339	1,593,124	6,530,339	2,605,807
Total TPF	15,437,215	10,500,000	14,159,532	10,235,000
Carryover		4,937,215		3,924,532
Two-Year Totals				
FTA Section 5303	5,383,956			
FHWA PL-112	19,275,576			
Total	24,659,532			
Programmed		20,735,000		
Carryover		3,924,532		

Summary of TPF 2016 Funding Levels



	Allocation	Programmed
FTA (5303)	2,691,978	2,691,978
Carryover	6,214,898	6,214,898
FHWA (PL-112)	6,530,339	1,593,124

Summary of TPF 2017 Funding Levels

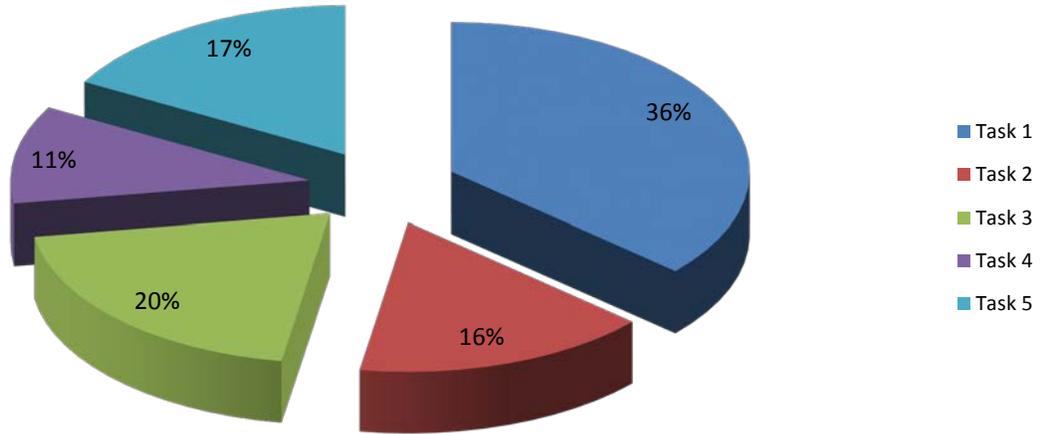


	Allocation	Programmed
■ FHWA (PL-112)	6,530,339	2,605,807
■ Carryover	4,937,215	4,937,215
■ FTA (5303)	2,691,978	2,691,978

EXHIBIT VIII-2
FY2016 AND FY2017 Allocation of Transportation Planning Funds

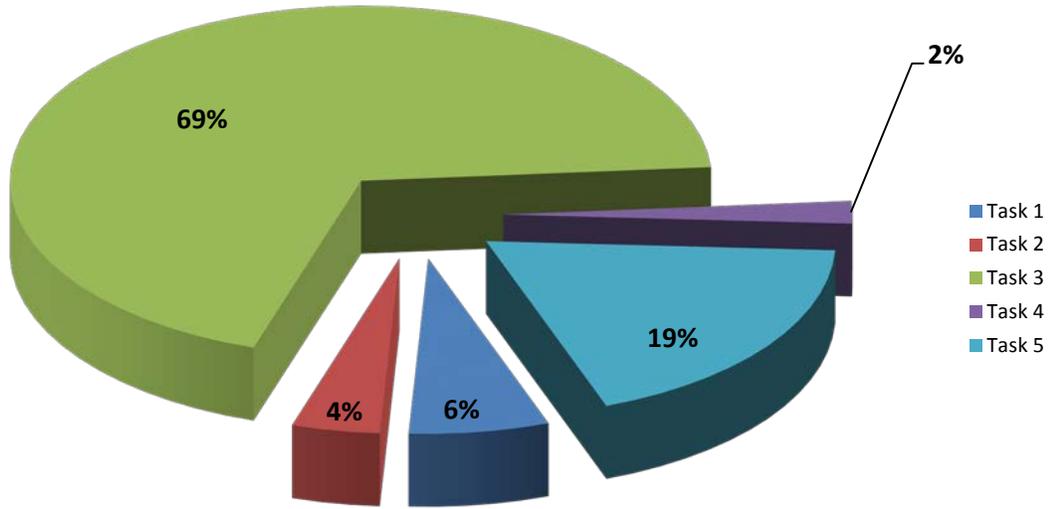
Subtask	Subtask Title	TPF		
		FY 2016	FY 2017	Total
1.01	Community Outreach	\$922,000	\$975,000	\$1,897,000
1.02	Program Administration	\$2,182,000	\$2,067,000	\$4,249,000
1.03	Advanced Fiscal Management and Information Systems	\$0	\$0	\$0
1.04	Computer System Administration and Application Coordination	\$932,000	\$494,000	\$1,426,000
1.05	Quality Control and Field Operations	\$0	\$0	\$0
	Subtask 1.0	\$4,036,000	\$3,536,000	\$7,572,000
2.01	Travel Forecasting Support	\$1,013,000	\$981,000	\$1,994,000
2.02	Transportation Data Management	\$134,000	\$198,000	\$332,000
2.03	Demographic Data and Forecasts	\$504,000	\$503,000	\$1,007,000
	Subtask 2.0	\$1,651,000	\$1,682,000	\$3,333,000
3.01	Transportation Project Programming	\$726,000	\$722,000	\$1,448,000
3.02	Regional Air Quality Planning	\$412,000	\$413,000	\$825,000
3.03	Air Quality Management and Operations	\$0	\$0	\$0
3.04	Transportation and Air Quality Communications	\$0	\$0	\$0
3.05	Public Transportation Planning and Management Studies	\$930,000	\$930,000	\$1,860,000
3.06	Transit Operations	\$0	\$0	\$0
	Subtask 3.0	\$2,068,000	\$2,065,000	\$4,133,000
4.01	The Metropolitan Transportation Plan	\$948,000	\$898,000	\$1,846,000
4.02	Financial Forecasting and Strategies	\$52,000	\$52,000	\$104,000
4.03	Coordination of Transportation and Environmental Planning Processes	\$51,000	\$112,000	\$163,000
4.04	Ensuring Nondiscrimination and Environmental Justice in MPO Planning/Program Activities	\$39,000	\$42,000	\$81,000
	Subtask 4.0	\$1,090,000	\$1,104,000	\$2,194,000
5.01	Regional Transportation Corridor Studies	\$306,000	\$436,000	\$742,000
5.02	Subarea Studies and Local Government Assistance	\$486,000	\$502,000	\$988,000
5.03	Land-Use/Transportation Initiatives	\$223,000	\$224,000	\$447,000
5.04	Capital and Operational Asset Management System	\$85,000	\$86,000	\$171,000
5.05	Congestion Management Planning and Operations	\$281,000	\$281,000	\$562,000
5.06	Regional Freight Planning	\$0	\$0	\$0
5.07	Transportation System Security and Emergency Preparedness	\$33,000	\$33,000	\$66,000
5.08	Roadway and Railroad Safety	\$187,000	\$187,000	\$374,000
5.09	Regional Aviation Planning and Education	\$54,000	\$99,000	\$153,000
5.10	Regional Military and Community Coordination	\$0	\$0	\$0
5.11	Regional Job Opportunity Pilot Program	\$0	\$0	\$0
	Subtask 5.0	\$1,655,000	\$1,848,000	\$3,503,000
	FUNDING TOTALS	\$10,500,000	\$10,235,000	\$20,735,000

Transportation Planning Funds (TPF) Summary by Task

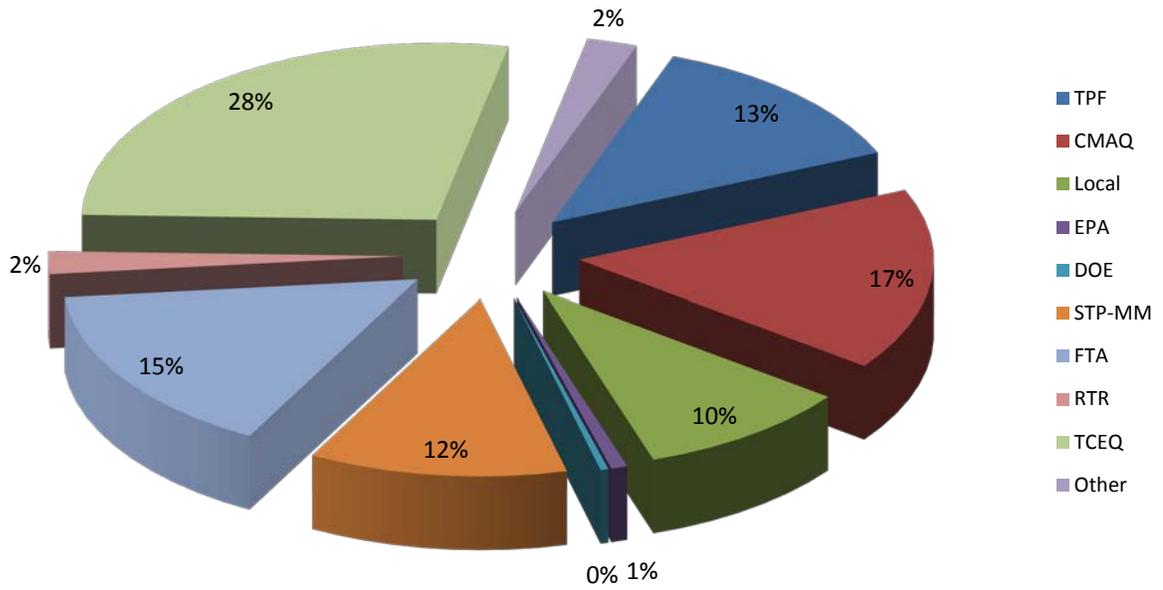


Funding Source	Task 1.0 Administration	Task 2.0 Data Development	Task 3.0 Short Range Planning	Task 4.0 Metropolitan Transportation Planning	Task 5.0 Special Studies	Total
FTA Activities	1897000	44.22.00	44.24.00 44.25.00	44.23.01	44.23.02 44.24.00 44.22.00 44.27.00	
	4151000					
TPF	\$7,572,000	\$3,333,000	\$4,133,000	\$2,194,000	\$3,503,000	\$20,735,000
CMAQ	\$543,000	\$0	\$17,638,000	\$0	\$8,349,000	\$26,530,000
DOD	\$0	\$0	\$0	\$0	\$455,000	\$455,000
DOE	\$0	\$0	\$579,500	\$0	\$0	\$579,500
EPA	\$0	\$0	\$1,185,000	\$0	\$0	\$1,185,000
FAA	\$0	\$0	\$0	\$0	\$195,000	\$195,000
FHWA	\$0	\$96,000	\$0	\$294,000	\$712,000	\$1,102,000
FTA	\$0	\$239,000	\$24,558,000	\$0	\$0	\$24,797,000
HUD	\$0	\$0	\$0	\$0	\$0	\$0
Local	\$712,000	\$239,000	\$11,613,000	\$94,000	\$2,997,000	\$15,655,000
NCTCOG Local	\$130,000	\$0	\$0	\$0	\$0	\$130,000
NTTA	\$0	\$0	\$0	\$0	\$41,000	\$41,000
RTR	\$0	\$0	\$1,829,000	\$726,500	\$751,000	\$3,306,500
SECO	\$0	\$0	\$0	\$0	\$0	\$0
STP-MM	\$1,337,500	\$2,559,000	\$3,661,000	\$0	\$11,236,000	\$18,793,500
TBD	\$0	\$0	\$0	\$0	\$0	\$0
TCEQ	\$0	\$0	\$44,385,000	\$0	\$0	\$44,385,000
TxDOT	\$0	\$0	\$265,000	\$0	\$1,478,835	\$1,743,835
Subtotal	\$10,294,500	\$6,466,000	\$109,846,500	\$3,308,500	\$29,717,835	\$159,633,335

Summary of Funding by Task



Summary of Total Funding





North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Agreement with the University of Texas at Arlington to
Develop Aviation Gamification Application

The North Central Texas Council of Governments has been coordinating with aviation-related businesses to sponsor the North Texas Aviation Education Initiative and NCTaviationcareers.com to enhance local aerospace workforce collaboration with academic partners. A new initiative has been identified to develop an aviation gamification application with a targeted audience of middle and high school students. As part of this effort, NCTCOG plans to work with regional academic partner, University of Texas at Arlington (UTA), to develop this application and display online gaming stats on the existing NCTaviationcareers.com website.

The initial development of this application is estimated to cost \$15,000. If additional sponsors propose to add additional characters or backgrounds, the cost could go up to approximately \$30,000. The initial source of funding will be sponsorship funds of \$10,000 from Lockheed Martin and \$5,000 from Alliance Airport.

A draft resolution authorizing an agreement with UTA to develop an aviation gamification application, for an amount not to exceed \$30,000, is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

NB:lk
Attachment

**RESOLUTION AUTHORIZING AGREEMENT WITH THE UNIVERSITY OF TEXAS AT
ARLINGTON TO DEVELOP AVIATION GAMIFICATION APPLICATION**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the FY2016 and FY2017 Unified Planning Work Program Element 5.09 provides support for the implementation and outreach efforts in the North Texas Aviation Education Initiative Study; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Government Code, provides authority for NCTCOG and institutions of higher education to enter into agreements for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. An agreement between NCTCOG and the University of Texas at Arlington to develop an aviation gamification application, in an amount not to exceed \$30,000, be and is hereby approved.

Section 2. NCTCOG is authorized to receive approximately \$30,000 in funds from entities to support this initiative.

Section 3. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Contingency Emergency Supplemental Transit Options for
Texoma Area Paratransit System Service

The North Central Texas Council of Governments (NCTCOG) is the designated lead agency for Regional Coordinated Transportation Planning in the 16-county North Central Texas Region. NCTCOG's role as the lead agency includes planning for comprehensive transit services, identifying gaps in service and developing solutions to fill those gaps. Similarly, the Regional Transportation Council (RTC) has a policy interest in ensuring continuity of services in the region, especially those designed to meet the needs of the transit-dependent.

Texoma Area Paratransit System (TAPS) provides public transit in seven counties in northern Texas. In the North Central Texas Region, TAPS serves citizens in Wise and Collin Counties (outside of the Dallas Area Rapid Transit service area). Recent financial issues at TAPS have led to cities and counties seeking alternative providers for contingency emergency transit services. On December 10, the RTC was asked to approve 90-120 day contingency plan for four geographies that are in the Metropolitan Planning Area boundaries: Southern Collin County, the McKinney Urban Area, Northern/Rural Collin County and Wise County.

The alternative transit solutions could include: Metropolitan Transportation Authorities (e.g., Dallas Area Rapid Transit or the Denton County Transportation Authority), rural/small urban providers (e.g., STAR Transit), and private providers (e.g., taxi companies). Up to \$675,000 in existing Regional Toll Revenue funding available for Transit Sustainability was requested for this effort.

Contingent upon RTC approval on December 10, a draft resolution authorizing the necessary agreements with transit providers is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JH:tmb
Attachment

**RESOLUTION AUTHORIZING CONTINGENCY EMERGENCY SUPPLEMENTAL TRANSIT
OPTIONS FOR TEXOMA AREA PARATRANSIT SYSTEM SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is the designated lead agency for Regional Coordinated Transportation Planning in the 16-county region, as designated by the Governor of the State of Texas; and,

WHEREAS, element 3.06 of the FY2016 and FY2017 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

WHEREAS, the RTC programmed Regional Toll Revenue funds for Sustainability for Transit Operations to advance regional coordination efforts within the North Central Texas Region; and,

WHEREAS, Texoma Area Paratransit System (TAPS) is the public transportation provider in Wise and Collin Counties in the North Central Texas Region and has identified challenges with sustaining transit service; and,

WHEREAS, the RTC took action on December 10, 2015 to provide contingency emergency supplemental transit options for Texoma Area Paratransit System Services in Collin and Wise Counties.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Director or designee is authorized to execute the necessary agreements to provide up to \$675,000 in Regional Toll Revenue funding available for Transit Sustainability for contingency emergency supplemental transit options in Collin and Wise Counties.

Section 2. This motion shall be in effect immediately upon adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland, Executive Director

DATE: December 9, 2015

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Authorizing Contract with Halff Associates, Inc., for the FEMA FY15 CTP Projects

In 2002, the North Central Texas Council of Governments (NCTCOG) was named a Cooperating Technical Partner (CTP) of the Federal Emergency Management Agency (FEMA). Our continued efforts in the flood risk management area and our continued partnership with FEMA as a CTP have resulted in more opportunities to complete Flood Risk Identification Projects as well as Discovery Projects in additional watersheds in our region. Through resolutions approved by the Executive Board in June and August of 2014, NCTCOG was authorized to build on the Cooperating Technical Partnership efforts and to continue applying for funding through FY 2016.

For the current fiscal year, NCTCOG was awarded two grants to complete Discovery Projects, one grant to complete two separate Flood Risk Identification Projects, and one Project Management grant. The funding to perform these grant projects totals \$737,000.

In order to move forward with the awarded grants, NCTCOG required and initiated procurement of a professional services firm to assist with the FEMA FY15 CTP Projects. The Consultant Selection Committee (CSC) met to review and evaluate the proposals and is recommending Halff Associates, Inc. to complete the scope of work. Halff Associates, Inc. has completed a significant portion of the FEMA mapping in our region over the last several years and has an intimate familiarity with FEMA, the Upper Trinity Basin, and our local communities.

A resolution authorizing a contract with Halff Associates, Inc., in an amount not to exceed \$637,000 is attached for Executive Board consideration. This work is for approximately a 15 month period.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

/em

Attachment

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION AUTHORIZING CONTRACT WITH HALFF ASSOCIATES, INC., FOR THE
FEMA FY15 CTP PROJECTS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG participates in the nationally recognized Cooperative Technical Partners (CTP) program with the Federal Emergency Management Agency (FEMA); and,

WHEREAS, NCTCOG has successfully completed Mapping Activity Statements and provided data, outreach, and research as a CTP for FEMA's RiskMAP Program; and,

WHEREAS, on August 28, 2014, the Executive Board approved an authorization to seek funds from FEMA for an amount up to \$1,000,000 per annum for Fiscal Year (FY) 2015-2016, and also authorized the submittal of grant applications to FEMA for the FEMA FY15 CTP Projects; and,

WHEREAS, the grant proposals were accepted by FEMA in September 2015, and the funds were made available to NCTCOG in October 2015 resulting in NCTCOG issuing a Request for Proposals for professional services for the FEMA FY15 CTP Projects; and,

WHEREAS, Halff Associates, Inc., has been recommended by the Consultant Selection Committee to complete the projects; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Halff Associates, Inc., for the FEMA FY15 CTP Projects, in an amount not to exceed \$637,000, be and is hereby approved.

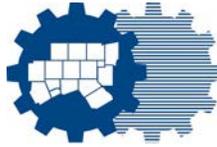
Section 2. The Executive Director or designee is authorized to execute a contract with Halff Associates, Inc., in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



December 17, 2015 – Item 11

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: December 10, 2015

FROM: Molly McFadden
Emergency Preparedness Director

SUBJECT: Resolution Authorizing Submittal of the Fiscal Year 2016 Regional Implementation Plan to the State Office of Homeland Security

The North Central Texas Council of Governments' Emergency Preparedness Department, in conjunction with the Regional Emergency Preparedness Advisory Committee (REPAC) and the Emergency Preparedness Planning Council (EPPC) has developed the FY2016 Regional Implementation Plan (RIP), along with its attachments the Threat and Hazard Identification Risk Assessment (THIRA) and the State Preparedness Report (SPR).

The RIP is an annual requirement from the State of Texas for the North Central Texas region. The RIP identifies recent accomplishments and future priorities with grant funds, including the State Homeland Security Program (SHSP) grant. The THIRA identifies and assesses the region's threats and hazards, and the SPR identifies the region's capabilities and gaps using the Department of Homeland Security (DHS) core capabilities list. These assessments are intended by the Federal Emergency Management Agency (FEMA) to make our region review our hazards, determine our capabilities/gaps, and focus funding to close those gaps.

The Emergency Preparedness Planning Council (EPPC) is appointed by the NCTCOG Executive Board and is charged with providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Regional Emergency Preparedness Advisory Committee (REPAC) is a technical committee of EPPC. REPAC's scope is to assist EPPC by formulating strategies and recommendations to affect an approach to accomplish coordinated and integrated emergency preparedness planning.

A draft resolution authorizing submittal of the 2016 Regional Implementation Plan and authorization for EPPC to administratively amend the Plan as needed is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: bh

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**RESOLUTION AUTHORIZING SUBMITTAL OF THE FISCAL YEAR 2016 REGIONAL
IMPLEMENTATION PLAN TO THE STATE OFFICE OF HOMELAND SECURITY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is working with local governments and others in building a regional emergency preparedness capacity; and

WHEREAS, the North Central Texas Council of Governments administers the State Homeland Security Program (SHSP) grant on behalf of the North Central Texas region; and

WHEREAS, the 2016 Regional Implementation Plan serves as an assessment to set regional FY2016 priorities; and

WHEREAS, the Emergency Preparedness Planning Council (EPPC) and Regional Emergency Preparedness Advisory Committee (REPAC) Regional Implementation Plan Subcommittee have reviewed and recommend the Regional Implementation Plan and priorities; and

WHEREAS, EPPC and REPAC will review all projects submitted by the Regional Working Groups and recommend final funding allocations in support of the priorities identified in the Regional Implementation Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board authorizes submittal of the 2016 Regional Implementation Plan to the Texas Department of Public Safety.

Section 2. The NCTCOG Executive Board authorizes staff to administratively amend the Plan and related projects as necessary under the direction of the Emergency Preparedness Planning Council (EPPC).

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on December 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

2015-16 NCTCOG Executive Board Calendar

January 28, 2016	Executive Board Meeting – NCTCOG Offices
February 25, 2016	Executive Board Meeting – NCTCOG Offices
March 24, 2016	Executive Board Meeting – NCTCOG Offices
April 28, 2016	Executive Board Meeting – NCTCOG Offices
May 26, 2016	Executive Board Meeting – NCTCOG Offices
JUNE 17, 2016	GENERAL ASSEMBLY
June 23, 2016	Executive Board Meeting – NCTCOG Offices
July 28, 2016	Executive Board Meeting – NCTCOG Offices
August 25, 2016	Executive Board Meeting – NCTCOG Offices
September 22, 2016	Executive Board Meeting – NCTCOG Offices
October 27, 2016	Executive Board Meeting – NCTCOG Offices
November 17, 2016	Executive Board Meeting – NCTCOG Offices
December 15, 2016	Executive Board Meeting – NCTCOG Offices

EXECUTIVE BOARD ATTENDANCE

June 2015 - May 2016

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
John Horn President	P	P	P	P	P	NM							5
Lissa Smith Vice-President	P	P	P	P	P	NM							5
Tom Lombard Secretary/Treasurer	P	P	P	P	P	NM							5
Kathryn Wilemon Past President	P	P	A	P	P	NM							4
Bruce Archer	P	P	P	P	A	NM							4
J. D. Clark	P	P	A	A	P	NM							3
Michael Glaspie	P	P	P	P	P	NM							5
Kelly Gray	P	P	A	P	A	NM							3
Clay Jenkins	P	A	P	P	P	NM							4
Lee Kleinman	P	P	P	P	P	NM							5
Dan McClendon	P	A	P	P	P	NM							4
Bobbie Mitchell	A	P	A	P	P	NM							3
Keith Self	A	A	A	P	P	NM							2
Kevin Strength	P	P	P	P	P	NM							5
Chris Watts	P	P	P	P	A	NM							4
Laura Wheat	A	A	P	P	A	NM							2
Glen Whitley	P	P	A	A	P	NM							3
Jeff Leach - Ex Officio, Non-Voting Member	P	A	A	P	A	NM							2
TOTAL PRESENT	15	13	11	17	13	NM							
Attendance Code:	P=Present A=Absence NM=No meeting												